



# AGENDA CITY COUNCIL MEETING

May 5, 2022 | 6:35 PM

*(or immediately following the Lucas Fire Control, Prevention, and EMS  
District Board Meeting)*

Council Chambers | Video Conference  
City Hall | 665 Country Club Road, Lucas, Texas

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Notice is hereby given that a meeting of the Lucas City Council will be held on Thursday, May 5, 2022, beginning at 6:35 pm (or immediately following the Lucas Fire Control, Prevention, and EMS District Board Meeting) at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651 and by video conference, at which time the following agenda will be discussed. As authorized by Section 551.071 of the Texas Government Code, the City Council may convene into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any item on the agenda at any time during the meeting. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

To join the meeting, please click this URL:

<https://us06web.zoom.us/j/83937347874?pwd=Q1p3U3VsajA5a0dpbzNxQ2FJcFZlZz09>

and enter your name and email address

Join by phone: 1-346-248-7799

Webinar ID: 839 3734 7874

Passcode: 325863

If you would like to watch the meeting live, and not participate via Zoom, you may go to the City's live streaming link at <https://www.lucastexas.us/live-streaming-videos/>.

## **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the City Secretary prior to the start of the meeting. This form will also allow a place for comments.

**Speak Remotely Via Zoom:** If you would like to attend a meeting remotely and speak via Zoom, email the City Secretary at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) by 3:30 pm noting the item you wish to speak on and noting your attendance will be remote. Please note, any requests received after 3:30 pm will not be included at the meeting.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email the City Secretary at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

## **Call to Order**

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- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

## Citizen Input

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1. Citizen Input

## Community Interest

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*Pursuant to Section 5510415 of the Texas Government Code, the City Council may report on the following items: 1) expression of thanks, congratulations or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders about upcoming City Council events; 5) information about community events; and 6) announcements involving imminent threat to public health and safety.*

2. Items of Community Interest.

## Consent Agenda

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*All items listed under the consent agenda are considered routine and are recommended to the City Council for a single vote approval. If discussion is desired, an item may be removed from the consent agenda for a separate vote.*

3. Consent Agenda:
  - A. Approval of the minutes of the April 21, 2022, City Council meeting. (City Secretary Stacy Henderson)

## Public Hearing Agenda

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4. Public hearing to consider adopting Ordinance 2022-05-00951 approving a specific use permit request by Christopher Lang, property owner of 1350 Lynn Lane, Glenbrook Estates, Lot 20 to allow a kitchen and food preparation area in an accessory building with habitable space. (Development Services Director Joe Hilbourn)
  - A. Presentation by Development Services Director Joe Hilbourn
  - B. Conduct public hearing
  - C. Take action regarding the proposed specific use permit request
5. Public hearing to consider adopting Ordinance 2022-05-00952 approving the rezoning request by Preston Walhood on behalf of Young Dean Homestead, Ltd. for a change in zoning from AO to R-1 on a parcel of land consisting of 44.185 acres, located on the east side of Stinson Road, approximately 55 feet south of the roundabout. (Development Services Director Joe Hilbourn)
  - A. Presentation by Development Services Director Joe Hilbourn
  - B. Conduct public hearing
  - C. Take action regarding proposed zoning change
6. Public hearing to consider adopting Ordinance 2022-05-00950 approving amendments to the City's Code of Ordinances, Chapter 14, Zoning, Division 4, Specific Use Permits. (Development Services Director Joe Hilbourn)
  - A. Presentation by Development Services Director Joe Hilbourn
  - B. Conduct Public Hearing
  - C. Take action on proposed amendments

7. Public hearing to consider approving amendments to the City’s Code of Ordinances, Chapter 14, Zoning, Section 14.01.004 Definitions, to amend the definition of home occupation and adding regulations for the operation of home occupations. **(Development Services Director Joe Hilbourn)**
  - A. Presentation by Development Services Director Joe Hilbourn
  - B. Conduct public hearing
  - C. Provide direction to the Planning and Zoning Commission regarding proposed home-based business regulations

## **Regular Agenda**

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8. Consider authorizing the City Manager to execute the Agreement for Solid Waste and Recycling Services between the City of Lucas and Community Waste Disposal beginning October 1, 2022, for a period of five years. **(Assistant to the City Manager Kent Souriyasak)**
9. Consider adopting Ordinance 2022-05-00949 approving Mid-Year Budget Adjustments for fiscal year beginning October 1, 2021 and ending September 30, 2022. **(Finance Director Liz Exum)**
10. Discuss and review Chapter 7, Streets and Drainage, of the City of Lucas Comprehensive Plan including the Master Thoroughfare Plan and recommend proposed amendments if needed. **(City Council)**

## **Executive Agenda**

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11. Executive Session: The City Council will convene into executive session pursuant to Texas Government Code 551.071(2) to consult with the City Attorney regarding the West Lucas Road widening project.
12. Reconvene from Executive Session and take any action necessary as a result of the Executive Session.
13. Adjournment.

## **Certification**

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*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, TX 75002 and on the City’s website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on April 29, 2022.*

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*Stacy Henderson, City Secretary*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to City Secretary Stacy Henderson at 972.912.1211 or by email at [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 01

Requester: Mayor Jim Olk

#### **Agenda Item Request**

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Citizen Input

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Requester: Mayor Jim Olk

#### **Agenda Item Request**

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Items of Community Interest

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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NA

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

NA

#### **Motion**

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NA



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Requester: City Secretary Stacy Henderson

#### **Agenda Item Request**

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Consent Agenda:

- A. Approval of the minutes of the April 21, 2022, City Council meeting.

#### **Background Information**

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NA

#### **Attachments/Supporting Documentation**

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- 1. Minutes of the April 21, 2022, City Council meeting

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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City Staff recommends approval of the Consent Agenda.

#### **Motion**

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I make a motion to approve/deny the Consent Agenda as presented.



## MINUTES

### CITY COUNCIL REGULAR MEETING

April 21, 2022 | 7:00 PM

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas, Texas

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#### City Councilmembers Present:

Mayor Pro Tem Kathleen Peele  
Councilmember Tim Johnson  
Councilmember David Keer (*attended remotely*)  
Councilmember Tim Baney  
Councilmember Debbie Fisher

#### City Staff Present:

City Manager Joni Clarke  
City Secretary Stacy Henderson  
Public Works Director Scott Holden  
Management Analyst Patrick Hubbard

#### City Councilmember Absent:

Mayor Jim Olk  
Councilmember Phil Lawrence

The regular City Council meeting was called to order at 7:00 pm.

### Citizen Input

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#### 1. Citizen Input

There was no citizen input at this meeting.

### Community Interest

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#### 2. Items of Community Interest

Mayor Pro Tem Peele discussed upcoming City events related to the farmers market, Founders Day, new start time for City Council and board and commission meetings of 6:30 pm, TxDOT widening of Country Club Road, and early voting.

### Consent Agenda

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#### 3. Consent Agenda:

- A. Approval of the minutes of the April 7, 2022, City Council meeting.
- B. Approval of the Consent to Assignment Agreement between Liberty Bankers Insurance Company (Assignor), Hendrick Farm Development LLC (Assignee) and the City of Lucas to assign the Development Agreement between the City and the Assignor dated January 20, 2022, to Assignee, Hendrick Farm Development LLC.

**MOTION:** A motion was made by Councilmember Fisher, seconded by Councilmember Johnson to approve the Consent Agenda as presented. The motion passed unanimously by a 5 to 0 vote.

## Regular Agenda

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4. **Consider the data collected by Smart Pavement Management (SPM), a proprietary software utilized by NEXCO to capture, analyze, and prepare a maintenance and rehabilitation (M&R) plan for the City of Lucas street system, and amend fiscal year 21/22 budget by appropriating \$116,235.56 from unrestricted general fund reserves to line item 11-8209-301 Improvement Roads to proceed with maintenance projects.**

Public Works Director Scott Holden discussed the pavement management assessment conducted on Lucas streets, current roadway conditions, roadway scoring from the assessment, and recommended streets needing maintenance. He noted that the price for Forest Grove Road from Orr Road to Stonegate had increased from \$214,533.56 to \$334,780. With funds remaining in the Improvement Roads account, Mr. Holden noted that \$236,482 for maintenance was being requested.

**MOTION:** A motion was made by Councilmember Baney, seconded by Councilmember Johnson to approve proceeding with the maintenance projects outlined below and authorize the City Manager to execute such agreements and appropriate \$236,482 to line item 11-8209-301 Improvement Roads from unrestricted general fund reserves. The motion passed unanimously by a 5 to 0 vote.

- a. Crack sealing (TexasBit) \$49,400
- b. Concrete panel replacement (Four Star) \$85,000
- c. Forest Grove Road, Orr Road to Stonegate Blvd. (TexasBit) \$334,780
- d. Forest Grove Road, Stonegate Blvd., to Country Club Road 321/S-Curve (Pavement Doctor Corp. LLC) \$14,500

5. **Consider accepting a donation of a Barn Quilt from the Friends of Lucas Fire Rescue.**

Ray McKee, 775 Scarlet Drive and President of the Friends of Lucas Fire Rescue informed the Council that the Friends of Lucas Fire Rescue would like to donate a 4-foot x 4-foot barn quilt to the City to display on the pavilion at the Community Park. Mr. McKee asked that the City handle the mounting of the quilt as well as the design of the quilt.

The City Council thanked the Friends of Lucas Fire Rescue for the generous donation and asked that the Parks Board work with the vendor on a design.

There was no action or formal motion on this item.

## Executive Session Agenda

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6. **Executive Session.**

An Executive Session was not held at this meeting.

7. **Reconvene from Executive Session and take any action necessary as a result of the Executive Session.**

An Executive Session was not held at this meeting; therefore, no action was taken.

**8. Adjournment.**

**MOTION:** A motion was made by Councilmember Johnson, seconded by Councilmember Baney to adjourn the meeting at 7:37 pm. The motion passed unanimously by a 5 to 0 vote.

APPROVED:

ATTEST:

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Mayor Jim Olk

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City Secretary Stacy Henderson



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 04

Requester: Development Services Director Joe Hilbourn

### Agenda Item Request

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Public hearing to consider adopting Ordinance 2022-05-00951 approving a specific use permit request by Christopher Lang, property owner of 1350 Lynn Lane, Glenbrook Estates, Lot 20 to allow a kitchen and food preparation area in an accessory building with habitable space.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct public hearing
- C. Take action regarding the proposed specific use permit request

### Background Information

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This lot is currently zoned R-2, and the applicant is requesting to construct an accessory building with habitable space that meets the City's requirements. The specific use permit request is to allow a food preparation area within an accessory building.

Section 14.04.304 (a) of the City's Code of Ordinances requires that an addition of a kitchen/food preparation area require a specific use permit in R-2 or AO zoning districts that contain a single-family home and states the following:

*Kitchen, cooking or a food preparation area may be permitted on property with a specific use permit. The specific use permit may only be granted provided the owners of the property enact a deed restriction with the city as party to the deed restriction that prohibits the use of the habitable space to be used for lease/barter agreement other than that of the full-time domestic staff providing support to the property.*

### Attachments/Supporting Documentation

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- 1. Ordinance 2022-05-00951
- 2. Location Map
- 3. Site plan and kitchen layout
- 4. Public Notice
- 5. Signed Deed Restrictions by Property Owner

### Budget/Financial Impact

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NA



**City of Lucas**  
**City Council Agenda Request**  
**May 5, 2022**

Item No. 04

**Recommendation**

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The Planning and Zoning Commission unanimously recommended approval of the specific use permit request as presented.

**Motion**

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I make a motion to adopt Ordinance 2022-05-00951 approving a specific use permit at 1350 Lynn Lane, Glenbrook Estates, Lot 20 to allow a kitchen and food preparation area in an accessory building with habitable space.



## **ORDINANCE 2022-05-00951**

### **[Special Use Permit for Kitchen, Cooking and Food Preparation Area in an Accessory Building with Habitable Space – 1350 Lynn Lane]**

**AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, TEXAS, AS HERETOFORE AMENDED, BY GRANTING A SPECIFIC USE PERMIT TO ALLOW FOR A KITCHEN, COOKING AND FOOD PREPARATION AREA IN AN ACCESSORY BUILDING WITH HABITABLE SPACE, LOCATED AT 1350 LYNN LANE, CITY OF LUCAS, COLLIN COUNTY, TEXAS (THE “PROPERTY”), CURRENTLY ZONED R2 SINGLE-FAMILY RESIDENTIAL DISTRICT (R-2), AND BEING MORE PARTICULARLY DESCRIBED IN EXHIBIT “A” ATTACHED HERETO; PROVIDING FOR APPROVAL OF THE SURVEY PLAT ATTACHED HERETO AS EXHIBIT “B”; PROVIDING FOR THE APPROVAL OF THE FLOOR PLAN ATTACHED HERETO AS EXHIBIT “C”; PROVIDING FOR APPROVAL OF THE ELEVATIONS PLAN ATTACHED HERETO AS EXHIBIT “D”; PROVIDING FOR SPECIAL CONDITIONS; PROVIDING A CONFLICTS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Planning and Zoning Commission of the City of Lucas, Texas, and the governing body of the City of Lucas in compliance with the laws of the State of Texas and the ordinances of the City of Lucas, have given requisite notice of publication and otherwise, and after holding due hearings and affording a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area, and in the vicinity thereof, and in the exercise of its legislative discretion have concluded that the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as previously amended, should be amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:**

**SECTION 1.** That the Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, as heretofore amended, be and the same are hereby amended, to grant a Special Use Permit to allow for a kitchen, cooking and food preparation area in an accessory building with habitable space, located at 1350 Lynn Lane, City of Lucas, Collin County, Texas, currently zoned R2 Single-Family Residential (“R-2”), and being more particularly described in Exhibit “A” attached hereto and made a part hereof for all purposes.

**SECTION 2.** That the above-described property shall be used only in the manner and for the purposes provided for by the Comprehensive Zoning Ordinance of the City of Lucas as heretofore amended, subject to the following special conditions:

- (1) The Property shall be developed in accordance with the Survey Plat attached hereto as Exhibit “B”; the Floor Plan attached hereto as Exhibit “C”; and, the Elevations Plan attached hereto as Exhibit “D”, and made a part hereof for all purposes; and

**SECTION 3.** To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Lucas governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

**SECTION 4.** That all ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances are not in conflict herewith shall remain in full force and effect.

**SECTION 5.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**SECTION 6.** An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

**SECTION 7.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**SECTION 8.** That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 5<sup>TH</sup> DAY OF MAY, 2022.**

APPROVED:

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Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

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Joseph J. Gorfida, Jr., City Attorney  
(04-21-2022:TM 129188)

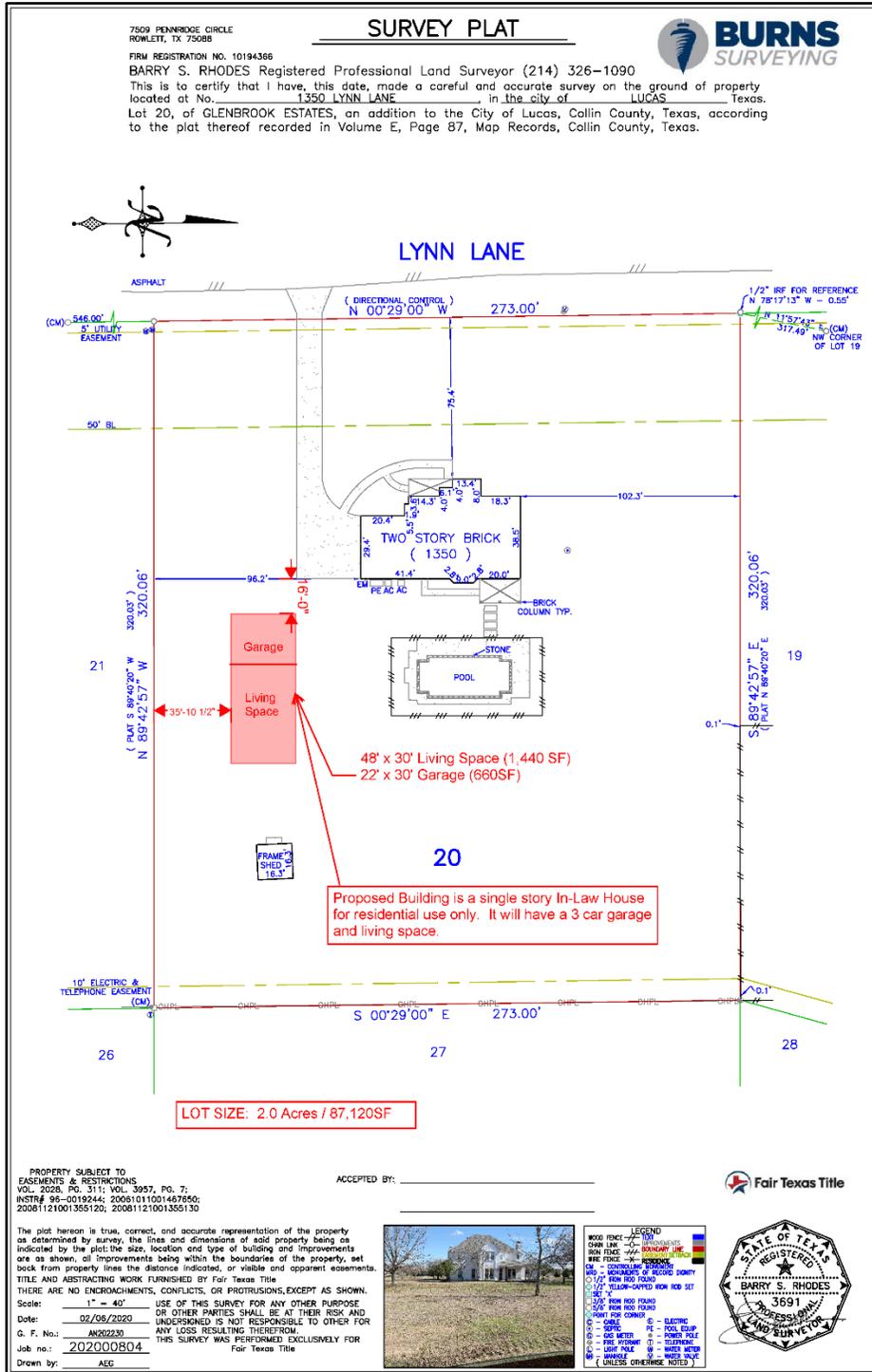
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Stacy Henderson, City Secretary

