



AGENDA

City of Lucas City Council Meeting and Budget Workshop July 15, 2021 6:05 PM

(or immediately following the Lucas Fire Control, Prevention and EMS District Board Meeting)

City Hall Council Chambers and Video Conference 665 Country Club Road – Lucas, Texas

Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, July 15, 2021 beginning at 6:05 pm (or immediately following the Lucas Fire Control, Prevention and EMS District Board Meeting) at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 and by video conference, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting.

On March 16, 2020, Governor Abbott suspended some provisions of the Open Meetings Act in response to the COVID-19 emergency. Planning and Zoning meetings are also available through Zoom from your computer or smartphone. To join the meeting, please click this URL:

<https://zoom.us/j/95534828374?pwd=ZkJ5cTZkVWNEU3o0WFNCQXBjQ0RvZz09> and enter your name and email address.

Join by phone: 1-346-248-7799

Webinar ID: 955 3482 8374

Passcode: 712285

If you would like to watch the meeting live, and not participate via Zoom, you may go to the City's live streaming link at <https://www.lucastexas.us/live-streaming-videos/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

Speak Remotely Via Zoom: If you would like to attend a meeting remotely and speak via Zoom, email the City Secretary at shenderson@lucastexas.us by 5:00 pm noting the item you wish to speak on and noting your attendance will be remote. Any requests received after 5:00 pm will not be included at the meeting.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email the City Secretary at shenderson@lucastexas.us by no later than 5:00 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 5:00 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

Citizen Input

1. Citizen Input

Community Interest

Pursuant to Section 5510415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.

2. Items of Community Interest

Consent Agenda

All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.

3. Consent Agenda:
 - A. Approval of the minutes of the July 1, 2021 City Council meeting. (City Secretary Stacy Henderson)
 - B. Approval of setting the date for the public hearing regarding the City of Lucas Fiscal Year 21/22 budget for September 2, 2021. (Finance Director Liz Exum)

Regular Agenda

4. Discuss the proposed City of Lucas budget for Fiscal Year 21/22. (Finance Director Liz Exum)

Executive Agenda

5. An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.
6. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.
7. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on July 9, 2021.

Stacy Henderson, City Secretary

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Stacy Henderson at 972.912.1211 or by email at shenderson@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 01

Requester: Mayor Jim Olk

Agenda Item Request

Citizen Input

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 02

Requester: Mayor Jim Olk

Agenda Item Request

Items of Community Interest

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 03

Requester: City Secretary Stacy Henderson
Finance Director Liz Exum

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the July 1, 2021 City Council meeting.
- B. Approval of setting the date for the public hearing regarding the City of Lucas Fiscal Year 21/22 budget for September 2, 2021.

Background Information

Agenda Item B:

In accordance with Section 102.006 (a) and (c) of the Local Government Code, the governing body of a municipality shall hold a public hearing on the proposed budget and shall provide for public notice of the date, time, and location of the hearing.

Attachments/Supporting Documentation

- 1. Minutes of the July 1, 2021, meeting.

Budget/Financial Impact

NA

Recommendation

City Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve/deny the Consent Agenda as presented.



City of Lucas
City Council Meeting
July 1, 2021
7:00 P.M.

City Hall Council Chambers and Video Conference
665 Country Club Road, Lucas, Texas

MINUTES

City Councilmembers Present:

Mayor Jim Olk
Mayor Pro Tem Kathleen Peele
Councilmember Tim Baney
Councilmember David Keer
Councilmember Debbie Fisher
Councilmember Phil Lawrence

City Staff Present:

City Manager Joni Clarke
City Secretary Stacy Henderson
Development Services Director Joe Hilbourn
City Engineer Stanton Foerster
Contract City Engineer Joe Grajewski

City Councilmember Absent:

Councilmember Tim Johnson

Mayor Olk called the meeting to order at 7:00 pm.

Citizen Input

1. Citizen Input

There was no citizen input at this meeting.

Community Interest

2. Community Interest.

Mayor Olk discussed upcoming items related to the Farmers Market, city offices closed for the Independence Day holiday, and fireworks were prohibited from being discharged within the city limits.

