City of Lucas
Planning and Zoning Commission
April 8, 2021
7:00 PM
City Hall - Council Chambers
and Video Conference
665 Country Club Road - Lucas, Texas

Notice is hereby given that a meeting of the Lucas Planning and Zoning Commission will be held on Thursday, April 8, 2021 at 7:00 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 and by video conference, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the Planning and Zoning Commission may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

On March 16, 2020 Governor Abbott suspended some provisions of the Open Meetings Act in response to the COVID-19 emergency. In order to practice safe distancing, Lucas Planning and Zoning Commission meetings will be open to on-site visitors in a limited capacity of 15 audience members. Planning and Zoning Commission meetings will also be available through Zoom Webinar from your computer or smartphone. To join the meeting, please click this URL:
https://zoom.us/s/92691972860?pwd=cWJxTnZGWW1hZDhDVIFNSXJwZFpTQT09 and enter your name and email address.
Join by phone: 1-346-248-7799
Webinar ID: 92691972860
Passcode: 813188
If you would like to watch the meeting live, and not participate via Zoom, you may go to the City's live streaming link at https://www.lucastexas.us/live-streaming-videos/.

## Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance


## Regular Agenda

1. Consider approval of the minutes of the March 11, 2021 Planning and Zoning Commission meeting. (City Secretary Stacy Henderson)
2. Consider the request by Colin Helffrich on behalf of Carl Williams for preliminary plat approval for a parcel of land being 53.788 acres, part of the John W Kirby Survey, Abstract 506, Peter F Lucas Survey Abstract 537, and the Benjamin Sparks Survey Abstract 813 located on the north end of Wendy Lane, more commonly known as 1355 Wendy Lane. (Development Services Director Joe Hilbourn)
3. Consider the request by Michelle Tilotta with LJA Engineering on behalf of Lavon Development LLC for final plat approval of a parcel of land being 13.961 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 8A within the City of Lucas ETJ. (Development Services Director Joe Hilbourn)
4. Consider the request by Michelle Tilotta with LJA Engineering on behalf of Lavon Development LLC for a final plat approval of a parcel of land being 33.643 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 7B1, within the City of Lucas ETJ. (Development Services Director Joe Hilbourn)

## Executive Session Agenda

As authorized by Section 551.071 of the Texas Government Code, the Planning and Zoning Commission may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.
5. Executive Session: An Executive Session is not scheduled for this meeting.
6. Adjournment.

## Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at www.lucastexas.us on or before 6:00 p.m. on April 1, 2021.

# City of Lucas 

# Planning \& Zoning Agenda Request 

April 8, 2021

Requester: City Secretary Stacy Henderson

## Agenda Item Request

Consider approval of the minutes of the March 11, 2021 Planning and Zoning Commission meeting.

## Background Information

NA

## Attachments/Supporting Documentation

1. March 11, 2021 Planning and Zoning Commission minutes.

## Budget/Financial Impact

NA

## Recommendation

NA

## Motion

I make a motion to approve the minutes of the March 11, 2021 Planning and Zoning Commission meeting.

# mon <br> City of Lucas <br> Planning and Zoning Commission <br> Regular Meeting <br> City Hall Council Chambers and Video Conference Only <br> March 11, 2021 <br> 7:00 PM <br> City Hall - 665 Country Club Road - Lucas. Texas <br> MINUTES 

## Call to Order

Chairman Keer called the meeting to order at 7:00 pm. It was determined that a quorum was present, and the Pledge of Allegiance was recited.

## Commissioners Present:

Chairman David Keer
Vice Chairman Peggy Rusterholtz
Commissioner Joe Williams
Commissioner Tommy Tolson
Alternate Commissioner Adam Sussman
Alternate Commissioner James Foster (by video conference)

## Staff Present:

City Manager Joni Clarke
Development Services Director Joe Hilbourn
City Secretary Stacy Henderson
City Attorney Courtney Morris
City Council Liaison:
Mayor Jim Olk

## Commissioner Absent:

Commissioner Dusty Kuykendall

## Public Hearing Agenda

1. Continuation of a public hearing to consider a request by Austin and Wendy Sears, property owners of 204 Estelle Lane, in the Huntwick Addition, Blk B, Lot 9 for a specific use permit to allow a kitchen and food preparation area in an accessory building with habitable space.