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

1350 Lynn Lane, Glenbrook Estates, Lot 20

# EXHIBIT "B" SURVEY PLAT



# EXHIBIT "C" FLOOR PLAN

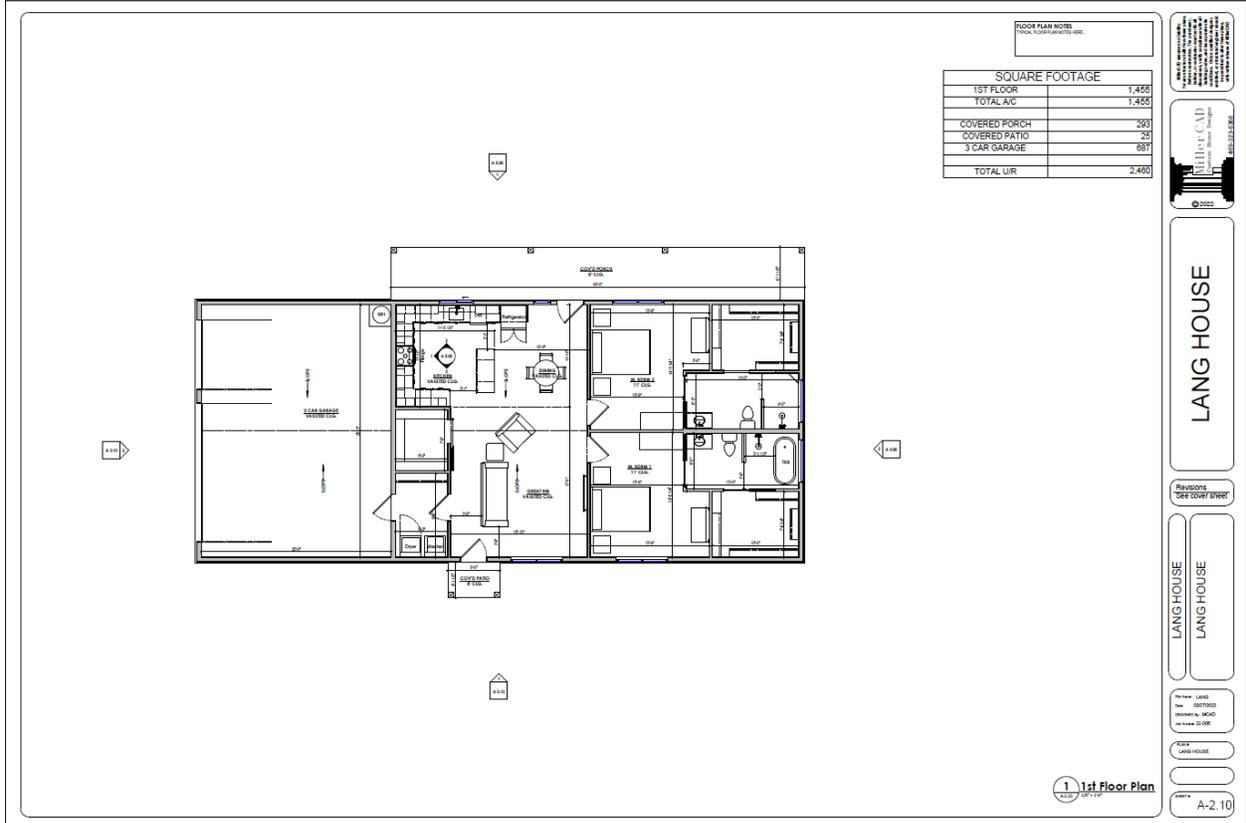


Exhibit "C"  
City of Lucas  
Ordinance 2022-05-00951  
Approved: May 5, 2022





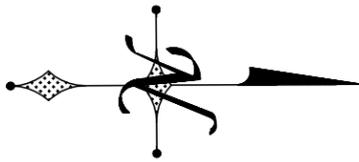
# SURVEY PLAT



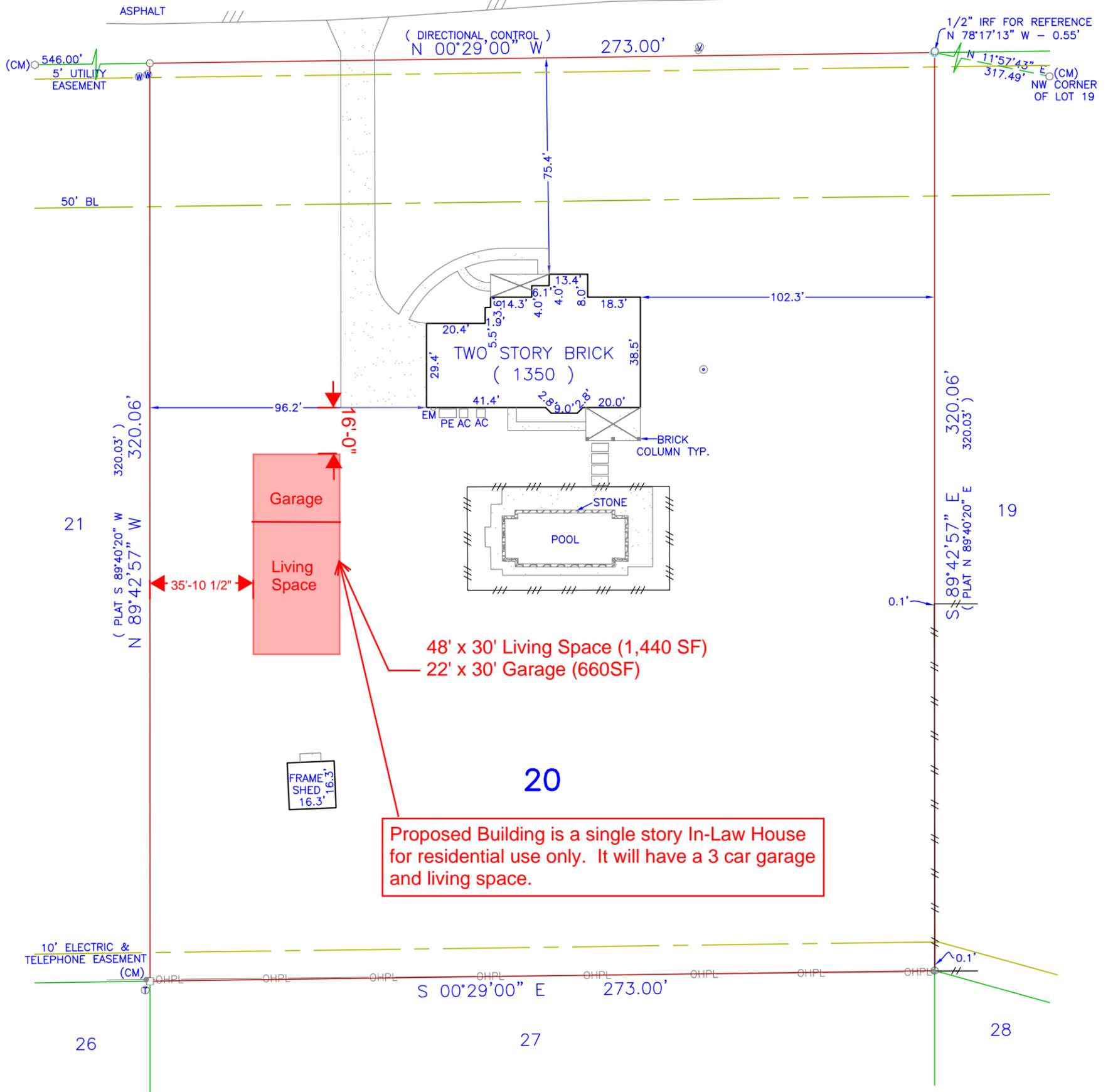
FIRM REGISTRATION NO. 10194366

BARRY S. RHODES Registered Professional Land Surveyor (214) 326-1090

This is to certify that I have, this date, made a careful and accurate survey on the ground of property located at No. 1350 LYNN LANE, in the city of LUCAS Texas. Lot 20, of GLENBROOK ESTATES, an addition to the City of Lucas, Collin County, Texas, according to the plat thereof recorded in Volume E, Page 87, Map Records, Collin County, Texas.



## LYNN LANE



**LOT SIZE: 2.0 Acres / 87,120SF**

PROPERTY SUBJECT TO  
EASEMENTS & RESTRICTIONS  
VOL. 2028, PG. 311; VOL. 3957, PG. 7;  
INSTR# 96-0019244; 20061011001467650;  
20081121001355120; 20081121001355130

ACCEPTED BY: \_\_\_\_\_



The plat hereon is true, correct, and accurate representation of the property as determined by survey, the lines and dimensions of said property being as indicated by the plat; the size, location and type of building and improvements are as shown, all improvements being within the boundaries of the property, set back from property lines the distance indicated, or visible and apparent easements. TITLE AND ABSTRACTING WORK FURNISHED BY Fair Texas Title

Scale: 1" = 40'

Date: 02/06/2020

G. F. No.: AN202230

Job no.: 202000804

Drawn by: AEG

USE OF THIS SURVEY FOR ANY OTHER PURPOSE OR OTHER PARTIES SHALL BE AT THEIR RISK AND UNDERSIGNED IS NOT RESPONSIBLE TO OTHER FOR ANY LOSS RESULTING THEREFROM. THIS SURVEY WAS PERFORMED EXCLUSIVELY FOR Fair Texas Title



LEGEND	
WOOD FENCE	TEXT
CHAIN LINK	IMPROVEMENTS
IRON FENCE	BOUNDARY LINE
WIRE FENCE	EASEMENT/SETBACK
	RESIDENCE
CM - CONTROLLING MONUMENT	
MRD - MONUMENTS OF RECORD DIGNITY	
1/2" IRON ROD FOUND	
1/2" YELLOW-CAPPED IRON ROD SET	
SET 'X'	
3/8" IRON ROD FOUND	
5/8" IRON ROD FOUND	
POINT FOR CORNER	
C - CABLE	E - ELECTRIC
S - SEPTIC	PE - POOL EQUIP
G - GAS METER	P - POWER POLE
F - FIRE HYDRANT	T - TELEPHONE
L - LIGHT POLE	W - WATER METER
M - MANHOLE	V - WATER VALVE
( UNLESS OTHERWISE NOTED )	





## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Planning & Zoning Commission of the City of Lucas, Texas will conduct a public hearing on Thursday, April 14, 2022 at 7:00 p.m. and City Council will conduct a second public hearing on Thursday, May 5, 2022 at 6:30 p.m. at Lucas City Hall, 665 Country Club, Lucas, Texas to consider a Specific Use Permit (SUP) application to permit a kitchen and food preparation area more particularly described as follows:

*Christopher Lang, property owner at 1350 Lynn Lane, GLENBROOK ESTATES, LOT 20; Lucas, Texas 75002 has submitted an application for a SUP to permit a kitchen with a food preparation area(s) in an accessory building with habitable space.*

***Per Code of Ordinances Section 14.04.304 General accessory buildings and structures regulations.***

*i) In R-2 or AO zoning districts that contain a single-family home:*

*a. Kitchen, cooking or a food preparation area may be permitted on property with a specific use permit. The specific use permit may only be granted provided the owners of the property enact a deed restriction with the city as party to the deed restriction that prohibits the use of the habitable space to be used for lease/barter agreement other than that of the full-time domestic staff providing support to the property.*

Those wishing to speak FOR or AGAINST the above item are invited to attend. If you are unable to attend and have comments you may send them to City of Lucas, Attention: City Secretary, 665 Country Club Road, Lucas, Texas 75002, email [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) and it will be presented at the Hearing. If you have any questions about the above hearing you may contact [jhilbourn@lucastexas.us](mailto:jhilbourn@lucastexas.us).

**DEED RESTRICTIONS**

**THE STATE OF TEXAS**  
**COUNTY OF COLLIN**

§  
§  
§

**KNOW ALL MEN BY THESE PRESENTS:**

I.

The undersigned, CHRISTOPHER D. LANG and SHELLEY M. LANG ("the Owner"), is the Owner of the following described property: Lot 20, Block GLENBROOK ESTATES Addition to the City of Lucas ("City"), Collin County, Texas, and being that same tract of land conveyed to CHRISTOPHER LANG + SHELLEY LANG BY DAN TRYTHALL + AMY TRYTHALL by deed dated FEB. 25, 2020, and recorded in Volume E, Page 87, in the Deed Records of Collin County, Texas, and being more commonly described as 1350 LYNN LANE, LUCAS, TX 75002 (street address) (the "Property").

II.

In consideration of the granting of a Special Use Permit ("SUP") by the City to the Owner to construct, remodel, or make addition to a residential accessory building to provide kitchen, cooking or food preparation facilities, the Owner does hereby impress all of the Property with the following deed restrictions ("restrictions"), to wit:

The residential accessory building for which the Special Use Permit is issued shall not at any time be used for rental purposes or barter exchange and may be occupied only by immediate family members of the Owner and/or full time domestic servant or servants of the Owner. In case of a live-in servant family, all adult members must be employed by the Owner or occupant of the main residence.

III.

~~These restrictions shall continue in full force and effect from the date of execution until amended or terminated in the manner specified in this document.~~

IV.

These restrictions are not intended to restrict the right of the City Council of the City to exercise its legislative duties and powers insofar as zoning of the Property is concerned.

V.

The Owner agrees that these restrictions inure to the benefit of the City. The Owner hereby grants the City the right to enforce these restrictions by any lawful means, including filing an action in a court of competent jurisdiction, at law or in equity, against the person violating or attempting to violate these restrictions, either to prevent the violation or to require its correction. If the City substantially prevails in a legal proceeding to enforce these restrictions, the Owner agrees that the

City shall be entitled to recover damages, reasonable attorney's fees, and court costs. For further remedy, the Owner agrees that the City may withhold any permit, certificate of occupancy or final inspection necessary for the lawful use of the Property until these restrictions are complied with. The right of the City to enforce these restrictions shall not be waived, expressly or otherwise.

VI.

The Owner agrees to defend, indemnify, and hold harmless the City from and against all claims or liabilities arising out of or in connection with the provisions of this document.

VII.

The provisions of this document are hereby declared covenants running with the land and are binding on all successors, heirs, and assigns of the Owner who acquire any right, title, or interest in or to the Property, or any part thereof. Any person who acquires any right, title, or interest in or to the Property, or any part thereof, thereby agrees and covenants to abide by and fully perform the provisions of this document.

VIII.

Notwithstanding any provision hereof to the contrary, if the zoning ordinance of the City is amended to permit the use of the Property for rental or barter exchange, these restrictions shall be of no further force or effect and shall be released by the City upon request of the Owner.

IX.

The Owner understands and agrees that this document shall be governed by the laws of the State of Texas.

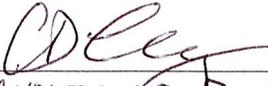
X.

The invalidation of any provision in this document by any court shall in no way affect any other provision, which shall remain in full force and effect, and to this end the provisions are declared to be severable.

*(signature page to follow)*

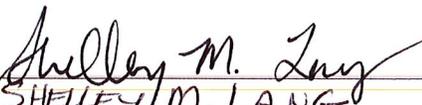
**EXECUTED** at the City of Lucas, Collin County, Texas, on this the 7<sup>TH</sup> day of APRIL, 20 22.

**Owner**

By:   
Name: CHRISTOPHER D. LANG

**EXECUTED** at the City of Lucas, Collin County, Texas, on this the 7<sup>TH</sup> day of APRIL, 20 22.

**Owner**

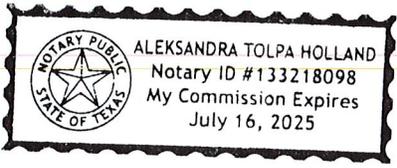
By:   
Name: SHELLEY M. LANG

(ACKNOWLEDGEMENTS)

STATE OF TEXAS §  
  §  
COUNTY OF COLLIN §

This instrument was acknowledged before me on the 7<sup>TH</sup> day of APRIL,  
2022 by CHRISTOPHER D. LANG. (Owner)

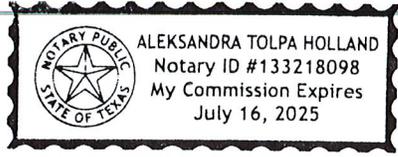
(seal) Aleksandra Tolpa Holland  
Notary Public, State of Texas  
My commission expires: July 16<sup>TH</sup>, 2025



STATE OF TEXAS §  
  §  
COUNTY OF COLLIN §

This instrument was acknowledged before me on the 7<sup>TH</sup> day of APRIL,  
2022 by SHELLEY M. LANG. (Owner)

(seal) Aleksandra Tolpa Holland  
Notary Public, State of Texas  
My commission expires: July 16<sup>TH</sup>, 2025





# City of Lucas City Council Agenda Request May 5, 2022

Item No. 05

Requester: Development Services Director Joe Hilbourn

## **Agenda Item Request**

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Public hearing to consider adopting Ordinance 2022-05-00952 approving the rezoning request by Preston Walhood on behalf of Young Dean Homestead, Ltd. for a change in zoning from AO to R-1 on a parcel of land consisting of 44.185 acres, located on the east side of Stinson Road, approximately 55 feet south of the roundabout.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct public hearing
- C. Take action regarding proposed zoning change

## **Background Information**

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This parcel of land is 44.185 acres of land and complies with the City's approved Comprehensive Plan for R-1 zoning.

## **Attachments/Supporting Documentation**

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- 1. Ordinance 2022-05-00952
- 2. Legal Description
- 3. Concept Plan
- 4. Public Notice
- 5. Land Use Map
- 6. Location Map

## **Budget/Financial Impact**

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NA

## **Recommendation**

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The Planning and Zoning Commission unanimously approved the zoning change request as presented.

## **Motion**

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I make a motion to adopt Ordinance 2022-05-00952 approving the change in zoning from AO to R-1 on a parcel of land consisting of 44.185 acres, located on the east side of Stinson Road, approximately 55 feet south of the roundabout.



**ORDINANCE 2022-05-00952**

**[CHANGE IN ZONING – ±44.185 ACRES EAST SIDE OF STINSON ROAD**

**AN ORDINANCE OF THE CITY OF LUCAS, TEXAS, AMENDING THE COMPREHENSIVE ZONING ORDINANCE AND MAP OF THE CITY OF LUCAS, AS HERETOFORE AMENDED, SO AS TO GRANT A CHANGE IN ZONING CLASSIFICATION FROM AGRICULTURE (AO) TO R1-SINGLE FAMILY RESIDENTIAL, 1-ACRE LOTS (R1), ON A PARCEL OF LAND CONSISTING OF ±44.185 ACRES SITUATED IN THE JOHN MCKINNEY SURVEY, ABSTRACT NO. 596, BEING ALL OF A 29.185 ACRE TRACT AND ALL OF A 15.00 ACRE TRACT, LOCATED ON THE EAST SIDE OF STINSON ROAD, ±55 FEET SOUTH OF THE ROUNDABOUT, LUCAS, COLLIN COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AND DEPICTED ON EXHIBIT “A”; PROVIDING A CONFLICTS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Planning and Zoning Commission of the City of Lucas, Texas and the City Council of the City of Lucas, Texas, in compliance with the laws of the State of Texas with reference to the granting of zoning classifications and changes, have given the requisite notices by publication and otherwise, and have held due hearings and afforded a full and fair hearing to all property owners generally and to all persons interested and situated in the affected area and in the vicinity thereof, and the City Council of the City of Lucas, Texas is of the opinion and finds that said zoning change should be granted and that the Comprehensive Zoning Ordinance and Map should be amended;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS:**

**Section 1.** The Comprehensive Zoning Ordinance and Map of the City of Lucas, Texas, are hereby amended to grant a change in zoning from Agriculture (AO) to R1-Single Family Residential, 1-Acre Lots (R1), on a parcel of land consisting of ±44.185 acres situated in the John McKinney Survey, Abstract No. 596, being all of a 29.185 acre tract and all of a 15.00 acre tract, located on the east side of Stinson Road, ±55 feet south of the roundabout, Lucas, Collin County, Texas, and being more particularly described on Exhibit “A”, attached hereto and made part hereof for all purposes.