Consent Agenda

3. Consent Agenda:

- A. Approval of the minutes of the June 17, 2021 City Council meeting.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Lawrence to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote.

Regular Agenda

Mayor Olk read Agenda Items 4 and 5 together to act on these items at the same time.

4. **Consider approval of Resolution R 2021-07-00515 for the petition of annexation submitted by Sue Blankenship with Huffines Development on behalf of Scott and Erica Erickson proposing annexation of a 73.31-acre tract of land into the Collin County Water Control and Improvement District Number 3, situated in the Dennis Kinsaul Survey Abstract Number 502, in the City of Lucas ETJ, Collin County, Texas.**
5. **Consider approval of the Development Agreement proposed by Sue Blankenship with Huffines Development on behalf of Scott and Erica Erickson and Huffines Development for a 73.31-acre tract of land as described in Exhibit A and depicted in Exhibit B to allow said parcel to be part of the adjacent Inspiration development.**

Development Services Director Joe Hilbourn gave a presentation regarding the proposed petition to consent annexation and development agreement placing 73.31 acres of land into the Inspiration Development and the Collin County Water Control and Improvement Water Control and Improvement District No. 3.

Max Miller, Huffines Communities, spoke regarding the request noting the completion of Osage Lane would occur when the interior lots of the development were completed taking approximately two to three years.

Mayor Pro Tem noted the existing fence along Brockdale Park Road into the undeveloped Inspiration lot was inadequate and in disrepair and requested the applicant repair the fencing on Brockdale Park Road leading into the vacant Inspiration lot to prevent truck traffic in that area.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Baney to approve Resolution R 2021-07-00515 for the petition of annexation submitted by Sue Blankenship with Huffines Development on behalf of Scott and Erica Erickson proposing annexation of a 73.31-acre tract of land into the Collin County Water Control and Improvement District Number 3, situated in the Dennis Kinsaul Survey Abstract Number 502, in the City of Lucas ETJ, Collin County, Texas. The motion passed by a 4 to 2 vote with Councilmember Fisher and Councilmember Lawrence voting in opposition.

MOTION: A motion was made by Councilmember Baney, seconded by Mayor Olk to approve the Development Agreement by Sue Blankenship with Huffines Development on behalf of Scott and Erica Erickson and Huffines Development for a 73.31-acre tract of land as described in Exhibit A and depicted in Exhibit B to allow said parcel to be part of the adjacent Inspiration development. The motion passed by a 4 to 2 vote with Councilmember Fisher and Councilmember Lawrence voting in opposition.

6. Consider recommendations from the Lemontree Drainage Analysis provided by Birkhoff, Hendricks & Carter and provide direction to the City Manager.

Joe Carter, Birkhoff, Hendricks and Carter, spoke regarding the proposed recommendations for drainage improvements to the Lemontree neighborhood.

The City Council directed Mr. Carter to reach out to Mr. Meyers in Lemontree Estates as well as Mr. Gunn and Mr. Iannucci of Kingswood Estates to receive input and involvement in the proposed drainage recommendations.

MOTION: A motion was made by Mayor Olk, seconded by Councilmember Lawrence to approve the analysis provided by Birkhoff, Hendricks & Carter using Alternate 2 and Alternate 4 and appropriating funds not to exceed \$90,000 for additional improvements needed on public and private land or studies needed recommended by Mr. Meyers in the Lemontree neighborhood. The motion passed unanimously by a 6 to 0 vote.

7. Consider recommendations from the Stinson Culvert – Inspection & Repair Recommendations Report provided by BCC Engineering and provide direction to the City Manager.

City Engineer Stanton Foerster and Chris Mezzler, with BCC Engineering spoke regarding the needed improvements for the Stinson Culvert and suggested recommendations.

MOTION: A motion was made by Mayor Pro Tem Peele, seconded by Councilmember Baney to approve the four maintenance and repair items outlined below, fund \$80,000 from General Fund Reserves in the current 20/21 fiscal year, obtain a proposal for project management to be included as part of the project, and bring back for City Council consideration. The motion passed unanimously by a 6 to 0 vote.