Development Services Director Joe Hilbourn gave a presentation regarding the accessory building request.

Chairman Keer explained that the public hearing was continued from the February 11, 2021 meeting and opened the meeting for discussion with audience members at 7:05 pm.

Austin Sears, 204 Estelle, spoke in favor of the request.
Chairman Keer closed the public hearing at 7:07 pm.
MOTION: A motion was made by Commissioner Tolson seconded by Alternate Commissioner Sussman to approve the specific use permit request to allow a kitchen and food preparation area in an accessory building with habitable space at 204 Estelle Lane to include deed restrictions between the City and the property owner prohibiting the use of the space for lease, barter or agreement other than full-time domestic staff providing support to the property or for immediate family members. The motion passed unanimously by a 5 to 0 vote.

## Regular Agenda

2. Consider approval of the minutes of the February 11, 2021 Planning and Zoning Commission meeting.

MOTION: A motion was made by Commissioner Tolson, seconded by Vice Chairman Rusterholtz to approve the minutes of the February 11, 2021 Planning and Zoning Commission meeting. The motion passed unanimously by a 5 to 0 vote.

## Executive Session Agenda

## 3. Executive Session.

An Executive Session was not held at this meeting.

## 4. Adjournment.

MOTION: A motion was made Chairman Keer seconded by Commissioner Williams to adjourn the meeting at 7:26 pm. The motion passed unanimously by a 5 to 0 vote.

David Keer, Chairman
Stacy Henderson, City Secretary

## City of Lucas <br> Planning and Zoning Agenda Request April 8, 2021

Requester: Development Services Director Joe Hilbourn

## Agenda Item

Consider the request by Colin Helffrich on behalf of Carl Williams for preliminary plat approval for a parcel of land being 53.788 acres, part of the John W Kirby Survey, Abstract 506, Peter F Lucas Survey Abstract 537, and the Benjamin Sparks Survey Abstract 813 located on the north end of Wendy Lane, more commonly known as 1355 Wendy Lane.

## Background Information

This parcel of land is currently zoned R-2, containing 53.788 acres of land and proposes eleven new residential lots comprising 47.988 acres, one homeowners association lot, and a private street lot for a total of 13 lots occupying 7.1 acres. The proposed residential lots vary in size from 2.6 acres to 13 acres for an average lot size of 4.36 acres.

The development is proposing a private street located within a lot dedicated to the homeowners association. There is an existing turnaround at both entrances to the proposed subdivision. Staff would anticipate both entrances being gated at completion of project.

This plat meets the City's subdivision and platting requirements.

## Attachments/Supporting Documentation

1. Preliminary plat
2. Tara subdivision plat
3. Location Map

## Budget/Financial Impact

NA

## Recommendation

Staff recommends approval of the preliminary plat as presented.

## Motion

I make a motion to approve/deny the preliminary plat for a parcel of land being 53.788 acres, part of the John W Kirby Survey, Abstract 506, Peter F Lucas Survey Abstract 537, and the Benjamin Sparks Survey Abstract 813 located on the north end of Wendy Lane, more commonly known as 1355 Wendy Lane.


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WENDY FARMS
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LOTS $1-3$, BLOCK B;
LOT 1, BLOCK C
11 RESIDENTAL LOTS
1 HOA LOT
PRIVATE STREET LO 13 TOTAL LOTS
53.788 ACRES



MARCH 2021 SCALE: $1^{11}=100$ | OWNER |
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 ENGINEER/APPLICANT
WDEY, ANDERSON \& ASSOCIATES, INC.