**Section 2.** To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Lucas governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

**Section 3.** That all ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances are not in conflict herewith shall remain in full force and effect.

**Section 4.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**Section 5.** An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 6.** That any person, firm or corporation violating any of the provisions or terms of this Ordinance shall be subject to the same penalty as provided for in the Code of Ordinances, as amended, and upon conviction in the municipal court shall be punished by a fine not to exceed the sum of Two Thousand Dollars (\$2,000.00) for each offense, and each and every day such violation shall continue shall be deemed to constitute a separate offense.

**Section 7.** That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNSEL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 5<sup>th</sup> DAY OF MAY, 2022.**

APPROVED:

\_\_\_\_\_  
Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Joseph J. Gorfida, Jr.  
(04-21-2022:TM 129190)

\_\_\_\_\_  
Stacy Henderson, City Secretary

## EXHIBIT "A" Legal Description

SITUATED in the State of Texas, County of Collin and City of Lucas, being part of the John McKinney Survey, Abstract No. 596, being all of a 29.185 acre tract and all of a 15.00 acre tract as described and recorded in Volume 5167, Page 3443 of the Collin County Land Records with said premises being more particularly described as follows:

BEGINNING at a Railroad Spike set in the approximate middle of Stinson Road marking the northwest corner of said 29.185 acre tract, the northwest corner of the herein described premises, the southwest corner of a 15.961 acre tract as recorded in Volume 5878, Page 2019 of the Collin County Land Records, and being in the east line of called 143.35 acre tract as recorded in Volume 587, Page 38 of the Collin County Land Records;

THENCE with a north line of said 29.185 acre tract, said premises, and the south line of said 15.961 acre tract, North 89 22'16" East, 1180.51 feet to a " iron rod found marking the southeast corner of said 15.961 acre tract and the most westerly southwest corner of a 367.347 acre tract as recorded under County Clerk No. 20110222000191070 of the Collin County Land Records;

THENCE with a north line of said 29.185 acre tract, said premises, and a south line of said 367.347 acre tract, North 89 44'47" East, 481.70 feet to a Rooome capped iron rod set marking the northeast corner of said 29.185 acre tract, said premises, and an interior corner of said 367.347 acre tract;

THENCE with the east line of said 29.185 acre tract, said premises, a west line of said 367.347 acre tract, and the east line of the aforementioned 15.00 acre tract South 00 25'13" East, 1614.58 feet to a " iron rod found marking the southeast corner of said 15.00 acre tract, said premises, and the northeast corner of Kirkland Estates as recorded in Volume 8, Page 24 of the Collin County Map Records;

THENCE with the south line of said 15.00 acre tract, said premises, and the north line of Kirkland Estates, South 89 07'30" West, 677.18 feet to a point marking the southwest corner of said 15.00 acre tract, said premises, and the southeast corner of Lozano Addition, an addition as recorded in Volume P, Page 10 of the Collin County Map Records;

THENCE with the west line of said 15.00 acre tract, said premises, and the east line of said Lozano Addition, North 00 25'13" West, passing at 2.27 feet a " iron rod found on line and continuing for a total distance of 895.16 feet to an iron rod found marking the northwest corner of said 15.00 acre tract, an interior corner of said premises, the northeast corner of said Lozano Addition, and being in the south line of the aforementioned 29.185 acre tract

THENCE with the south line of said 29.185 acre tract, said premises, and the north line of said Lozano Addition as follows: South 77 30'08" West, 35.28 feet to a point for corner, South 75 02'50" West, 709.66 feet to a pipe fence post for corner, and North 87 32'00" West, 269.91 feet to a Railroad Spike set in the approximate middle of Stinson Road marking the southwest corner of said 29.185 acre tract, said premises, and the northwest corner of said Lozano Addition;

THENCE with the approximate middle of Stinson Road, the west line of said 29.185 acre tract, a west line of said premises, and the east line of called 143.35 acre tract, North 00 02'11" West, 893.78 feet to the point of beginning and containing 44.185 gross acres of land, of which 9.816 acres lies within easements leaving 34.369 net acres of land.

The Homestead  
44.185 gross acres  
Meets & Bounds Description

SITUATED in the State of Texas, County of Collin and City of Lucas, being part of the John McKinney Survey, Abstract No. 596, being all of a 29.185 acre tract and all of a 15.00 acre tract as described and recorded in Volume 5167, Page 3443 of the Collin County Land Records with said premises being more particularly described as follows:

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THENCE with a north line of said 29.185 acre tract, said premises, and the south line of said 15.961 acre tract, North 89 22'16" East, 1180.51 feet to a " iron rod found marking the southeast corner of said 15.961 acre tract and the most westerly southwest corner of a 367.347 acre tract as recorded under County Clerk No. 20110222000191070 of the Collin County Land Records;

THENCE with a north line of said 29.185 acre tract, said premises, and a south line of said 367.347 acre tract, North 89 44'47" East, 481.70 feet to a Roome capped iron rod set marking the northeast corner of said 29.185 acre tract, said premises, and an interior corner of said 367.347 acre tract;

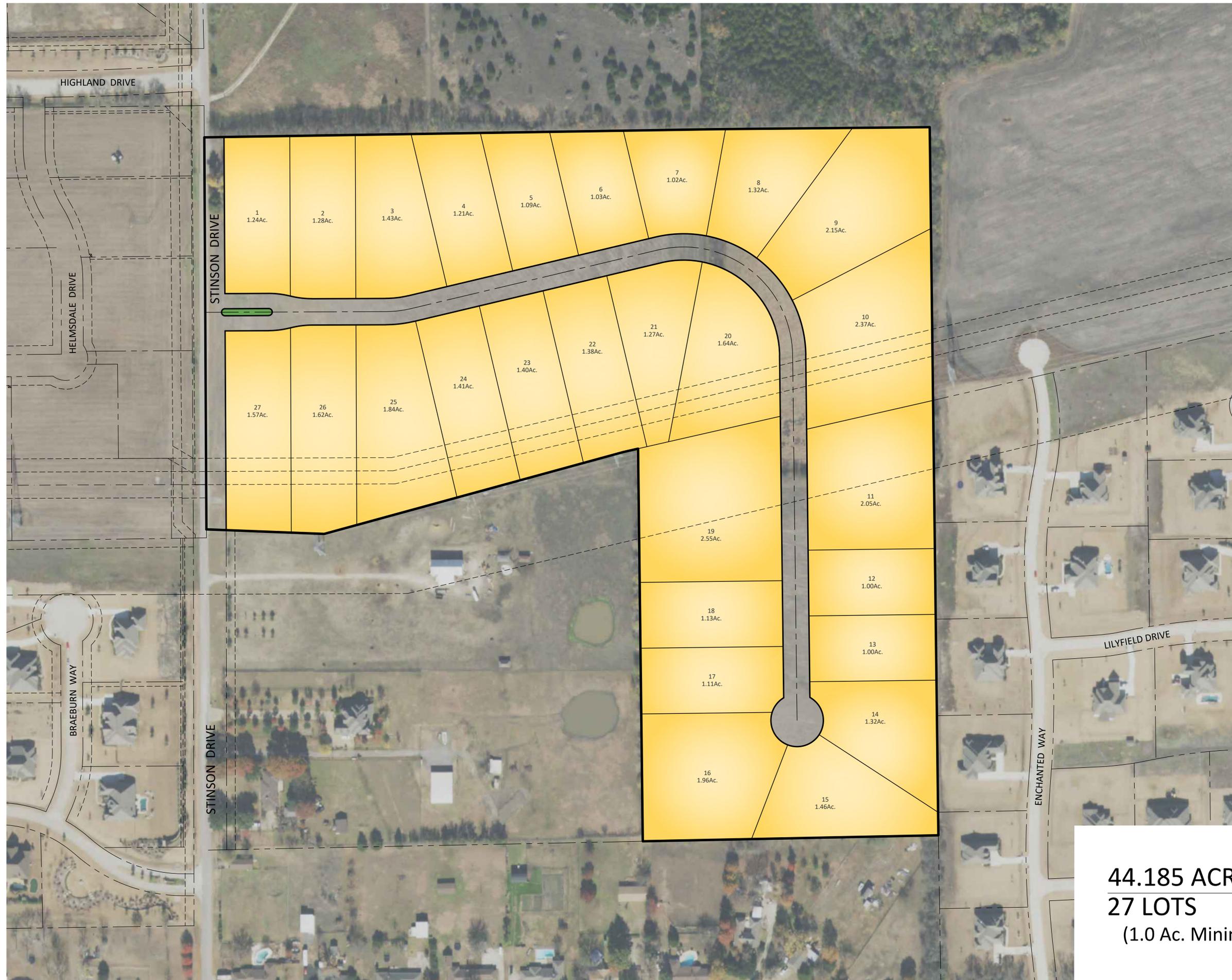
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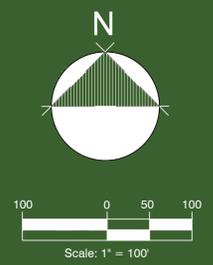
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THENCE with the south line of said 29.185 acre tract, said premises, and the north line of said Lozano Addition as follows: South 77 30'08" West, 35.28 feet to a point for corner, South 75 02'50" West, 709.66 feet to a pipe fence post for corner, and North 87 32'00" West, 269.91 feet to a Railroad Spike set in the approximate middle of Stinson Road marking the southwest corner of said 29.185 acre tract, said premises, and the northwest corner of said Lozano Addition;

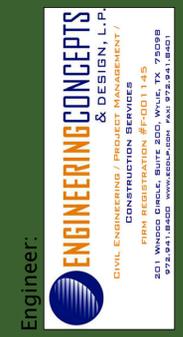
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**44.185 ACRES**  
**27 LOTS**  
 (1.0 Ac. Minimum)



**CONCEPT PLAN**  
**THE HOMESTEAD**  
**CITY OF LUCAS, TEXAS**





## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN, that the Planning & Zoning Commission of the City of Lucas, Texas (the "City"), will conduct a Public Hearing on Thursday, April 14, 2022 at 7:00 p.m. and City Council will conduct a second Public Hearing on Thursday, May 5, 2022 at 6:30 p.m. at Lucas City Hall, 665 Country Club, Lucas, Texas to consider a request for a change in zoning from AO to R1 on a parcel of land consisting of 44.185 acres, located on the east side of Stinson Road, approximately 55 feet south of the roundabout and more particularly described as follows:

SITUATED in the State of Texas, County of Collin and City of Lucas, being part of the John McKinney Survey, Abstract No. 596, being all of a 29.185-acre tract and all of a 15.00-acre tract as described and recorded in Volume 5167, Page 3443 of the Collin County Land Records with said premises being more particularly described as follows:

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THENCE with the east line of said 29.185-acre tract, said premises, a west line of said 367.347-acre tract, and the east line of the aforementioned 15.00-acre tract South 00 25'13" East, 1614.58 feet to a "iron rod found marking the southeast corner of said 15.00-acre tract, said premises, and the northeast corner of Kirkland Estates as recorded in Volume 8, Page 24 of the Collin County Map Records;

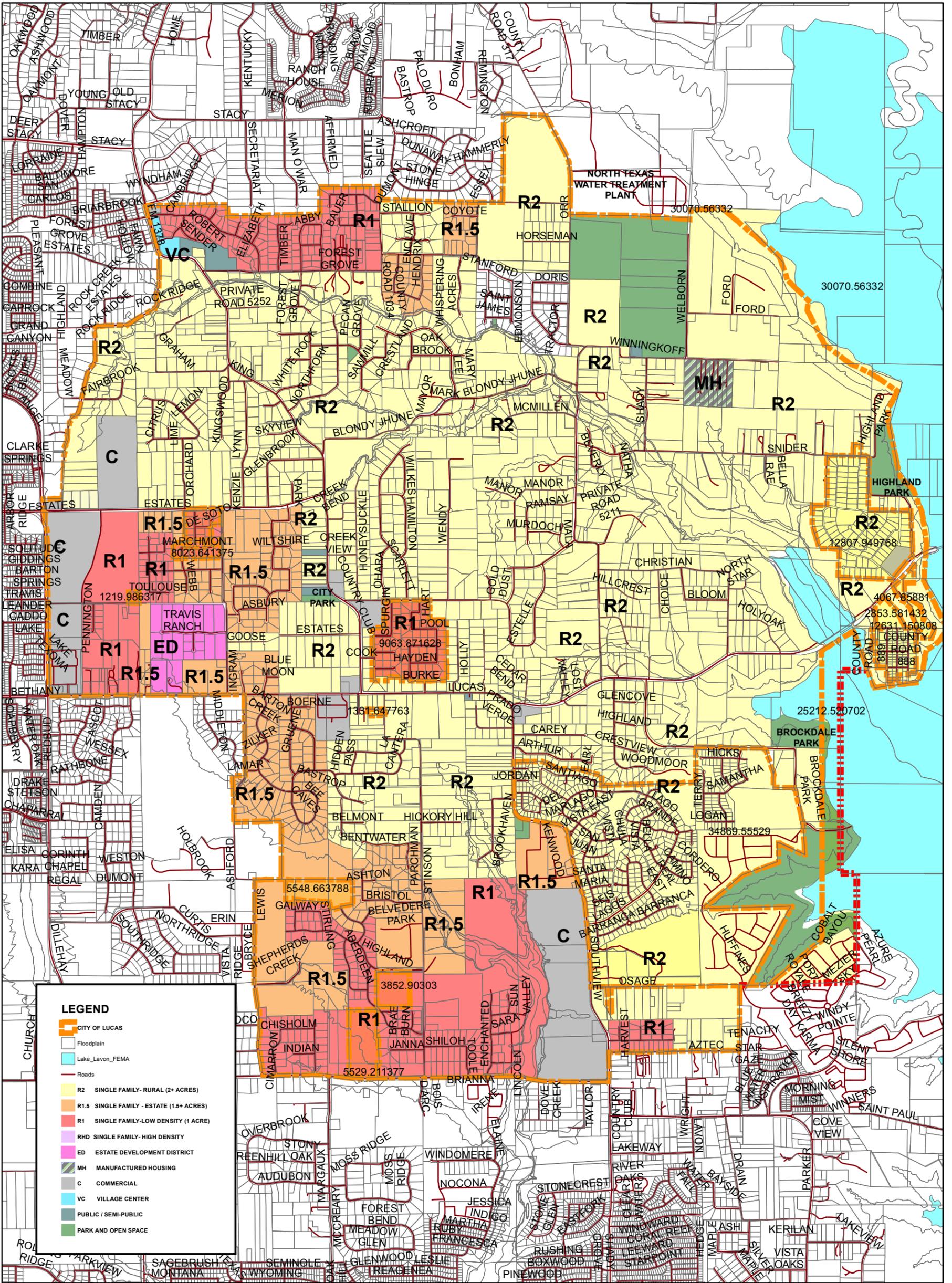
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THENCE with the west line of said 15.00 acre tract, said premises, and the east line of said Lozano Addition, North 00 25'13" West, passing at 2.27 feet a " iron rod found on line and continuing for a total distance of 895.16 feet to an iron rod found marking the northwest corner of said 15.00 acre tract, an interior corner of said premises, the northeast corner of said Lozano Addition, and being in the south line of the aforementioned 29.185 acre tract

THENCE with the south line of said 29.185 acre tract, said premises, and the north line of said Lozano Addition as follows: South 77 30'08" West, 35.28 feet to a point for corner, South 75 02'50" West, 709.66 feet to a pipe fence post for corner, and North 87 32'00" West, 269.91 feet to a Railroad Spike set in the approximate middle of Stinson Road marking the southwest corner of said 29.185 acre tract, said premises, and the northwest corner of said Lozano Addition;

THENCE with the approximate middle of Stinson Road, the west line of said 29.185-acre tract, a west line of said premises, and the east line of called 143.35-acre tract, North 00 02'11" West, 893.78 feet to the point of beginning and containing 44.185 gross acres of land, of which 9.816 acres lies within easements leaving 34.369 net acres of land.

Those wishing to speak for or against the above item are invited to attend. If you are unable to attend and have comments you may send them to City of Lucas, Attention: City Secretary, 665 Country Club Road, Lucas, Texas 75002, email [shenderson@lucastexas.us](mailto:shenderson@lucastexas.us) and it will be presented at the hearing. If you have any questions about the request, please contact Joe Hilbourn at [jhilbourn@lucastexas.us](mailto:jhilbourn@lucastexas.us).



March 16, 2017



# LAND USE MAP

## CITY OF LUCAS



0 1,250 2,500 Feet





# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 06

Requester: Development Services Director Joe Hilbourn

#### **Agenda Item Request**

---

Public hearing to consider adopting Ordinance 2022-05-00950 approving amendments to the City's Code of Ordinances, Chapter 14, Zoning, Division 4, Specific Use Permits.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct Public Hearing
- C. Take action on proposed amendments

#### **Background Information**

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Staff was directed to review the City's specific use permit requirements to ensure compliance with State law. After review by staff, proposed updated language was submitted to the Planning and Zoning Commission at their March 10, 2022, meeting. The Commission recommended approval of the proposed amendments with minor changes outlined below at their April 14 meeting.

The updated proposed language to Chapter 14 Zoning, Division 4, Specific Use Permits was drafted by the City Attorney and is included as an attachment to this agenda item. The minor changes recommended by the Planning and Zoning Commission have been incorporated into the Ordinance and proposed amendments attachment.

#### **Attachments/Supporting Documentation**

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1. Ordinance 2022-05-00950
2. Proposed amendments to Chapter 14, Zoning, Division 4, Specific Use Permits.

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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The Planning and Zoning Commission recommends approval of the amendments to the specific use permit requirements with the following minor changes:

- Section 14.02.081 (b)(3) change the word "on" to "of"
- Section 14.02.081 (e)(4) change the word "are" to "area"
- Section 14.02.082 (c) change the wording "may authorize one extension not to exceed twelve (12) months." to "may authorize one extension not to exceed six (6) months."



**City of Lucas**  
**City Council Agenda Request**  
**May 5, 2022**

Item No. 06

**Motion**

---

I make a motion to adopt Ordinance 2022-05-00950 approving amendments to the City's Code of Ordinances, Chapter 14, Zoning, Division 4, Specific Use Permits as presented.