1. Fill and protect all four corners of the crossing where there has been erosion and loss of backfill at or near the pavement edge.
2. Inject grout to fill all voids. Large void noted under the northbound lane.
3. Shore the existing east headwall with new concrete head wall and wing walls as detailed in the repair plan.
4. Protect the slope on the east side of Muddy Creek with riprap revetment.

8. Consider recommendations from the Winningkoff Culvert – Inspection & Repair Recommendations Report provided by BCC Engineering and provide direction to the City Manager.

MOTION: A motion was made by Councilmember Baney, seconded by Mayor Pro Tem Peele to approve Option 3, to fill and protect both sides of the culvert and channel to repair the loss of backfill and protect against future erosion, and add guardrails along both sides of the roadway, funding up to \$35,000 from General Fund Reserves in fiscal year 20/21 and to include project management as part of the contract. The motion passed unanimously by a 6 to 0 vote.

9. Consider an engineering design update regarding the Snider Bridge reconstruction and alignment provided by BCC Engineering and provide direction to the City Manager.

City Engineer Stanton Foerster gave an update regarding this project noting that a redesign was required to meet USACE requirements to maintain all proposed improvements within the existing roadway footprint. Updated plans should be 90 percent complete by August 31, 2021.

There was no motion required with this item, it was for discussion purposes only.

10. Provide an update and informational items relating to the Bait Shop Waterline project under design by Huitt-Zollars.

City Engineer Stanton Foerster provided an update on this project noting that permit requests had been submitted to TxDOT and the North Texas Municipal Water District for crossing their facilities, easements, and rights-of-way, a new City of Lucas easement is required across the Dwarf Willow property, and Huitt-Zollars was working on a proposal to supply the survey data for the easement to the City. Probable construction cost for the project is estimated at approximately \$850,000.

There was no motion required with this item, it was for discussion purposes only.

11. Review the City of Lucas Noise Ordinance 2008-05-00611 and discuss possible changes to the ordinance.

Councilmember Fisher expressed concern about the noise ordinance being enforceable and suggested Section 8.05.003 (7) “sound produced from a mechanical loudspeaker or amplifier on a truck or other moving vehicle for the purpose of advertising any show, sale or display of merchandise” be removed as an allowable use.

City Council directed staff to amend the Code of Ordinances and bring back for approval.

12. Consider the use of Zoom video conferencing for City Council and all board/commission meetings and provide direction to City staff.

City Council directed staff to continue the use of Zoom after the Open Meetings Act temporary suspension has been lifted, meeting all Government Code requirements outlined in Section 551.127, including public participation by video conference rather than audio only to continue allowing public participation remotely.

Executive Session

13. Executive Session.

An Executive Session was not held at this meeting.

14. Adjournment.

MOTION: A motion was made by Councilmember Keer seconded by Councilmember Lawrence to adjourn the meeting at 8:56 pm.

APPROVED:

ATTEST:

Mayor Jim Olk

City Secretary Stacy Henderson



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 4

Requester: Finance Director Liz Exum

Agenda Item Request

Discuss the proposed City of Lucas budget for Fiscal Year 21/22.

Background Information

NA

Attachments/Supporting Documentation

1. Budget workshop binder has been sent under separate attachment.

Budget/Financial Impact

NA

Recommendation

NA

Motion

No motion required; this item is for discussion purposes only.



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 05

Requestor: Mayor Jim Olk

Agenda Item Request

Executive Session.

An Executive Session is not scheduled for this meeting.

As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney regarding any item on the agenda at any time during the meeting. This meeting is closed to the public as provided in the Texas Government Code.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA



City of Lucas

City Council Agenda Request

July 15, 2021

Item No. 06

Requester: Mayor Jim Olk

Agenda Item Request

Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

Background Information

NA

Attachments/Supporting Documentation

NA

Budget/Financial Impact

NA

Recommendation

NA

Motion

NA