## Location Map

Wendy Farms


## City of Lucas <br> Planning and Zoning Agenda Request April 8, 2021

Requester: Development Services Director Joe Hilbourn

## Agenda Item

Consider the request by Michelle Tilotta with LJA Engineering on behalf of Lavon Development LLC for final plat approval of a parcel of land being 13.961 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 8A within the City of Lucas ETJ.

## Background Information

This project is located within the City of Lucas ETJ and has both an approved development agreement and an approved concept plan. This project is part of a Municipal Utility District that supplies sewer and water service for this project. The City of Lucas does not review the construction plans or inspect any civil infrastructure for this project. The City's only responsibility is plat approval.

The plat consists of 13.961 acres of land, 38 residential lots, and six non-residential lots. The City does not have the authority to enforce density in the ETJ. These lots conform to both the approved development agreement and the approved concept plan. The plat conforms to the City's Code of Ordinances.

## Attachments/Supporting Documentation

1. Final Plat
2. Approved Preliminary plat
3. Location Map

## Budget/Financial Impact

NA

## Recommendation

Staff recommends approval of the final plat.

## Motion

I make a motion to approve/deny the final plat for Lavon Development LLC for of a parcel of land being 13.961 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 8A within the City of Lucas ETJ.




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| FINAL PLAT <br> of <br> INSPIRATION <br> PHASE 8A <br> LOTS 2X, 9-17, bLock 2; <br> LOTS 9X-11X, 50-60, BLOCK 9; LOTS LOT 1X, BLOCK 21; <br> LOTS 1-9, BLOCK 22; LOT 1X, BLOCK 23; \& LOTS 1-9, BLOCK 24 <br> OUT OF THE <br> ORPHA SHELBY SURVEY, ABSTRACT NO. 799 IN THE <br> CITY OF LUCAS E.T.J., COLLIN COUNTY, TEXAS <br> 13.961 ACRES <br> 38 RESIDENTIAL LOTS <br> 6 NON-RESIDENTIAL LOTS |  |
| :---: | :---: |
| OWNER/DEVELOPER: <br> LAVON DEVELOPMENT, LLC 8200 DOUGAS AVENUE SUTE 300 DALLAS, TEXAS 75225 <br> PHONE 214-750-1800 | SHEET 2 Of 2 |
| LJA Surveying, Inc. |  |
| 6660 North Central Expressway Phone 469.621.0710 Suite 400 |  |
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## INSPIRATION

Phase 7 \& 8A


# City of Lucas <br> Planning and Zoning Agenda Request April 8, 2021 

Requester: Development Services Director Joe Hilbourn

## Agenda Item

Consider the request by Michelle Tilotta with LJA Engineering on behalf of Lavon Development LLC for a final plat approval of a parcel of land being 33.643 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 7B-1, within the City of Lucas ETJ.

## Background Information

This project is located within the City of Lucas ETJ and has both an approved development agreement and an approved concept plan. This project is part of a Municipal Utility District that supplies sewer and water service for this project. The City of Lucas does not review the construction plans or inspect any civil infrastructure for this project. The City's only responsibility is plat approval.

The plat consists of 33.643 acres of land, 98 residential lots, and six non-residential lots. The City does not have the authority to enforce density in the ETJ. These lots conform to both the approved development agreement and the approved concept plan. The plat conforms to the City's Code of Ordinances.

## Attachments/Supporting Documentation

1. Final Plat
2. Approved Preliminary Plat
3. Location Map

## Budget/Financial Impact

NA

## Recommendation

Staff recommends approval of the final plat.

## Motion

I make a motion to approve/deny the final plat of Lavon Development LLC for a parcel of land being 33.643 acres, part of the Orpha Shelby Survey, Abstract 799, more commonly known as Inspiration Phase 7B-1, within the City of Lucas ETJ.









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## INSPIRATION

Phase 7 \& 8A