**ORDINANCE 2022-05-00950**

**[AMENDING CODE OF ORDINANCES, AMENDING CHAPTER 14 “ZONING”,  
ARTICLE 14.02, DIVISION 4 “SPECIFIC USE PERMITS”]**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, AMENDING THE LUCAS CODE OF ORDINANCES BY AMENDING CHAPTER 14 TITLED “ZONING” BY AMENDING ARTICLE 14.02 TITLED “ADMINISTRATION” BY AMENDING DIVISION 4 TITLED “SPECIFIC USE PERMITS” BY ADDING NEW SECTION 14.02.080 TO PROVIDE GENERAL PROVISIONS FOR SPECIFIC USE PERMITS, BY AMENDING SECTIONS 14.02.081-14.02.083 TO REORGANIZE THE DIVISION AND PROVIDE ADDITIONAL CONDITIONS AND REQUIREMENTS FOR SPECIFIC USE PERMITS, AND REMOVING SECTION 14.02.084; PROVIDING A CONFLICTS CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000) FOR EACH OFFENSE AND PROVIDING FOR AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, TEXAS, THAT:**

**Section 1.** The Code of Ordinances of the City of Lucas, Texas, is hereby amended by amending Chapter 14 titled “Zoning” by amending Article 14.02 titled “Administration” by amending Division 4 titled “Specific Use Permits” by adding Section 14.02.080, amending Sections 14.02.081-14.02.083, and removing Section 14.02.084, to read as follows:

**“CHAPTER 14**

**ZONING**

**ARTICLE 14.02 ADMINISTRATION**

**Division 4. Specific Use Permits**

...

**ADD**

**Sec. 14.02.080 Specific Use Permits Generally**

(a) A specific use permit allows uses compatible with other permitted uses, provided the uses meet the specific criteria established by the city under this section.

- (b) The city council may authorize the granting of a specific use permit, by an affirmative vote, after notice to all parties affected and a public hearing, in accordance with state law, and after recommendation from the planning and zoning commission that the use is in general conformance with the comprehensive plan of the city and containing such requirements and safeguards as are necessary to protect adjoining property.
- (c) Specific use permits shall not be used to legalize nonconforming structures or uses, and shall not be used when a variance, deviation, waiver or minor modification could be used to achieve the same result.
- (d) A development plan shall be submitted concurrently with the application for a specific use permit. However, development plans will not be approved until the specific use permit is approved by the city council. Approval of the specific use permit does not constitute approval of a development plan.
- (e) Uses permitted by a specific use permit shall not be enlarged or substantially modified, structurally altered, or otherwise significantly changed without an amendment to the specific use permit. Amendment to a specific use permit requires the same processes and procedures as an original specific use permit application, specifically, public notice and hearing. Minor changes or alterations are changes that do not alter the basic relationship of the proposed development to adjacent property and may be approved by the Development Services Director. Changes or alterations that change the uses permitted, increase the density, building height, coverage of the site, off-street parking ratio, or area regulations are not minor changes and must be considered through the amendment process.
- (f) All recommendations made by the city planning and zoning commission to the city council shall be considered advisory in nature and shall not be binding upon the governing body; the city council shall have the sole and final authority to grant or deny any request for specific use permits.
- (g) The Board of Adjustment does not have authority to hear an appeal or act on an application for a specific use permit.
- (h) A specific use permit may be granted for those uses indicated by “S” in the Schedule of Uses Chart in Section 14.03.801 (e).

...

**AMEND**

**Sec. 14.02.081 Specific Use Permit Application and Processing**

- (a) Any individual, partnership, corporation, or group of persons having a proprietary interest in any property, upon proof of such, may file an application with the planning and zoning commission for a specific use.

- (b) The application for a specific use permit shall be accompanied by a development plan and sign plan, as applicable. The city shall make available application forms specifying application requirements. The application shall include:
- 1) A site plan that includes the dimensions, bearings, and street frontage of the property;
  - 2) The location of buildings, structures, and uses;
  - 3) The method of ingress and egress;
  - 4) Off-street parking and loading requirements, as applicable;
  - 5) Screening, lighting, and landscaping, as applicable;
  - 6) A traffic impact analysis if the Development Services Director determines that the analysis is necessary;
  - 7) Any other information the Development Services Director, planning and zoning commission or city council determines necessary for a complete review of the proposed development which may include, but is not limited to additional information or drawings, operating data, expert evaluation, or testimony concerning the location, function, or characteristics of any building or proposed use.
- (c) The planning and zoning commission shall provide notice and hold a public hearing in accordance with Section 14.02.063.
- (d) Following the public hearing by the planning and zoning commission, the commission shall make a recommendation for the city council at the properly noticed public hearing, where the council shall consider the granting or denial of the specific use permit.
- (e) In recommending that a specific use permit be granted, the planning and zoning commission and city council shall determine that such uses are compatible with the building structures and uses of abutting property and other property in the vicinity of the premises under consideration and shall make recommendations for conditions and requirements to be included in the specific use permit. In approving the requested specific use permit, the planning and zoning commission and city council may consider the following:
- 1) Whether the use is compatible with surrounding existing uses or proposed uses;
  - 2) Whether the use requests by the applicant are normally associated with the permitted uses in the base district;
  - 3) Whether the nature of the use is reasonable;
  - 4) Whether any negative impact on the surrounding area has been mitigated;
  - 5) Any additional conditions specified ensure that the intent of the district purposes is being upheld.
- (f) If the council grants the specific use permit, an ordinance amending the zoning ordinance shall be prepared for action by the council at its next regular meeting.

- (g) The conditions and requirements imposed by the council shall be agreed to in writing by the applicant, owner and grantee of the specific use permit. Such conditions and requirements shall be set forth in the ordinance granting the specific use permit, including, but not limited to, attached site plan drawings and other depictions of design and use elements.

**Section 14.02.082 Specific Use Permit - Zoning Amendment and Limitations**

- (a) Each specific use permit granted under the provisions of this chapter shall be considered as an amendment to the comprehensive zoning regulations applicable to such property. When the city council authorizes granting of a specific use permit, the zoning map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, said amendment to indicate the specific use by an “S” designation.
- (b) In granting any specific use permit, the city council may impose conditions and requirements as necessary and which shall be complied with by the grantee before any building permit or certificate of occupancy may be issued.
- (c) A building permit shall be obtained from the city not later than six (6) months after the effective date of the ordinance granting the specific use permit if new construction is required to comply with the specific use permit, provided however, the Director of Development Services may authorize one extension not to exceed six (6) months.
- (d) If the planning and zoning commission denies an application for a specific use permit, the application will not be considered by the city council unless the applicant requests the application be forwarded to the city council within ten (10) days of the planning and zoning commission denial of the application. If the applicant timely requests the application for specific use permit be forwarded to the city council, approval of the specific use permit by the city council shall require the affirmative vote of seventy-five percent (75%) of the city council.
- (e) Following the denial of a specific use permit, no new application for the same or a substantially similar request shall be accepted within one year of the date of denial unless it is determined by the Development Services Director there has been a substantial change in the area in which the specific use permit has been requested.

**Section 14.02.083 Specific Use Permit – Expiration, Termination, Revocation**

- (a) A specific use permit shall expire if a required building permit has not been issued within the time required in this section, or if a building permit has been issued but has subsequently expired. If a building permit is not required, the specific use permit shall expire six (6) months after the effective date of the ordinance granting the specific use permit if a certificate of occupancy is not obtained. If the specific use permit expires in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.

- (b) A specific use permit shall terminate if the property for which the specific use permit was issued is vacant, or the building or property, though still occupied, is not being used for the purpose for which the specific use permit was granted for a period of six (6) months. The Development Services Director may grant one six (6) month extension upon written request by the owner of the property. Such written request shall be filed with the Development Services Director no later than 150 days after the onset of the vacancy. If the specific use permit terminates in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.
  
- (c) A specific use permit may be revoked if the owner fails to meet the conditions and requirements set out in the ordinance granting the specific use permit. Revocation of a specific use permit may be recommended by the planning and zoning commission to the city council after proper notice and public hearing. After proper notice and public hearing, the city council may consider the planning and zoning commission’s recommendation for revocation of a specific use permit. If the specific use permit is revoked in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.

**Section 14.02.084 – 14.02.110      Reserved**

...”

**Section 2.** To the extent of any irreconcilable conflict with the provisions of this ordinance and other ordinances of the City of Lucas governing the use and development of the Property and which are not expressly amended by this ordinance, the provisions of this ordinance shall be controlling.

**Section 3.** That all ordinances of the City of Lucas in conflict with the provisions of this Ordinance shall be, and same are hereby, repealed, provided, however, that all other provisions of said Ordinances are not in conflict herewith shall remain in full force and effect.

**Section 4.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance or of the City of Lucas Code of Ordinances, as amended hereby, be adjudged or held to be voided or unconstitutional, the same shall not affect the validity of the remaining portions of said Ordinances or the City of Lucas Code of Ordinances, as amended hereby, which shall remain in full force and effect.

**Section 5.** An offense committed before the effective date of the Ordinance is governed by prior law and the provisions of the City of Lucas Code of Ordinances in effect when the offense was committed and the former law is continued in effect for this purpose.

**Section 6.** Any person violating any of the provisions of this ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in a sum not to exceed Two Thousand Dollars (\$2,000) and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

**Section 7.** That this Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 5<sup>TH</sup> DAY OF MAY, 2022.**

APPROVED:

\_\_\_\_\_  
Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Joseph J. Gorfida, Jr., City Attorney  
(01-25-2022:TM)

\_\_\_\_\_  
Stacy Henderson, City Secretary

**CHAPTER 14, DIVISION 4 SPECIFIC USE PERMITS  
PROPOSED LANGUAGE**

**ADD THE FOLLOWING NEW SECTION:**

**Sec. 14.02.080            Specific Use Permits Generally**

- (a) A specific use permit allows uses compatible with other permitted uses, provided the uses meet the specific criteria established by the city under this section.
- (b) The city council may authorize the granting of a specific use permit, by an affirmative vote, after notice to all parties affected and a public hearing, in accordance with state law, and after recommendation from the planning and zoning commission that the use is in general conformance with the comprehensive plan of the city and containing such requirements and safeguards as are necessary to protect adjoining property.
- (c) Specific use permits shall not be used to legalize nonconforming structures or uses, and shall not be used when a variance, deviation, waiver or minor modification could be used to achieve the same result.
- (d) A development plan shall be submitted concurrently with the application for a specific use permit. However, development plans will not be approved until the specific use permit is approved by the city council. Approval of the specific use permit does not constitute approval of a development plan.
- (e) Uses permitted by a specific use permit shall not be enlarged or substantially modified, structurally altered, or otherwise significantly changed without an amendment to the specific use permit. Amendment to a specific use permit requires the same processes and procedures as an original specific use permit application, specifically, public notice and hearing. Minor changes or alterations are changes that do not alter the basic relationship of the proposed development to adjacent property and may be approved by the Development Services Director. Changes or alterations that change the uses permitted, increase the density, building height, coverage of the site, off-street parking ratio, or area regulations are not minor changes and must be considered through the amendment process.
- (f) All recommendations made by the city planning and zoning commission to the city council shall be considered advisory in nature and shall not be binding upon the governing body; the city council shall have the sole and final authority to grant or deny any request for specific use permits.
- (g) The Board of Adjustment does not have authority to hear an appeal or act on an application for a specific use permit.
- (h) A specific use permit may be granted for those uses indicated by “S” in the Schedule of Uses Chart in Section 14.03.801 (e).

## AMEND THE FOLLOWING EXISTING SECTIONS

### Sec. 14.02.081 Specific Use Permit Application and Processing

- (a) Any individual, partnership, corporation, or group of persons having a proprietary interest in any property, upon proof of such, may ~~petition~~ **file an application with** the planning and zoning commission for a specific use permit ~~for the tract of land that the petitioners have the proprietary interest.~~
- (b) ~~The planning and zoning commission shall have the proper public hearing notices appear in the area newspaper and be sent to the property owners within five hundred feet (500") of the property for which the specific use permit is required.~~

**The application for a specific use permit shall be accompanied by a development plan and sign plan, as applicable. The city shall make available application forms specifying application requirements. The application shall include:**

- 1) A site plan that includes the dimensions, bearings, and street frontage of the property;**
  - 2) The location of buildings, structures, and uses;**
  - 3) The method ~~on~~ of ingress and egress;**
  - 4) Off-street parking and loading requirements, as applicable;**
  - 5) Screening, lighting, and landscaping, as applicable;**
  - 6) A traffic impact analysis if the Development Services Director determines that the analysis is necessary;**
  - 7) Any other information the Development Services Director, planning and zoning commission or city council determines necessary for a complete review of the proposed development which may include, but is not limited to additional information or drawings, operating data, expert evaluation, or testimony concerning the location, function, or characteristics of any building or proposed use.**
- (c) ~~Following the public hearing by the planning and zoning commission, the commission shall make a recommendation for the city council at the properly noticed public hearing, where the council shall consider the granting or denial of the specific use permit.~~

**The planning and zoning commission shall provide notice and hold a public hearing in accordance with Section 14.02.063.**

- (d) ~~If the council grants the specific use permit, an ordinance amending the zoning ordinance shall be prepared for action by the council at its next regular meeting.~~

**Following the public hearing by the planning and zoning commission, the commission shall make a recommendation for the city council at the properly noticed public hearing, where the council shall consider the granting or denial of the specific use permit.**

- (e) ~~The conditions imposed by the council shall be agreed to in writing by the grantee before any building permit or occupancy permit may be issued.~~

In recommending that a specific use permit be granted, the planning and zoning commission and city council shall determine that such uses are compatible with the building structures and uses of abutting property and other property in the vicinity of the premises under consideration and shall make recommendations for conditions and requirements to be included in the specific use permit. In approving the requested specific use permit, the planning and zoning commission and city council may consider the following:

- 1) Whether the use is compatible with surrounding existing uses or proposed uses;
  - 2) Whether the use requests by the applicant are normally associated with the permitted uses in the base district;
  - 3) Whether the nature of the use is reasonable;
  - 4) Whether any negative impact on the surrounding ~~are~~ area has been mitigated;
  - 5) Any additional conditions specified ensure that the intent of the district purposes is being upheld.
- (f) If the council grants the specific use permit, an ordinance amending the zoning ordinance shall be prepared for action by the council at its next regular meeting.
- (g) The conditions and requirements imposed by the council shall be agreed to in writing by the applicant, owner and grantee of the specific use permit. Such conditions and requirements shall be set forth in the ordinance granting the specific use permit, including, but not limited to, attached site plan drawings and other depictions of design and use elements.

#### **Section 14.02.082 Specific Use Permit - Zoning Amendment and Limitations**

- (a) Each specific use permit granted under the provisions of this chapter shall be considered as an amendment to the comprehensive zoning regulations applicable to such property. ~~In granting any special use permit, the city council may impose conditions as necessary and which shall be complied with by the grantee before any building permit or occupancy permit may be issued.~~ When the city council authorizes granting of a specific use permit, the zoning map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, said amendment to indicate the specific use by an "S" designation.
- (b) ~~Specific use permits may be granted for any period of time.~~ In granting any specific use permit, the city council may impose conditions and requirements as necessary and which shall be complied with by the grantee before any building permit or certificate of occupancy may be issued.
- (c) ~~No specific use permit shall be transferred from one individual, corporation, partnership, or group of persons. No specific use permit shall be transferred from one tract, parcel, or lot in the city to another tract, parcel, or lot.~~

A building permit shall be obtained from the city not later than six (6) months after the effective date of the ordinance granting the specific use permit if new construction is required to comply with the specific use permit, provided however, the Director of Development Services may authorize one extension not to exceed ~~twelve~~ six (6) months.

- (d) ~~A request for renewal of a specific use permit must be filed with the city secretary at least ninety (90) days prior to its termination or the specific use permit may be determined [terminated] on the final date of time period granted.~~

If the planning and zoning commission denies an application for a specific use permit, the application will not be considered by the city council unless the applicant requests the application be forwarded to the city council within ten (10) days of the planning and zoning commission denial of the application. If the applicant timely requests the application for specific use permit be forwarded to the city council, approval of the specific use permit by the city council shall require the affirmative vote of seventy-five percent (75%) of the city council.

- (e) Following the denial of a specific use permit, no new application for the same or a substantially similar request shall be accepted within one year of the date of denial unless it is determined by the Development Services Director there has been a substantial change in the area in which the specific use permit has been requested.

#### **Section 14.02.083 Specific Use Permit – Expiration, Termination, Revocation**

~~All recommendations made by the city planning and zoning commission to the city council shall be considered advisory in nature and shall not be binding upon the governing body; the city council shall have the sole and final authority to grant or deny any request for specific use permits.~~

- (a) A specific use permit shall expire if a required building permit has not been issued within the time required in this section, or if a building permit has been issued but has subsequently expired. If a building permit is not required, the specific use permit shall expire six (6) months after the effective date of the ordinance granting the specific use permit if a certificate of occupancy is not obtained. If the specific use permit expires in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.
- (b) A specific use permit shall terminate if the property for which the specific use permit was issued is vacant, or the building or property, though still occupied, is not being used for the purpose for which the specific use permit was granted for a period of six (6) months. The Development Services Director may grant one six (6) month extension upon written request by the owner of the property. Such written request shall be filed with the Development Services Director no later than 150 days after the onset of the vacancy. If the specific use permit terminates in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.

- (c) A specific use permit may be revoked if the owner fails to meet the conditions and requirements set out in the ordinance granting the specific use permit. Revocation of a specific use permit may be recommended by the planning and zoning commission to the city council after proper notice and public hearing. After proper notice and public hearing, the city council may consider the planning and zoning commission’s recommendation for revocation of a specific use permit. If the specific use permit is revoked in accordance with this section, the property shall conform to the regulations of the original zoning district of such property.

**~~Sec. 14.02.084—Zoning map to show place of specific use~~**

~~When the city council authorizes granting of a specific use permit, the zoning map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, said amendment to indicate the specific use by an “S” designation.~~



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 07

Requester: Development Services Director Joe Hilbourn

### **Agenda Item Request**

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Public hearing to consider approving amendments to the City's Code of Ordinances, Chapter 14, Zoning, Section 14.01.004 Definitions, to amend the definition of home occupation and adding regulations for the operation of home occupations.

- A. Presentation by Development Services Director Joe Hilbourn
- B. Conduct public hearing
- C. Provide direction to the Planning and Zoning Commission regarding proposed home-based business regulations

### **Background Information**

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At the December 16, 2021, City Council meeting, the City Council discussed its current regulations pertaining to a home-based business and the need to provide additional clarity in regulating the activities associated with home-based businesses in Lucas.

At the February 17, 2022, City Council meeting, the Council requested the Planning and Zoning Commission review the regulations pertaining to home occupation as well as the inclusion of accessory buildings as part of the definition.

At the March 10, 2022, Planning and Zoning Commission meeting, the Commission directed staff to revise language related to home occupation and bring back for further consideration.

Staff drafted proposes amendments to the Code of Ordinances, Chapter 14, updating the definition for home occupation as well as proposed new regulations (Attachment 1). This item was brought before the Planning and Zoning Commission as a published public hearing on April 14, 2022, and was also scheduled to be heard by the City Council at their May 5, 2022 meeting.

However, at the April 14 Planning and Zoning Commission meeting, the Commission brought forward a new ordinance (Attachment 2) that were not part of the advertised public hearing, and denied the proposed amendment (6-0).

This item may be withdrawn from the agenda and sent back to Planning and Zoning. The new ordinance drafted by the Planning and Zoning Commission does not allow home occupation in an accessory building. The other item discussed at the April 14 Planning and Zoning meeting was to not allow patrons at the home occupation.



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 07

#### **Attachments/Supporting Documentation**

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1. Proposed amendments updating the definition for home occupation as well as proposed new regulations set for public hearing recommended by staff (denied by Planning and Zoning 6 – 0 at their April 14, 2022).
2. Proposed amendments presented at the April 14, 2022, Planning and Zoning meeting.

#### **Budget/Financial Impact**

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NA

#### **Recommendation**

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Several options have been discussed by the Planning and Zoning Commission and staff would like to bring any further recommendations from the City Council to the Planning and Zoning Commission for consideration.

- Option 1 outlines proposed regulations recommended by Staff to the Planning and Zoning Commission that is included in the packet and labeled as Proposed Amendments Prepared for Public Hearing.
- Option 2 was brought forward by Planning and Zoning Commission members also included in the packet labeled as Proposed Amendments Presented at April 14 Planning and Zoning Meeting. There is the option to merge the two regulations.

The Planning and Zoning Commission is considering several proposed amendments that include:

- Not permitting home-based businesses to use accessory buildings as part of their business.
- Not permitting patrons at a home-based business.

These two proposed amendments seem to be drawing a significant amount of concern in the community. Not permitting patrons to visit a home-based business would negatively impact small crafts like Mums sold for local school events. Not permitting the use of an accessory building would have a negative impact on businesses such as custom car builders. These are just a few examples of home-based businesses that would not be considered a nuisance associated with home-based businesses.

None of the proposed amendments would have a negative impact on agricultural uses. Agricultural uses are permitted by right in the Zoning Use Chart. None of the proposed changes would have any effect on a homeowner being able to do repairs at their home, or personal or family vehicles.



**City of Lucas**  
**City Council Agenda Request**  
**May 5, 2022**

Item No. 07

**Motion**

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There is no motion required for this item.

# PROPOSED AMENDMENTS PREPARED FOR PUBLIC HEARING

## CHAPTER 14, ZONING PROPOSED LANGUAGE

### ARTICLE 14.01 GENERAL PROVISIONS

#### Section 14.01.004 Definitions

Home occupation. A business, occupation, or profession conducted wholly within a residential dwelling unit **or in an accessory building** by only the residents **and shall not create a nuisance to persons of ordinary sensibilities that occupy the surrounding property** thereof, and which shall have the following characteristics:

(1) The activity shall employ only members of the immediate family of the resident of the dwelling unit.

(2) There shall be no external evidence of the occupation detectable at any lot line, said evidence to include, advertising signs, or displays, smoke, dust, noise, fumes, glare, vibration, electrical disturbance, storage of materials or equipment, or traffic or parking of vehicles in a manner evidencing the conduct of a business.

**Items 1 through 11 below are proposed new regulations for home-based businesses that will be added to Chapter 14, Article 14.04 Supplementary Regulations, creating a new section called “Division 13”.**

- 1) The activity shall employ only members of the immediate family that reside at the dwelling unit.
- 2) The activity shall be conducted wholly within the principal dwelling or within an accessory building.
- 3) There shall be no external evidence of the home occupation detectable at any lot line.
- 4) There shall be no interior or exterior signage shall be used to advertise the home occupation.
- 5) Merchandise shall not be offered or displayed for sale on the premises.
- 6) There shall be no outdoor storage of materials, goods, supplies, vehicles, trailers, or equipment.
- 7) No building alterations shall be allowed that alter the residential character of the home.
- 8) No repair or servicing of vehicles, internal combustion engines, large equipment, or large appliances shall be allowed unless fully contained within an accessory building.
- 9) A home occupation shall produce no offensive noise, vibration, smoke, electrical interference, dirt, odors, or heat more than those normally found in residential areas.
- 10) No toxic, explosive, flammable, combustible, corrosive, radioactive, or other hazardous materials shall be used or stored on the site for business purposes.
- 11) No traffic shall be generated by a home occupation in greater volumes than normally expected in a residential neighborhood.

**PROPOSED AMENDMENTS PRESENTED AT APRIL 14  
PLANNING AND ZONING COMMISSION MEETING**

**PROPOSED CHANGES TO LUCAS CODE OF ORDINANCES CHAPTER 14  
ZONING, ARTICLE 14.01 GENERAL PROVISIONS**

Remove and replace the definition of Home Occupation in Section 14.01.004  
Definitions with the following:

Home occupation. A business, occupation, trade, or profession conducted wholly within a residential dwelling unit by only the residents thereof, and which shall have the following characteristics:

- (1) The operator of a home occupation must be a full-time resident and immediate family member of the household occupying the dwelling unit.
- (2) There shall be no evidence of a home occupation detectable on the property including advertising signs, displays, smoke, dust, noise, odor, fumes, glare, vibration, electrical disturbance, storage of materials or equipment, traffic or parking of vehicles or equipment in a manner evidencing the conduct of a business.

Add the following to Article 14.04 Supplementary Regulations, Division 13 Home Occupation

Sec. 14.04.456 General Requirements

- (a) No outside employees, assistants, or contractors may be involved in the conduct of a home occupation.
- (b) Home occupations may not cause or create any nuisance, or cause or create any substantial or undue adverse impact on any adjacent property or the character of the area, or threaten the public health, safety, or welfare.
- (c) A home occupation shall be conducted wholly within the principal dwelling and not in any accessory building or other structure on the property.
- (d) No outdoor storage of materials, goods, supplies, vehicles, trailers, or equipment in connection with a home occupation shall be allowed.
- (e) A home occupation may not involve the sale of goods or services delivered to the buyer on the subject property.

April 14, 2022



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Requester: Assistant to the City Manager Kent Souriyasak

#### **Agenda Item Request**

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Consider authorizing the City Manager to execute the Agreement for Solid Waste and Recycling Services between the City of Lucas and Community Waste Disposal beginning October 1, 2022, for a period of five years.

#### **Background Information**

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In 2021, the City received notice from Barnes Waste Disposal stating that they were unable to continue to provide solid waste services to Lucas residents. The current agreement for residential solid waste services expires on September 30, 2022. The City has a separate agreement with Republic Services for the collection of recyclable materials on a subscription basis every other week which will expire on March 31, 2023. Per Section 12.1 of the current agreement with Republic Services, the City may terminate the agreement at any time with or without cause.

In preparation for the selection of a new company, the City prepared a Request for Proposal (RFP) to seek proposals from solid waste service providers who are interested in providing services to Lucas. The City emphasized the need for special considerations due to unique features such as large residential lots, small roads, natural environment, and brush accumulation.

In January 2022, the City released the RFP and asked proposers to include information for collection and disposal services of solid waste, unlimited bundled brush, unbundled brush, recycling, concierge service for pickup near the home, excess brush, bulky item removal, manure/stable matter, and commercial services. The City expressed interest in learning about how all options for future services could potentially lower costs and provide beneficial services for residents.

The City received proposals for solid waste and recycling services from BlackJack Disposal, CARDS Recycling, Community Waste Disposal (CWD), and Republic Services. Staff assembled an evaluation team to review and evaluate the proposals based on criteria in the RFP. CWD was ranked the highest overall, followed by Republic Services, BlackJack Disposal and CARDS Recycling. The City Council was provided with a report of the proposals and evaluations to assist with the selection process.



# City of Lucas

## City Council Agenda Request

### May 5, 2022

At the City Council meeting on April 7, 2022, the City Council selected CWD as the new provider to provide solid waste and recycling services for all residents which includes:

- **Solid Waste and Recycling Collection Weekly** – one solid waste cart and one recycling cart included
- **Unlimited Bundled Brush Collection Weekly** – included with solid waste. Each tied bundle cannot exceed 4 feet by 2 feet nor weigh more than 50 pounds per bundle
- **Limited Bulky Waste and Unbundled Brush Collection Weekly** – included with solid waste. Up to 2 cubic yards of bulky waste and/or unbundled brush. Maximum length for an unbundled limb is 6 feet and no single limb or bulk item weighing more than 150 pounds
- **Door Side Household Hazardous Waste and Used Electronics Collection** – twice per year collection as requested by the resident for no additional cost
- **Optional Additional Solid Waste and Recycling Carts** – available for all residents to request additional solid waste carts or recycling carts for an additional fee
- **Optional Concierge Service** – available for all residents to request pickup near the home for an additional fee
- **Optional Excess Brush and Bulky Waste Collection** – available for all residents to request pickup of excess brush and bulky waste for an additional fee
- **Optional Manure and Stable Matter Collection** – available for all residents to request pickup of manure and stable matter collection for an additional fee

The City has reviewed the agreement with CWD and the proposed Agreement for Solid Waste and Recycling Services including Exhibit “A” Contractor’s Schedule for Rates and Services and Exhibit “B” Contractor’s Scope of Services will be provided as a separate attachment to City Council.

Information contained in a bid or proposal is considered confidential under the Public Information Act. Section 552.104 of the Texas Government Code provides as follows:

- (a) Information is excepted from the requirements of Section 552.021 if it is information that, if released, would give advantage to a competitor or bidder.
- (b) The requirement of Section 552.022 that a category of information listed under Section 552.022(a) is public information and not excepted from required disclosure under this chapter unless expressly confidential under law does not apply to information that is excepted from required disclosure under this section.

The purpose of section 552.104(a) is to protect the interests of a governmental body in situations such as competitive bidding and requests for proposals, where the governmental body may wish to withhold information in order to obtain more favorable offers.



# City of Lucas

## City Council Agenda Request

### May 5, 2022

#### **Attachments/Supporting Documentation**

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1. City of Lucas and Community Waste Disposal Agreement for Solid Waste and Recycling Services including Exhibit “A” Contractor’s Schedule for Rates and Services and Exhibit “B” Contractor’s Scope of Services will be provided as a separate attachment to City Council.

#### **Budget/Financial Impact**

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Exhibit “A” Contractor’s Schedule for Rates and Services will be included with the City of Lucas and Community Waste Disposal Agreement for Solid Waste and Recycling Services. Exhibit “A” will be provided as a separate attachment with the proposed Agreement to City Council.

#### **Recommendation**

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Staff recommends authorizing the City Manager to execute the Agreement for Solid Waste and Recycling Services between the City of Lucas and Community Waste Disposal beginning October 1, 2022, for a period of five years.

#### **Motion**

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I make a motion to authorize the City Manager to execute the Agreement for Solid Waste and Recycling Services between the City of Lucas and Community Waste Disposal beginning October 1, 2022, for a period of five years.



# City of Lucas

## City Council Agenda Request

### May 05, 2022

Item No. 09

Requester: Finance Director Liz Exum

### Agenda Item Request

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Consider adopting Ordinance 2022-05-00949 approving Mid-Year Budget Adjustments for fiscal year beginning October 1, 2021 and ending September 30, 2022.

### Background Information

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The Fiscal Year 2021-2022 budget was adopted and approved on September 2, 2021. Finance has completed the review process with the City Manager and the departments for the Mid-Year budget review. Adjustments are proposed to properly reflect actual trends in activity for revenue and expenses, line-item transfers, amendments approved at previous City Council meetings, FY 2020-2021 reallocated funding for capital projects and operations, and additional department requests. Adjustments include the following:

**Revenue/Expense Adjustments** (See Attachment Schedule B) = \$591,878

**Previously Approved City Council Items** (See Attachment Schedule C) = \$1,091,083

#### Reallocations from Fiscal Year 2020-2021

Purpose	Fund	Total Cost
Capital Projects	See Attachment Schedule A	\$4,918,480
Energov Software/Hardware	Development Services (6212)	\$34,843
SCBA Equipment	Fire (6300)	\$16,379
Bunker Gear	Fire (6300)	\$5,000
Boat for Water Rescue Program	Fire (6300)	\$120,000
Design Costs for Lemontree Drainage Analysis	Engineering (6209)	\$67,813

#### Department Mid-Year Requests for Fiscal Year 2021-2022

Purpose	Department Requestor	Fund	Total Cost
New position of Management Analyst (Administration) as a direct report to the City Secretary. This position was discussed during the City Secretary's evaluation.	Administration	City Secretary (6110)	\$24,156 (Partial Costs FY 2021-2022)
			\$61,753 (Full Year Costs)



**City of Lucas**  
**City Council Agenda Request**  
**May 05, 2022**

Item No. 09

GovQA CRM (Citizen Request Management) software to be used as an electronic work order system	Administration	General Fund (6999) / Water Fund (6400)	\$5,000
Medic 862 Toughbook replacement using EMS-County Assistant funding allocated from North Central Texas Trauma Regional Advisory Council (NCTTRAC)	Fire-Rescue	Fire (6300)	\$4,724
Contract extension for on-call engineering consulting services by Joe Grajewski due to current workload of development plans and capital improvement projects	Engineering	Engineering (6209)	\$66,076
Additional office space for Engineering, Public Works, and front office customer service area; city hall maintenance.	Development Services	Non-Departmental (6999)	\$286,479
Fuel propane/natural gas expense. The contractor incorrectly programmed the generator at the North Pump Station for the weekly testing cycle. The city is attempting to recover \$7,000 from the contractor due to technical error.	Public Works	Water Fund-Public Works (6400)	\$13,401
Fuel propane/natural gas ongoing monthly expense for the North Pump Station.	Public Works	Water Fund-Public Works (6400)	\$1,700
Line-item transfer for laptop replacement	Engineering	Water Fund-Engineering (6409)	\$1,700

The revised budget for the fiscal year 2021-2022 shows excess revenue over expenditures in the amount of \$142,236 in the General Fund and \$278,536 in the Water Fund.

Unrestricted reserves after GASB 54 fund balance requirement in the General Fund total \$5,867,328 and \$5,105,308 in the Water Fund.



# City of Lucas

## City Council Agenda Request

### May 05, 2022

Item No. 09

#### **Attachments/Supporting Documentation**

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1. Ordinance 2022-05-00949 with Exhibit A detailing budget amendments for FY 2021-2022
2. Schedule A – Reallocated funding for Capital Projects and Operating Accounts
3. Schedule B – Revenue/Expense Adjustments
4. Schedule C – Previously approved City Council Items
5. General Fund Reserve Trend
6. Water Fund Reserve Trend

#### **Budget/Financial Impact**

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The financial impact to the budget is varied and is outlined in detail to be reviewed and discussed.

#### **Recommendation**

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Staff recommends approval of Ordinance 2022-05-00949 FY 2021-2022 Mid-Year Budget Adjustments.

#### **Motion**

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I make a motion to adopt Ordinance 2022-05-00949 approving Mid-Year Budget Adjustments for Fiscal Year beginning October 1, 2021 and ending September 30, 2022.

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**ORDINANCE 2022-05-00949**  
**[Amending FY 2021-2022 Budget]**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, AUTHORIZING CERTAIN BUDGET AMENDMENTS PERTAINING TO THE FISCAL YEAR 2021-2022 BUDGET; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City is required by the City Charter to approve a budget amendment by ordinance and upon approval such amendment shall become an attachment to the original budget; and

**WHEREAS**, a budget amendment has been prepared for certain appropriations and expenditures in the 2021-2022 budget and submitted to the City Council for approval, a true and correct copy of which is attached as Exhibit A.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, THAT:**

**Section 1.** Pursuant to the City Charter requirements of the City of Lucas, Texas, in the year 2021-2022, a budget amendment attached as Exhibit A is hereby authorized and approved.

**Section 2.** This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Lucas, and it is accordingly so ordained.

**DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LUCAS, COLLIN COUNTY, TEXAS, ON THIS 5TH DAY OF MAY, 2022.**

APPROVED:

\_\_\_\_\_  
Jim Olk, Mayor

APPROVED AS TO FORM:

ATTEST:

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Joseph J. Gorfida, Jr., City Attorney

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Stacy Henderson, City Secretary

	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022
<b>REVENUE SUMMARY</b>				
<b>GENERAL FUND</b>				
PROPERTY TAXES	2,850,032	-	2,850,032	2,853,331
OTHER TAXES	1,801,200	325,000	2,126,200	1,137,373
FINES & FORFEITURES	1,430	-	1,430	91
LICENSES & PERMITS	599,370	35,000	634,370	463,560
FIRE DEPARTMENT REVENUE	1,011,330	129,002	1,140,332	504,415
FEES & SERVICE CHARGES	72,800	-	72,800	25,541
MISCELLANEOUS REVENUES	564,989	24,276	589,265	135,140
GF RESERVE FUNDING (TRANSFER IN)	50,000	895,637	945,637	-
<b>TOTAL GENERAL FUND REVENUE</b>	<b>6,951,151</b>	<b>1,408,915</b>	<b>8,360,066</b>	<b>5,119,451</b>
<b>WATER UTILITIES FUND</b>				
FEES & SERVICE CHARGES	5,253,061	80,000	5,333,061	2,530,250
BOND PROCEEDS			-	-
MISCELLANEOUS REVENUES	17,600	67,400	85,000	8,288
<b>TOTAL WATER UTILITIES FUND REVENUE</b>	<b>5,270,661</b>	<b>147,400</b>	<b>5,418,061</b>	<b>2,538,538</b>
<b>DEBT SERVICE FUND</b>				
PROPERTY TAXES	1,595,226	-	1,595,226	1,576,810
<b>TOTAL DEBT SERVICE FUND REVENUE</b>	<b>1,595,226</b>	<b>-</b>	<b>1,595,226</b>	<b>1,576,810</b>
<b>COMBINED REVENUE TOTALS</b>	<b>13,817,038</b>	<b>1,556,315</b>	<b>15,373,353</b>	<b>9,234,799</b>
<b>EXPENDITURES</b>				
<b>GENERAL FUND</b>				
CITY COUNCIL	33,580	-	33,580	21,110
CITY SEC	176,685	52,834	229,519	73,457
ADMIN/FINANCE	697,841	29,447	727,288	352,805
DEVELOPMENT SERVICES	470,984	43,083	514,067	204,493
PUBLIC WORKS - ENGINEERING	1,203,633	760,897	1,964,530	897,392
PUBLIC WORKS	394,069	4,373	398,442	134,331
PARKS	213,560	-	213,560	47,117
FIRE	3,096,049	172,181	3,268,230	1,383,753
NON-DEPARTMENTAL	640,091	228,524	868,615	134,173
GENERAL FUND RESERVE (TRANSFER OUT)	-	-	-	-
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>6,926,492</b>	<b>1,291,339</b>	<b>8,217,831</b>	<b>3,248,631</b>
<b>WATER UTILITIES FUND</b>				
WATER UTILITIES	4,123,499	22,099	4,145,598	1,849,728
WATER - ENGINEERING	255,843	65,348	321,191	55,368
<b>TOTAL WATER FUND EXPENDITURES</b>	<b>4,379,342</b>	<b>87,447</b>	<b>4,466,789</b>	<b>1,905,096</b>
<b>DEBT SERVICE</b>				
WATER UTILITIES	672,736	-	672,736	588,503
GENERAL FUND	1,595,226	-	1,595,226	1,365,669
<b>TOTAL DEBT SERVICE</b>	<b>2,267,962</b>	<b>-</b>	<b>2,267,962</b>	<b>1,954,172</b>
<b>TOTAL EXPENDITURES</b>	<b>13,573,796</b>	<b>1,378,786</b>	<b>14,952,582</b>	<b>7,107,899</b>
<b>NET REVENUE LESS EXPENDITURES</b>	<b>243,242</b>	<b>177,530</b>	<b>420,772</b>	<b>2,126,900</b>

	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022
<b>SUMMARY BY FUND</b>				
<b>GENERAL FUND</b>				
REVENUE	6,951,151	1,408,915	8,360,066	5,119,451
EXPENDITURES	6,926,492	1,291,339	8,217,831	3,248,631
<b>NET REVENUE LESS EXPENDITURES</b>	<b>24,659</b>	<b>117,577</b>	<b>142,236</b>	<b>1,870,820</b>
<b>WATER UTILITIES FUND</b>				
REVENUE	5,270,661	147,400	5,418,061	2,538,538
EXPENDITURES	4,379,342	87,447	4,466,789	1,905,096
DEBT SERVICE	672,736	-	672,736	588,503
<b>NET REVENUE LESS EXPENDITURES</b>	<b>218,583</b>	<b>59,953</b>	<b>278,536</b>	<b>44,940</b>
<b>DEBT SERVICE FUND-GENERAL</b>				
REVENUE	1,595,226	-	1,595,226	1,576,810
EXPENDITURES	1,595,226	-	1,595,226	1,365,669
<b>NET REVENUE LESS EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211,141</b>
<b>NET REVENUE LESS EXPENDITURES</b>	<b>243,242</b>	<b>177,530</b>	<b>420,772</b>	<b>2,126,900</b>

**FUND SUMMARIES - GOVERNMENTAL FUNDS**

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	GENERAL	DEBT SERVICE	CAPITAL IMPROVEMENTS	BROCKDALE ROAD IMPROV	DEVELOPERS IMPACT FEES (L FORD/LAKEVIEW/5 OAKS)	IMPACT FEES	TOTAL GOVERNMENTAL
<b>BEGINNING FUND BALANCE</b>	<b>10,271,506</b>	<b>1,326,101</b>	<b>9,591,973</b>	-	<b>127,600</b>	<b>1,289,718</b>	<b>22,606,898</b>
PROPERTY TAXES	2,850,032	1,447,715					4,297,747
OTHER TAXES	2,126,200						2,126,200
FINES & FORFEITURES	1,430						1,430
LICENSES & PERMITS	634,370						634,370
FIRE DEPARTMENT REVENUE	1,140,332						1,140,332
FEES & SERVICE CHARGES	72,800						72,800
MISCELLANEOUS REVENUES	589,265						589,265
GF RESERVES TRANSFER IN - REALLOCATION FROM FUND BALANCE FD BUNKER GEAR	5,000					470,000	475,000
GF RESERVES TRANSFER IN - REALLOCATION FROM FUND BALANCE DS ENERGOV SYSTEM	34,843						34,843
GF RESERVES TRANSFER IN - REALLOCATION FROM FUND BALANCE LEMONTREE DRAINAGE	67,813						67,813
GF RESERVES TRANSFER IN - CITY COUNCIL APPROVED FY 21/22	651,602						651,602
TRANSFER IN RESTRICTED FUNDS FD WATER RESCUE BOAT/SCBA EQP	136,379						136,379
TRANSFER IN - CAPITAL OUTLAY RESERVE	50,000						50,000
TRANSFER IN RESTRICTED IMPACT FEES (11-1009)			384,117	61,562			445,679
<b>TOTAL REVENUES</b>	<b>8,360,066</b>	<b>1,447,715</b>	<b>384,117</b>	<b>61,562</b>	-	<b>470,000</b>	<b>10,723,460</b>
<b>EXPENDITURES</b>							
CITY COUNCIL	33,580						33,580
CITY SEC	229,519						229,519
ADMIN/FINANCE	727,288						727,288
DEVELOPMENT SERVICES	514,067						514,067
PUBLIC WORKS	398,442						398,442
PUBLIC WORKS - ENGINEERING	1,964,530						1,964,530
PARKS	213,560						213,560
FIRE	3,268,230						3,268,230
NON-DEPARTMENTAL	868,615						868,615
DEBT SERVICE PRINCIPAL		1,115,000					1,115,000
DEBT SERVICE INTEREST/BOND EXP		480,227					480,227
CAPITAL ROADWAY PROJECTS			4,056,590	61,562		309,219	4,427,371
<b>TOTAL EXPENDITURES</b>	<b>8,217,831</b>	<b>1,595,227</b>	<b>4,056,590</b>	<b>61,562</b>	-	<b>309,219</b>	<b>14,240,429</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>142,236</b>	<b>(147,512)</b>	<b>(3,672,473)</b>	-		<b>160,781</b>	<b>(3,516,969)</b>
<b>ENDING FUND BALANCE</b>	<b>10,413,742</b>	<b>1,178,589</b>	<b>5,919,500</b>	-	<b>127,600</b>	<b>1,450,499</b>	<b>19,089,930</b>
<b>MINUS RESTRICTIONS AND TRANSFERS</b>							
IMPACT FEES						(1,450,499)	(1,450,499)
REALLOCATION OF BROCKDALE ROAD IMPROVEMENTS	(41,349)						(41,349)
REALLOCATION FROM FUND BALANCE FD BUNKER GEAR	(5,000)						(5,000)
REALLOCATION FROM FUND BALANCE DS ENERGOV SYSTEM	(34,843)						(34,843)
REALLOCATION FROM FUND BALANCE LEMONTREE DRAINAGE	(67,813)						(67,813)
GF RESERVES CITY COUNCIL APPROVED FY 21/22	(651,602)						(651,602)
RESTRICTED FUNDS FD WATER RESCUE BOAT/SCBA EQP	(136,379)						(136,379)
USE OF CAPITAL OUTLAY RESERVE	(50,000)						(50,000)
DEBT SERVICE PAYMENTS		(1,178,589)					(1,178,589)
3RD PARTY (DEVELOPER) IMPACT FEES RESTRICTED (LOGAN FORD/5 OAKS)					(127,600)		(127,600)
CAPITAL IMPROVEMENT PROJECTS			(5,919,500)				(5,919,500)
UNASSIGNED FUND BALANCE	9,426,756	-	-	-	-	-	9,426,756
<b>TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT</b>	<b>9,426,756</b>	-	-	-	-	-	<b>9,426,756</b>
AMOUNT IN DAYS OPERATING COST	469						469
AMOUNT IN MONTHS OPERATING COST	15.7						15.7
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(3,559,425)						(3,559,425)
<b>TOTAL RESERVES AFTER GASB 54 REQUIREMENTS</b>	<b>5,867,328</b>						<b>5,867,328</b>
AMOUNT IN DAYS OPERATING COST	292						292
AMOUNT IN MONTHS OPERATING COST	9.7						9.7

**FUND SUMMARIES - PROPRIETARY**

COMBINED SUMMARY OF REVENUES AND EXPENDITURES AND CHANGES IN FUND BALANCE

	WATER	CAPITAL IMPROVEMENTS	IMPACT /DEVELOP FEES	TOTAL PROPRIETARY
<b><u>BEGINNING BALANCE RESTRICTED/UNRESTRICTED</u></b>	7,964,942	2,281,538	385,448	10,631,928
WATER REVENUE	4,631,061			4,631,061
WASTE WATER REVENUE	54,000			54,000
TRASH REVENUE	648,000			648,000
MISCELLANEOUS REVENUES	21,200			21,200
TRANSFER IN RESERVES BHC WATER MASTER PLAN CC APPROVED	63,800			
REFUND NTMWD CAPITAL				-
IMPACT FEES				-
TRANSFER IN IMPACT FEES RESTRICTED		352,448	(352,448)	-
TRANSFER IN WATER FUND RESERVES APPROVED WITH 2017 CO FUNDING		63,483		63,483
<b>TOTAL REVENUES</b>	<b>5,418,061</b>	<b>415,931</b>	<b>33,000</b>	<b>5,417,744</b>
<b><u>EXPENDITURES</u></b>				
WATER	3,515,598			3,515,598
TRASH	576,000			576,000
WASTEWATER	54,000			54,000
DEBT SERVICE PRINCIPAL	495,000			495,000
DEBT SERVICE INTEREST/BOND EXP	177,736			177,736
WATER - ENGINEERING	321,191			321,191
CAPITAL PROJECTS WF		1,225,678		1,225,678
				-
<b>TOTAL EXPENDITURES</b>	<b>5,139,525</b>	<b>1,225,678</b>	<b>-</b>	<b>6,365,203</b>
<b>NET CHANGE IN BALANCE</b>	<b>278,536</b>	<b>(809,747)</b>	<b>33,000</b>	<b>(947,459)</b>
<b>ENDING BALANCE</b>	<b>8,243,478</b>	<b>1,471,791</b>	<b>33,000</b>	<b>9,684,469</b>
<b><u>MINUS RESTRICTIONS AND TRANSFERS</u></b>				
DEBT SERVICE PAYMENTS	(410,000)			(410,000)
CUSTOMER DEPOSITS	(278,625)			(278,625)
CAPITAL IMPROVEMENTS - PROJECTS		(1,471,791)		(1,471,791)
LAKEVIEW DOWNS IMPACT FEES			(33,000)	(33,000)
RESERVES BHC WATER MASTER PLAN CC APPROVED	(63,800)			
TRSF TO CAPITAL FROM RESERVES	(63,483)			(63,483)
UNASSIGNED FUND BALANCE	7,427,570	-	-	7,427,570
<b>TOTAL AMOUNT OF RESERVES PRIOR TO GASB 54 REQUIREMENT</b>	<b>7,427,570</b>	<b>-</b>	<b>-</b>	<b>7,427,570</b>
AMOUNT IN DAYS OPERATING COST	584			584
AMOUNT IN MONTHS OPERATING COST	19.5			19.5
RESERVES FOR GASB 54 FUND BALANCE POLICY (50% OF CURRENT YR EXPENDITURES IN GENERAL FUND)	(2,322,263)			(2,322,263)
<b>TOTAL RESERVES AFTER GASB 54 REQUIREMENTS</b>	<b>5,105,308</b>	<b>-</b>	<b>-</b>	<b>5,105,308</b>
AMOUNT IN DAYS OPERATING COST	401			401
AMOUNT IN MONTHS OPERATING COST	13.5			13.5

**CAPITAL FUND SUMMARY****CAPITAL WATER PROJECTS:**

ELEVATED WATER TOWER (21-8210-490-125)	1,116,461
NORTH PUMP STATON (21-8210-490-128)	20,800
BAIT SHOP WATERLINE RELOCATION (21-8210-490-129)	31,117
MCGARITY STEM REPLACEMENT (21-8210-490-130)	57,300
<b>TOTAL WF PROJECTS FY 21/22</b>	<b>1,225,678</b>

**PROJECT FUNDING - WATER:**

2017 CERTIFICATES OF OBLIGATION	(657,651)
2020-2021 RESTRICTED IMPACT FEES CAPITAL PROJECTS	(352,448)
2020-2021 RESTRICTED RESERVES BAIT SHOP	(31,117)
2021-2022 IMPACT FEES	
3-2-17 CAPITAL RESTRICTED FUND BALANCE FY 16-17 (51-1007-50)	(120,979)
WATER FUND RESERVES APPROVED WITH 2017 CO FUNDING	(63,483)
<b>TOTAL WATER PROJECT FUNDING</b>	<b>(1,225,678)</b>

**CAPITAL ROADWAY AND GF PROJECTS:**

WINNINGKOFF FOREST VIEW/SNIDER LN (21-8210-491-127)	2,730
STINSON RD/MUDDY CREEK BRIDGE (21-8210-491-134)	262,600
SNIDER LANE/WHITE ROCK CREEK BRIDGE (21-8210-491-135)	47,858
WEST LUCAS ROAD PROJECT (21-8210-491-136)	3,395,564
BLONDY JHUNE RD ALIGNMENT (21-8210-491-300)	306,489
BROCKDALE RD REHABILITATION (21-8210-491-500)	41,349
<b>TOTAL GF PROJECTS FY 21/22</b>	<b>4,056,590</b>

**PROJECT FUNDING - GENERAL FUND:**

2019 CERTIFICATES OF OBLIGATION	(310,458)
WEST LUCAS ROAD FUNDING (COLLIN COUNTY)/2019 CO	(3,395,564)
RESTRICTED IMPACT FEES (11-1009) LONE STAR	(306,489)
RESTRICTED IMPACT FEES (11-1009) LONE STAR	(2,730)
BROCKDALE FUNDING	(41,349)
<b>TOTAL GENERAL FUND PROJECT FUNDING</b>	<b>(4,056,590)</b>

**TOTAL CAPITAL PROJECTS FY 21/22****5,282,268**

	2020-2021 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022
<b>Impact/Development Fee Summary</b>					
<b>GENERAL FUND:</b>					
Beginning Balance General Fund (Restricted)	2,501,330	993,914	423,404	1,417,318	
<b>Revenue</b>					
Roadway Impact Fees(11-4500)	459,118	350,000	120,000	470,000	270,523
Roadway Fees Brockdale(11-4989) Improv	153,999	44,000	17,562	61,562	61,562
Contrib. Roadway Maint. Brockdale(11-4990)		-			-
<b>Total Revenues</b>	<b>613,117</b>	<b>394,000</b>	<b>137,562</b>	<b>531,562</b>	<b>332,085</b>
<b>Expenditures</b>					
Capital Projects Roadways	1,157,602	-	309,219	309,219	-
Brockdale Road Rehabilitation	539,527	-	61,562	61,562	-
Brockdale Road Maint.		-			-
<b>Total Expenditures</b>	<b>1,697,129</b>	<b>-</b>	<b>370,781</b>	<b>370,781</b>	<b>-</b>
<b>Total General Fund Restricted</b>	<b>1,417,318</b>	<b>1,387,914</b>	<b>190,185</b>	<b>1,578,099</b>	<b>332,085</b>
<b>Restricted for Devel Logan Ford/Five Oaks/Lakeview Downs</b>	<b>127,600</b>	<b>85,800</b>	<b>41,800</b>	<b>127,600</b>	
<b>Restricted for Brockdale Road Maint.</b>	<b>-</b>	<b>4,329</b>	<b>(4,329)</b>		
<b>Restricted for Brockdale Capital Improvements</b>	<b>-</b>				
<b>Total 3rd Party Restricted</b>	<b>127,600</b>	<b>90,129</b>	<b>37,471</b>	<b>127,600</b>	<b>-</b>
<b>General Fund Ending Bal (Restricted for Roads)</b>	<b>1,289,718</b>	<b>1,297,785</b>	<b>152,714</b>	<b>1,450,499</b>	
<b>Total General Fund Restricted</b>	<b>1,417,318</b>	<b>1,387,914</b>	<b>190,185</b>	<b>1,578,099</b>	<b>-</b>
<b>WATER FUND:</b>					
Beginning Balance - Water Fund	(5,646,196)	(5,646,196)		(5,646,196)	(5,646,196)
<b>Revenue</b>					
Water Impact Fees		250,000		250,000	61,282
Restricted for Capital Projects	352,448			-	
Restricted for Lakeview Downs	33,000			-	
<b>Total Revenues</b>	<b>385,448</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>	<b>61,282</b>
<b>Expenditures</b>					
Capital Projects - Water	-				
Capital Projects- Sewer					
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues less Expenditures</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>250,000</b>	<b>61,282</b>
<b>Water Fund Ending Balance to apply toward impact fees</b>	<b>(5,646,196)</b>	<b>(5,396,196)</b>		<b>(5,396,196)</b>	<b>(5,584,914)</b>
<b>Restricted:</b>					
<b>Lakeview Downs</b>	<b>33,000</b>		<b>33,000</b>	<b>33,000</b>	<b>33,000</b>
<b>Capital Projects</b>	<b>352,448</b>		<b>-</b>		
<b>Total Restricted</b>	<b>385,448</b>		<b>33,000</b>	<b>33,000</b>	<b>33,000</b>

11 - GENERAL FUND		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>REVENUE</b>						
<b>PROPERTY TAXES</b>						
4011	PROPERTY TAXES	2,835,032		2,835,032	2,842,778	
4012	PROPERTY TAXES-DEL.	5,000		5,000	3,083	
4015	PROPERTY TAXES-P&I	10,000		10,000	7,470	
<b>TOTAL PROPERTY TAXES</b>		<b>2,850,032</b>	<b>-</b>	<b>2,850,032</b>	<b>2,853,331</b>	
<b>OTHER TAXES</b>						
4101	SALES TAX	960,000	200,000	1,160,000	607,732	Adjust for Trend
4101-100	SALES TAX STREETS	450,000	125,000	575,000	304,778	Adjust for Trend
4102	FRANCHISE-ELECTRICAL	330,000		330,000	194,039	
4103	FRANCHISE-TELEPHONE	-		-	175	
4104	FRANCHISE-CABLE	28,000		28,000	11,949	
4105	FRANCHISE-GAS	30,000		30,000	17,438	
4106	FRANCHISE-CABLE PEG	3,200		3,200	1,262	
<b>TOTAL OTHER TAXES</b>		<b>1,801,200</b>	<b>325,000</b>	<b>2,126,200</b>	<b>1,137,373</b>	
<b>FINES &amp; FORFEITURES</b>						
4202	COURT TECHNOLOGY FUND	20		20	4	
4203	COURT SECURITY FUND	15		15	5	
4204	COURT COST-CITY	20		20	5	
4205	FINES	1,160		1,160	10	
4206	COURT COST-STATE	160		160	62	
4208	STATE JURY FEE	20		20		
4212	JUDICIAL FEES-STATE	25		25		
4213	JUDICIAL FEES-CITY	2		2		
4218	INDIGENT DEFENSE FEE	8		8		
4220	OTHER COURT FINES/FEES	-		-	5	
<b>TOTAL FINES &amp; FORFEITURES</b>		<b>1,430</b>	<b>-</b>	<b>1,430</b>	<b>91</b>	
<b>LICENSES &amp; PERMITS</b>						
4301	GEN CONTRACTOR REG.	20,000		20,000	8,820	
4361	ZONING REQUEST	1,200		1,200	450	
4362	SPECIFIC USE PERMITS	1,350		1,350	1,350	
4363	VARIANCE REQUEST	900		900	900	
4365	BLDG PERMITS-RESIDENTIAL	380,000	25,000	405,000	290,863	Adjust for Trend
4367	BLDG PERMITS-ACC.	20,000		20,000	13,549	
4368	BLDG PERMITS-REMODEL	7,500		7,500	8,051	
4369	BLDG PERMITS-COMM.	20,000		20,000	31,444	
4371	ELECTRICAL PERMITS	2,200		2,200	4,470	
4372	PLUMBING PERMITS	5,000		5,000	3,990	
4373	HEATING & A/C PERMITS	1,200		1,200	1,140	
4374	FENCE PERMITS	6,000		6,000	2,100	
4375	SWIMMING POOL PERMITS	25,000		25,000	13,900	
4376	WEIGHT LIMIT PERMITS	60,000	10,000	70,000	50,500	Adjust for Trend
4377	ROOF PERMITS	-		-	300	
4378	SPRINKLER SYST PERMITS	1,000		1,000	3,450	
4379	DRIVEWAY PERMIT	1,000		1,000	600	
4380	SIGN PERMIT	2,000		2,000	410	
4382	STORM WATER MGMT PERMIT	6,500		6,500	6,320	
4384	SOLICITATION PERMIT	120		120		
4390	PLANNED DEVELOPMENT	-		-	750	
4395	HEALTH SERVICE PERMITS	7,200		7,200	2,700	
4398	MISC LICENSES & PERMITS	1,200		1,200	1,255	
4611	FIRE SPRINKLER PERMIT	30,000		30,000	16,248	
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>599,370</b>	<b>35,000</b>	<b>634,370</b>	<b>463,560</b>	
<b>FIRE DEPARTMENT REVENUE</b>						
4612	COUNTY FIRE DISTRICT	-	4,002	4,002	4,002	Adjust to Actual
4613	SEIS LAGOS INTER-LOCAL	453,230		453,230	453,230	
4614	AMBULANCE SERVICES	100,000		100,000	45,447	
4615	LISD EMS SERVICE	8,100		8,100	1,736	
4999	FIRE DISTRICT TRANSFER IN	450,000	125,000	575,000		Adjust for Trend
<b>TOTAL FIRE DEPARTMENT REVENUE</b>		<b>1,011,330</b>	<b>129,002</b>	<b>1,140,332</b>	<b>504,415</b>	

## 11 -GENERAL FUND

		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>REVENUE</b>						
<b>FEES &amp; SERVICE CHARGES</b>						
4424	PLAT & REPLAT FEES	8,500		8,500	5,891	
4425	RE-INSPECTION FEES	4,000		4,000	2,700	
4426	FEES-BUILDING PROJECTS	7,300		7,300	4,650	
4427	PUBLIC IMPRV/3% INSPEC	53,000		53,000	12,300	
4497	PUBLIC INFO. REQUESTS			-		
4498	MISC. FEES & CHARGES	-		-		
<b>TOTAL FEES &amp; SERVICE CHARGES</b>		<b>72,800</b>	<b>-</b>	<b>72,800</b>	<b>25,541</b>	
<b>MISCELLANEOUS REVENUE</b>						
4911	INTEREST INCOME	18,000	(4,000)	14,000	5,825	Adjust for Trend
4914	INSURANCE CLAIM REIMB	-	5,817	5,817	5,817	Adjust to Actual
4915	CHILD SAFETY INCOME	6,900		6,900	4,308	
4916	CREDIT CARD REVENUE	30,000	15,000	45,000	31,249	Increase in credit card processing
4917	CERTIFICATE APPL FEE BEER & WINE			-		
4918	PERMIT FEE BEER & WINE		145	145	145	Adjust to Actual
4920	FARMER MARKET EVENT FEE		740	740	740	Adjust to Actual
4931	RENTAL INCOME	85,800		85,800	46,460	
4980	PARK DEDICATION FEES	134,000		134,000	8,000	
4981	FACILITY RENTAL		800	800	800	Adjust to Actual
4985	GRANT REVENUES	12,500	4,724	17,224	10,444	EMS Grant for toughbook replacement
4986	DONATIONS			-		
4990	BROCKDALE RD MAINT	-		-		
4991	STREET ASSESSMENTS		1,050	1,050	1,050	Adjust to Actual
4992	SALE OF ASSETS	-		-		
4995	REIMBURSEMENTS			-		
4997	MISCELLANEOUS	-		-	20,302	
4998	PILOT TRANSER IN	277,789		277,789		
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>564,989</b>	<b>24,276</b>	<b>589,265</b>	<b>135,140</b>	
4996	GF RESERVE FUNDING (TRANSFER IN))	50,000	895,637	945,637		\$651K Previously approved CC \$108K Reallocation Ops FY 20-21 \$136K Restricted Funds FY 20-21
<b>***TOTAL REVENUES***</b>		<b>6,951,151</b>	<b>1,408,915</b>	<b>8,360,066</b>	<b>5,119,451</b>	

11 -GENERAL FUND CITY COUNCIL DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b><u>PERSONNEL SERVICES</u></b>					
6100-112 WORKERS' COMPENSATION	70		70	46	
6100-127 MEDICARE	220		220	65	
6100-127 UNEMPLOYMENT			-		
6100-468 CITY COUNCIL FEES	9,000		9,000	4,500	
<b>TOTAL PERSONNEL SERVICES</b>	<b>9,290</b>	<b>-</b>	<b>9,290</b>	<b>4,611</b>	
<b><u>MATERIALS &amp; SUPPLIES</u></b>					
6100-201 OFFICE SUPPLIES	1,000		1,000		
6100-204 FOOD/BEVERAGE	1,500		1,500	464	
6100-205 LOGO/UNIFORM			-		
6100-210 COMPUTER SUPPLIES	350		350		
6100-222 AUDIO/VISUAL	1,000		1,000		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,850</b>	<b>-</b>	<b>3,850</b>	<b>464</b>	
<b><u>PURCHASED SERVICES:</u></b>					
6100-307 TRAINING & TRAVEL	3,500		3,500		
6100-309 PROFESSIONAL SERVICES	-		-		
<b>TOTAL PURCHASED SERVICES</b>	<b>3,500</b>	<b>-</b>	<b>3,500</b>	<b>-</b>	
<b><u>GENERAL &amp; ADMINISTRATIVE SERVICES</u></b>					
6100-441 APPRECIATION/AWARDS	5,000		5,000	4,095	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>	<b>5,000</b>	<b>-</b>	<b>5,000</b>	<b>4,095</b>	
<b><u>NON-CAPITAL EXPENSE</u></b>					
6100-451 SOFTWARE, BOOKS, & CDS	11,940		11,940	11,940	
6100-452 HARDWARE & TELECOM	-		-		
6100-411 FURNITURE & EQUIPMENT	-		-		
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>11,940</b>	<b>-</b>	<b>11,940</b>	<b>11,940</b>	
<b>TOTAL CITY COUNCIL</b>	<b>33,580</b>	<b>-</b>	<b>33,580</b>	<b>21,110</b>	

11 -GENERAL FUND CITY SECRETARY DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>					
6110-101 SALARIES - EXEMPT	81,921	20,381	102,302	42,494	COLA/Merit Adjustment \$3.4K New position \$16.9K/Annual \$44K
6110-105 SALARIES - COLA	1,868	(1,868)	-		COLA/Merit Adjustment
6110-112 WORKERS' COMPENSATION	275	56	331	181	New position \$56/Annual \$135
6110-113 LONGEVITY PAY	328	20	348	324	New position \$20/Annual \$48
6110-122 TMRS	10,358	2,585	12,943	4,219	COLA/Merit Adjustment \$445 New position \$2.1K/Annual \$5.5K
6110-123 GROUP INSURANCE	10,716	4,465	15,181	4,882	New position \$4.4K/Annual \$10.7K
6110-127 MEDICARE	1,190	282	1,472	618	COLA/Merit Adjustment \$36 New position \$245/Annual \$638
6110-129 LT DISABILITY	250	56	306	79	New position \$56/Annual \$132
6110-133 TELEPHONE ALLOWANCE	600		600	300	
<b>TOTAL PERSONNEL SERVICES</b>	<b>107,506</b>	<b>25,977</b>	<b>133,483</b>	<b>53,097</b>	
<b>MATERIALS &amp; SUPPLIES</b>					
6110-201 OFFICE SUPPLIES	1,100		1,100	168	
6110-204 FOOD/BEVERAGE	100		100		
6110-210 COMPUTER SUPPLIES	50		50		
6110-238 PRINTING & COPYING	22,800		22,800	5,700	
6110-239 RECORDS MANAGEMENT	4,500	26,607	31,107	4,111	1-20-22 CC Approved RCI
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>28,550</b>	<b>26,607</b>	<b>55,157</b>	<b>9,979</b>	
<b>PURCHASED SERVICES</b>					
6110-305 SOFTWARE SUPPORT & MAINT.	9,594		9,594	4,494	
6110-306 ADVERTISING/PUBLIC NOTICES	14,300		14,300	1,739	
6110-307 TRAINING & TRAVEL	1,750		1,750	502	
6110-309 PROFESSIONAL SERVICES	5,500		5,500	2,410	
6210-323 CELL PHONE	-	250	250		New position \$250/Annual \$600
6110-349 FILING FEES	2,200		2,200	414	
<b>TOTAL PURCHASED SERVICES</b>	<b>33,344</b>	<b>250</b>	<b>33,594</b>	<b>9,559</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>					
6110-443 DUES/LICENSES	185		185	170	
6110-445 ELECTIONS	6,000		6,000	652	
6110-451 SOFTWARE, BOOKS & CD'S	1,100		1,100		
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>	<b>7,285</b>	<b>-</b>	<b>7,285</b>	<b>822</b>	
<b>NON-CAPITAL EXPENSE</b>					
6110-411 FURNITURE & FIXTURES			-		
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL CITY SECRETARY</b>	<b>176,685</b>	<b>52,834</b>	<b>229,519</b>	<b>73,457</b>	

11 -GENERAL FUND ADMINISTRATION & FINANCE DEPARTMENTAL EXPENDITURES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6200-101	SALARIES - EXEMPT	278,250	13,641	291,891	144,583	COLA/Merit Adjustment/CM Adj 3-17
6200-102	SALARIES - NON-EXEMPT	93,963	4,819	98,782	49,042	COLA/Merit Adjustment
6200-105	SALARIES - COLA	6,664	(6,664)	-		
6200-111	OVERTIME	1,900		1,900	74	
6200-112	WORKERS' COMP	1,125		1,125	750	
6200-113	LONGEVITY PAY	1,964		1,964	1,784	
6200-122	TMRS	47,600	2,382	49,982	19,195	COLA/Merit Adjustment/CM Adj 3-17
6200-123	GROUP INSURANCE	53,630		53,630	25,201	
6200-127	MEDICARE	5,450	269	5,719	2,785	COLA/Merit Adjustment/CM Adj 3-17
6200-129	LT DISABILITY	1,000		1,000	330	
6200-133	TELEPHONE ALLOWANCE	2,100		2,100	1,050	
6200-141	CAR ALLOWANCE	2,400		2,400	1,200	
<b>TOTAL PERSONNEL SERVICES</b>		<b>496,046</b>	<b>14,447</b>	<b>510,493</b>	<b>245,994</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6200-201	OFFICE SUPPLIES	6,000		6,000	3,567	
6200-202	POSTAGE	1,700		1,700	362	
6200-203	SUBSCRIPTIONS	-		-		
6200-204	FOOD/BEVERAGE	2,200		2,200	659	
6200-205	LOGO/UNIFORM ALLOWANCE	800		800		
6200-210	COMPUTER SUPPLIES	350		350		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>11,050</b>	<b>-</b>	<b>11,050</b>	<b>4,588</b>	
<b>PURCHASED SERVICES:</b>						
6200-302	AUDITING & ACCOUNTING	13,000		13,000	8,243	
6200-305	SOFTWARE SUPPORT/MAINT	19,110		19,110	2,845	
6200-307	TRAINING & TRAVEL	10,795		10,795	2,197	
6200-309	PROFESSIONAL SERVICES	3,000		3,000		
6200-313	MAINTENANCE AGREEMENTS	6,160		6,160	2,817	
6200-318	TAX COLLECTION	3,000		3,000	2,442	
6200-319	CENTRAL APPRAISAL FEE	36,000		36,000	15,852	
6200-321	STATE COMPTROLLER (CT FEES)	300		300		
6200-322	CONTRACTS	7,600		7,600	2,500	
6200-323	CELL PHONE	600		600	271	
6200-324	INMATE BOARDING	750		750		
6200-325	LIABILITY INSURANCE	33,000		33,000	30,530	
<b>TOTAL PURCHASED SERVICES</b>		<b>133,315</b>	<b>-</b>	<b>133,315</b>	<b>67,697</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6200-441	APPRECIATION/AWARDS	4,400		4,400	138	
6200-442	TML MEMBERSHIP DUES	2,200		2,200		
6200-443	DUES/LICENSES	4,530		4,530	1,900	
6200-444	EMPLOYMENT SCREENING	2,500		2,500	198	
6200-445	CHILD SAFETY EXPENSE			-		
6200-497	CREDIT CARD FEES	28,800	15,000	43,800	27,138	Increase in credit card processing Offset in revenue acct 11-4916
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>		<b>42,430</b>	<b>15,000</b>	<b>57,430</b>	<b>29,374</b>	
<b>CAPITAL OUTLAY</b>						
8200-451	SOFTWARE	15,000		15,000	5,152	
<b>TOTAL CAPITAL OUTLAY</b>		<b>15,000</b>	<b>-</b>	<b>15,000</b>	<b>5,152</b>	
<b>TOTAL ADMINISTRATION</b>		<b>697,841</b>	<b>29,447</b>	<b>727,288</b>	<b>352,805</b>	

11 - GENERAL FUND PUBLIC WORKS - ENGINEERING DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>					
6209-101 SALARIES - EXEMPT	84,770	3,044	87,814	43,811	COLA/Merit Adjustment
6209-103 SALARIES - TEMPORARY	15,600		15,600	7,245	
6209-105 SALARIES - COLA	2,289	(2,289)	-		COLA/Merit Adjustment
6209-112 WORKERS' COMPENSATION	315		315	195	
6209-113 LONGEVITY	48		48		
6209-122 TMRS	12,750	394	13,144	4,294	COLA/Merit Adjustment
6209-123 GROUP INSURANCE	10,716		10,716	4,732	
6209-127 MEDICARE	1,475	44	1,519	742	COLA/Merit Adjustment
6209-129 LT DISABILITY	265		265	77	
6209-131 UNEMPLOYMENT		821	821	821	Adjust to actual paid
6209-133 TELEPHONE ALLOWANCE	600		600	150	
<b>TOTAL PERSONNEL SERVICES</b>	<b>128,828</b>	<b>2,014</b>	<b>130,842</b>	<b>62,067</b>	
<b>MATERIALS &amp; SUPPLIES</b>					
6209-201 OFFICE SUPPLIES	250		250	113	
6209-204 FOOD/BEVERAGE	-		-		
6209-208 MINOR APPARATUS	500		500		
6209-209 PROTECTIVE CLOTHING/UNIF	1,920		1,920		
6209-210 COMPUTER SUPPLIES	500		500		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,170</b>	<b>-</b>	<b>3,170</b>	<b>113</b>	
<b>MAINTENANCE &amp; REPAIR</b>					
6209-232 VEHICLE MAINTENANCE	1,000	-	1,000		
<b>TOTAL MAINTENANCE &amp; REPAIR</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	
<b>PURCHASED SERVICES</b>					
6209-307 TRAVEL/TRAINING	2,350		2,350	773	
6200-313 MAINTENANCE AGREEMENT:	1,500		1,500		
6209-309 PROFESSIONAL SERVICES	195,000	96,075	291,075	36,386	12-16-21 CC Approved BHC Roadway Impact Fees/JTG consulting Remainder FY 21/22 (3 days per wk)
6209-323 CELL PHONE	1,200		1,200	543	
6209-333 UTILITIES - WATER			-		
6209-334 STREET LIGHTING	5,000		5,000	498	
<b>TOTAL PURCHASED SERVICES</b>	<b>205,050</b>	<b>96,075</b>	<b>301,125</b>	<b>38,201</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>					
6209-443 DUES/LICENSES	575		575	250	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>	<b>575</b>	<b>-</b>	<b>575</b>	<b>250</b>	
<b>NON-CAPITAL EXPENSE</b>					
6209-411 FURNITURE & FIXTURES	500		500		
6209-416 IMPLEMENTS & APPARATUS	500		500		
6209-451 SOFTWARE	3,510		3,510	1,761	
6209-452 HARDWARE	500		500		
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>5,010</b>	<b>-</b>	<b>5,010</b>	<b>1,761</b>	
<b>CAPITAL OUTLAY</b>					
8209-301 IMPROVEMENTS ROADS	650,000	236,482	886,482	402,802	4-21-22 CC Approv Pavement Management Maint Projects
8209-302 CULVERT MAINTENANCE	100,000	110,758	210,758	110,758	11-4-21 CC Approv Broohaven Culv
8209-303 DRAINAGE	100,000	315,568	415,568	280,001	11-4-21 CC Approved \$192,025 Claremont Springs Drainage 2-17-22 CC Approved \$55,730 Orchard Crossing/Rimrock FY 20-21 Realloc - Lemontree \$67,813
8209-420 EQUIPMENT			-		
8209-421 VEHICLES			-		
8209-433 SIGNS & MARKINGS	10,000		10,000	1,440	
<b>TOTAL CAPITAL OUTLAY</b>	<b>860,000</b>	<b>662,808</b>	<b>1,522,808</b>	<b>795,001</b>	
<b>TOTAL PUBLIC WORKS - ENGINEERING</b>	<b>1,203,633</b>	<b>760,897</b>	<b>1,964,530</b>	<b>897,392</b>	

11 - GENERAL FUND PUBLIC WORKS - OPERATIONS DEPARTMENTAL EXPENDITURES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6210-102	SALARIES - NON-EXEMPT	118,206	6,546	124,752	61,132	COLA/Merit Adjustment
6210-104	SALARIES - NON-EXEMPT PT	18,720		18,720		
6210-105	SALARIES - COLA	3,122	(3,122)	-		COLA/Merit Adjustment
6210-111	OVERTIME	4,500		4,500	2,886	
6210-112	WORKERS' COMPENSATION	5,175		5,175	3,405	
6210-113	LONGEVITY	920		920	852	
6210-122	TMRS	17,900	838	18,738	6,421	COLA/Merit Adjustment
6210-123	GROUP INSURANCE	32,148		32,148	13,817	
6210-127	MEDICARE	2,631	111	2,742	941	COLA/Merit Adjustment
6210-129	LT DISABILITY	337		337	106	
<b>TOTAL PERSONNEL SERVICES</b>		<b>203,659</b>	<b>4,373</b>	<b>208,032</b>	<b>89,560</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6210-201	OFFICE SUPPLIES	550		550	95	
6210-204	FOOD/BEVERAGE	800		800	270	
6210-206	FUEL & LUBRICANTS	11,000		11,000	4,398	
6210-208	MINOR APPARATUS	5,000		5,000	1,568	
6210-209	PROTECTIVE CLOTHING/UNIFORMS	9,560		9,560	2,079	
6210-210	COMPUTER SUPPLIES	250		250		
6210-211	MEDICAL SUPPLIES	250		250		
6210-214	CLEANING SUPPLIES	1,500		1,500		
6210-223	SAND/DIRT	1,500		1,500		
6210-224	ASPHALT/BASE/CONC/CULVERT	32,000		32,000	3,328	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>62,410</b>	<b>-</b>	<b>62,410</b>	<b>11,738</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6210-231	FACILITY MAINTENANCE	7,500		7,500	3,815	
6210-232	VEHICLE MAINTENANCE	5,750		5,750	1,716	
6210-233	EQUIPMENT MAINTENANCE	9,450		9,450	8,069	
6210-234	WASTE DISPOSAL	4,000		4,000	1,289	
6210-298	MAINTENANCE & PARTS - MISC	3,000		3,000	186	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>29,700</b>	<b>-</b>	<b>29,700</b>	<b>15,075</b>	
<b>PURCHASED SERVICES</b>						
6210-307	TRAVEL/TRAINING	5,500		5,500		
6210-309	PROFESSIONAL SERVICES	5,000		5,000	1,572	
6210-323	CELL PHONE	3,500		3,500	826	
6210-331	UTILITIES, ELECTRIC	6,000		6,000	1,228	
6210-346	EQUIPMENT RENTAL	4,000		4,000	1,143	
<b>TOTAL PURCHASED SERVICES</b>		<b>24,000</b>	<b>-</b>	<b>24,000</b>	<b>4,769</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6210-443	DUES/LICENSES	200		200	40	
<b>TOTAL GENERAL &amp; ADMIN SERVICES</b>		<b>200</b>	<b>-</b>	<b>200</b>	<b>40</b>	
<b>NON-CAPITAL EXPENSE</b>						
6210-411	FURNITURE & FIXTURES			-		
6210-420	EQUIPMENT	4,100		4,100		
6210-433	SIGNS & MARKINGS	12,000		12,000	149	
<b>TOTAL NON-CAPITAL EXPENSE</b>		<b>16,100</b>	<b>-</b>	<b>16,100</b>	<b>149</b>	
<b>CAPITAL OUTLAY</b>						
8210-420	EQUIPMENT	13,000		13,000	13,000	
8210-421	VEHICLES	45,000		45,000		
<b>TOTAL CAPITAL OUTLAY</b>		<b>58,000</b>	<b>-</b>	<b>58,000</b>	<b>13,000</b>	
<b>TOTAL PUBLIC WORKS</b>		<b>394,069</b>	<b>4,373</b>	<b>398,442</b>	<b>134,331</b>	

11 -GENERAL FUND PARKS DEPARTMENT DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGE ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b><u>PERSONNEL SERVICES</u></b>					
6211-103 SALARIES - NON-EXMPT TEMP	20,160		20,160	2,802	
6211-112 WORKERS COMP	600		600	400	
6211-127 MEDICARE	300		300	41	
<b>TOTAL PERSONNEL SERVICES</b>	<b>21,060</b>	<b>-</b>	<b>21,060</b>	<b>3,243</b>	
<b><u>MAINTENANCE &amp; REPAIR</u></b>					
6211-231 FACILITY MAINTENANCE	4,500		4,500	1,030	
6211-233 EQUIPMENT MAINTENANCE	4,500		4,500	1,578	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>	<b>9,000</b>	<b>-</b>	<b>9,000</b>	<b>2,608</b>	
<b><u>PURCHASED SERVICES</u></b>					
6211-322 CONTRACTS (MOWING)	74,500		74,500	15,870	
6211-331 UTILITIES, ELECTRIC	2,000		2,000	560	
6211-333 UTILITIES, WATER	10,000		10,000	5,957	
<b>TOTAL PURCHASED SERVICES</b>	<b>86,500</b>	<b>-</b>	<b>86,500</b>	<b>22,387</b>	
<b><u>SPECIAL EVENTS</u></b>					
6211-444 FOUNDERS DAY	30,000		30,000	56	
6211-445 SERVICE TREE PROGRAM	7,000		7,000	-	
6211-446 KEEP LUCAS BEAUTIFUL	5,000		5,000	1,226	
6211-447 COUNTRY CHRISTMAS	10,000		10,000	10,252	
6211-448 PARK EVENTS	15,000		15,000	7,345	
<b>TOTAL SPECIAL EVENTS</b>	<b>67,000</b>	<b>-</b>	<b>67,000</b>	<b>18,879</b>	
<b><u>NON-CAPITAL OUTLAY</u></b>					
6211-417 PARK IMPROVEMENTS	30,000		30,000		
6211-418 PARK IMPROVEMENTS- USACE				-	
<b>TOTAL NON- CAPITAL OUTLAY</b>	<b>30,000</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	
<b><u>CAPITAL OUTLAY</u></b>					
8211-417 PARK IMPROVEMENTS				-	
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL PARKS</b>	<b>213,560</b>	<b>-</b>	<b>213,560</b>	<b>47,117</b>	

11 -GENERAL FUND DEVELOPMENT SERVICES DEPARTMENTAL EXPENDITURES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6212-101	SALARIES - EXEMPT	56,727	2,202	58,929	29,365	COLA/Merit Adjustment
6212-102	SALARIES - NON-EXEMPT	224,420	10,616	235,036	114,871	COLA/Merit Adjustment
6212-105	SALARIES - COLA	6,411	(6,411)	-		
6212-111	OVERTIME	11,200		11,200	1,940	
6212-112	WORKERS' COMPENSATION	2,200		2,200	1,500	
6212-113	LONGEVITY PAY	1,682		1,682	1,674	
6212-122	TMRS	37,000	1,647	38,647	14,482	COLA/Merit Adjustment
6212-123	GROUP INSURANCE	48,222		48,222	21,968	
6212-127	MEDICARE	4,300	186	4,486	2,131	COLA/Merit Adjustment
6212-129	LT DISABILITY	850		850	263	
6212-131	UNEMPLOYMENT					
<b>TOTAL PERSONNEL SERVICES</b>		<b>393,012</b>	<b>8,240</b>	<b>401,252</b>	<b>188,194</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6212-201	OFFICE SUPPLIES	5,500		5,500	1,132	
6212-203	SUBSCRIPTIONS	350		350		
6212-204	FOOD/BEVERAGE	600		600	19	
6212-205	LOGO/UNIFORM ALLOWANCE	2,600		2,600	426	
6212-206	FUEL & LUBRICANTS	5,500		5,500	4,901	
6212-210	COMPUTER SUPPLIES	250		250		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>14,800</b>	<b>-</b>	<b>14,800</b>	<b>6,478</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6212-232	VEHICLE MAINTENANCE	6,300		6,300	1,247	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>6,300</b>	<b>-</b>	<b>6,300</b>	<b>1,247</b>	
<b>PURCHASED SERVICES:</b>						
6212-305	SOFTWARE SUPPORT/MAINTENANCE	12,674		12,674	2,875	
6212-307	TRAINING & TRAVEL	13,109		13,109	335	
6212-309	PROFESSIONAL SERVICES	14,600		14,600	1,736	
6212-313	MAINTENANCE AGREEMENTS	100		100		
6212-323	CELL PHONE	3,200		3,200	1,182	
<b>TOTAL PURCHASED SERVICES</b>		<b>43,683</b>	<b>-</b>	<b>43,683</b>	<b>6,128</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6212-443	DUES/LICENSES	3,089		3,089	80	
6212-450	COMPUTER HARDWARE	-	5,150	5,150		FY 20-21 Realloc - Tablets for Energov
6212-451	SOFTWARE, BOOKS & CD'S	1,600		1,600		
6212-452	STORM WATER MGMT EXPENSE	8,500		8,500	100	
<b>TOTAL GENERAL &amp; ADMINISTRATION SERVICES</b>		<b>13,189</b>	<b>5,150</b>	<b>18,339</b>	<b>180</b>	
<b>CAPITAL OUTLAY</b>						
8212-420	EQUIPMENT			-		
8212-451	COMPUTER SOFTWARE		29,693	29,693	2,266	FY 20-21 Realloc - Energov Software
8212-452	COMPUTERS			-		
8212-421	VEHICLES			-		
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>29,693</b>	<b>29,693</b>	<b>2,266</b>	
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>470,984</b>	<b>43,083</b>	<b>514,067</b>	<b>204,493</b>	

11 - GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>						
6300-101	SALARIES - EXEMPT	309,364	24,575	333,939	166,387	COLA/Market/Merit Adjustment
6300-102	SALARIES - NON EXEMPT FF/EMS	1,060,266	54,022	1,114,288	495,361	COLA/Market/Merit Adjustment
6300-103	SAL - NON EXEMPT TEMP	3,600		3,600		
6300-105	SALARIES - COLA	31,550	(31,550)			COLA/Market/Merit Adjustment
6300-106	CERTIFICATION FEES	15,120		15,120	2,700	
6300-108	SAL - NON EXEMPT DEPLOYMENT				6,586	
6300-110	SALARIES - MARKET/RETENTION	63,153	(32,065)	31,088		COLA/Market/Merit Adjustment
6300-111	SALARIES - OVERTIME	194,300		194,300	109,097	
6300-112	WORKERS' COMPENSATION	49,500		49,500	46,721	
6300-113	LONGEVITY PAY	4,104		4,104	2,972	
6300-122	TMRS	199,900	9,956	209,856	75,578	COLA/Market/Merit Adjustment
6300-123	GROUP INSURANCE	203,604		203,604	87,030	
6300-127	MEDICARE	22,950	1,140	24,090	11,439	COLA/Market/Merit Adjustment
6300-128	OTHER RETIREMENT	20,000		20,000		
6300-129	LT DISABILITY	4,170		4,170	1,231	
6300-133	TELEPHONE ALLOWANCE	600		600	300	
<b>TOTAL PERSONNEL SERVICES</b>		<b>2,182,181</b>	<b>26,078</b>	<b>2,208,259</b>	<b>1,005,402</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6300-201	OFFICE SUPPLIES	2,100		2,100	764	
6300-202	POSTAGE	375		375	38	
6300-203	SUBSCRIPTIONS	-		-		
6300-204	FOOD/BEVERAGE	5,550		5,550	1,360	
6300-205	LOGO/UNIFORM ALLOWANCE	20,550		20,550	11,260	
6300-206	FUEL & LUBRICANTS	18,600		18,600	8,592	
6300-207	FUEL - PROPANE/(natural gas)	1,700		1,700	1,234	
6300-208	MINOR APPARATUS	9,315		9,315	1,937	
6300-209	PROTECTIVE CLOTHING	35,640	5,000	40,640	6,402	FY 20-21 Realloc - Bunker Gear
6300-210	COMPUTER SUPPLIES	1,720		1,720	238	
6300-211	MEDICAL & SURGICAL SUPPL	32,200		32,200	9,376	
6300-214	SUPPLIES - FD	8,055		8,055	2,095	
6300-215	DISPOSABLE MATERIALS	5,850		5,850	504	
6300-227	PREVENTION ACTIVITIES	5,650		5,650	2,121	
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>147,305</b>	<b>5,000</b>	<b>152,305</b>	<b>45,921</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6300-231	FACILITY MAINTENANCE	22,100		22,100	8,153	
6300-232	VEHICLE MAINTENANCE	37,229		37,229	10,592	
6300-233	EQUIPMENT MAINT	12,900		12,900	7,937	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>72,229</b>	<b>-</b>	<b>72,229</b>	<b>26,682</b>	
<b>PURCHASED SERVICES</b>						
6300-302	FIRE DEPT RUN REIMBURS.	78,000		78,000	12,520	
6300-302.1	LISD GAME COVERAGE	6,210		6,210	250	
6300-303	TELEPHONE	5,160		5,160	2,552	
6300-304	INTERNET	6,600		6,600	2,850	
6300-307	TRAINING & TRAVEL	46,514		46,514	13,310	
6300-309	PROFESSIONAL SERVICES	143,731		143,731	76,225	
6300-310	SCBA	36,350	16,379	52,729	37,483	FY 20-21 Realloc - SCBA Equipment
6300-312	PARAMEDIC SCHOOL	1,200		1,200		
6300-313	MAINTENANCE AGREEMENTS	16,705		16,705	13,068	
6300-316	911 DISPATCH	83,500		83,500	83,500	
6300-323	CELL PHONE	10,000		10,000	4,506	
6300-325	LIABILITY INSURANCE	22,000		22,000	22,000	
6300-331	UTILITIES, ELECTRIC	27,000		27,000	6,471	
6300-333	UTILITIES, WATER	4,750		4,750	2,422	
6300-337	PAGER SERVICE	700		700		
6300-346	EQUIPMENT RENTAL	470		470		
<b>TOTAL PURCHASED SERVICES</b>		<b>488,890</b>	<b>16,379</b>	<b>505,269</b>	<b>277,157</b>	
<b>GENERAL &amp; ADMINISTRATIVE SERVICES</b>						
6300-441	APPRECIATION/AWARDS	4,000		4,000	1,194	
6300-443	DUES/LICENSES	7,055		7,055	4,690	
6300-447	EMERGENCY MANAGEMENT SER	8,689		8,689	8,009	
6300-448	REHAB TRAINING & EQUIPMENT	950		950	79	
6300-451	SOFTWARE, BOOKS & CD'S	3,500		3,500	1,656	
<b>TOTAL GENERAL &amp; ADMINISTRATIVE SERVIC</b>		<b>24,194</b>	<b>-</b>	<b>24,194</b>	<b>15,628</b>	

11 -GENERAL FUND FIRE DEPARTMENT DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>NON-CAPITALIZED EXPENSE</b>					
6300-411 FURNITURE & FIXTURES			-		
6300-420 EQUIPMENT	7,500		7,500	4,476	
6300-452 HARDWARE & TELECOM	12,150	4,724	16,874		Grant funded toughbook replacement NCTTRAC
			-		
<b>TOTAL NON-CAPITALIZED EXPENSE</b>	<b>19,650</b>	<b>4,724</b>	<b>24,374</b>	<b>4,476</b>	
<b>CAPITAL OUTLAY</b>					
8300-200 BUILDING IMPROVEMENTS			-		
8300-411 FURNITURE & FIXTURES			-		
8300-416 IMPLEMENTS & APPARATUS			-		
8300-420 EQUIPMENT	50,000		50,000		
8300-421 VEHICLES	80,600	120,000	200,600		FY 20-21 Realloc - Water Rescue Boat
8300-452 HARDWARE & TELECOM	31,000		31,000	8,487	
<b>TOTAL CAPITAL OUTLAY</b>	<b>161,600</b>	<b>120,000</b>	<b>281,600</b>	<b>8,487</b>	
<b>TOTAL FIRE</b>	<b>3,096,049</b>	<b>172,181</b>	<b>3,268,230</b>	<b>1,383,753</b>	

11 -GENERAL FUND GENERAL ADMINISTRATION - NON-DEPA DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>PERSONNEL SERVICES</b>					
6999-109 TMRS - COLA					
6999-110 PERFORMANCE/INCENTIVE PA	50,455	(50,455)	-		COLA/Merit Adjustment
6999-130 LT DISABILITY					
<b>TOTAL PERSONNEL SERVICES</b>	<b>50,455</b>	<b>(50,455)</b>	<b>-</b>	<b>-</b>	
<b>MAINT &amp; SUPPLIES</b>					
6999-214 CLEANING SUPPLIES	1,500		1,500	1,500	
6999-231 FACILITY MAINT	28,800		28,800	7,542	
<b>TOTAL MAINT &amp; SUPPLIES</b>	<b>30,300</b>	<b>-</b>	<b>30,300</b>	<b>9,042</b>	
<b>PURCHASED SERVICES</b>					
6999-303 TELEPHONE	12,000		12,000	5,450	
6999-305 IT SUPPORT/MAINT	72,292		72,292	30,122	
6999-306 SOFTWARE MAINTENANCE	17,484		17,484	6,668	
6999-308 CLEANING & PEST CONTROL	18,300		18,300	8,211	
6999-309 PROFESSIONAL SERVICES	4,560		4,560	4,220	
6999-310 LEGAL SERVICES	100,000		100,000	47,914	
6999-323 STREAKER RESTORATION	10,000	(10,000)	-		Funded FY 20-21
6999-326 LAW ENFORCEMENT	250,000		250,000		
6999-331 ELECTRICITY	8,400		8,400	2,168	
6999-333 WATER	1,200		1,200	238	
6999-336 ANIMAL CONTROL	35,000		35,000	17,000	
6999-499 COVID-19 EXPENSE			-		
<b>TOTAL PURCHASED SERVICES</b>	<b>529,236</b>	<b>(10,000)</b>	<b>519,236</b>	<b>121,991</b>	
<b>NON-CAPITAL EXPENSE</b>					
6999-411 FURNITURE	-		-		
6999-451 SOFTWARE	7,500	2,500	10,000	1,885	\$5K Gov QA Work Order System Split 50/50 Fund 51 Dept 6400
6999-452 HARDWARE, TELECOM	11,600		11,600	1,255	
<b>TOTAL NON-CAPITALIZED EXPENSE</b>	<b>19,100</b>	<b>2,500</b>	<b>21,600</b>	<b>3,140</b>	
<b>CAPITAL OUTLAY</b>					
8999-200 BUILDING IMPROVEMENTS	-	286,479	286,479		- Office space for engineering public works, and front customer service area; city hall maint.
8999-452 HARDWARE/TELECOM	11,000		11,000		
<b>TOTAL CAPITAL OUTLAY</b>	<b>11,000</b>	<b>286,479</b>	<b>297,479</b>	<b>-</b>	
<b>OTHER</b>					
6999-499 COVID-19 EXPENDITURES	-		-		
<b>TOTAL OTHER</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL NON-DEPARTMENTAL</b>	<b>640,091</b>	<b>228,524</b>	<b>868,615</b>	<b>134,173</b>	

21 - CAPITAL IMPROVEMENTS	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>REVENUES</b>					
<b><u>FEES &amp; SERVICE CHARGES</u></b>					
4404 INTERGOV/3RD PARTY REV	-		-	-	
<b>TOTAL FEES &amp; SERVICE CHARGES</b>	-	-	-	-	
<b><u>MISCELLANEOUS REVENUE</u></b>					
4911 INTEREST INCOME	6,000		6,000	3,755	
4914 INSURANCE PROCEEDS	-	-	-		
<b>TOTAL MISCELLANEOUS REV</b>	<b>6,000</b>	-	<b>6,000</b>	<b>3,755</b>	
<b><u>TRANSFERS FROM GENERAL FUND</u></b>					
4996 TRANSFER FROM GF RESERVES			-	-	
<b>TOTAL TRANSFERS</b>	-	-	-	-	
<b>***TOTAL REVENUES***</b>	<b>6,000</b>	-	<b>6,000</b>	<b>3,755</b>	

21 - CAPITAL IMPROVEMENTS PUBLIC WORKS DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>CAPITAL OUTLAY</b>					
8210-490-125 ELEVATED WATER TOWER		1,116,461	1,116,461		FY 20-21 Re-allocated
8210-490-128 NORTH PUMP STATION PROJECT		20,800	20,800	20,739	FY 20-21 Re-allocated
8210-490-129 BAIT SHOP WATERLINE RELOCATION		31,117	31,117	12,757	FY 20-21 Re-allocated
8210-490-130 MCGARITY STEM REPLACEMENT		57,300	57,300	11,938	CC Approved 12-16-21
8210-491-127 WINNINGKOFF RD(REVERSE CURVE TO SNIDER LN)		2,730	2,730	2,488	FY 20-21 Re-allocated
8210-491-134 STINSON RD/MUDDY CREEK BRIDGE		262,600	262,600	95,675	FY 20-21 Re-allocated
8210-491-135 SNIDER LANE/WHITE ROCK CREEK BRIDGE		47,858	47,858	6,500	FY 20-21 Re-allocated
8210-491-136 WEST LUCAS RD PROJECT		3,395,564	3,395,564	366,157	FY 20-21 Re-allocated
8210-491-300 BLONDY JHUNE RD ALIGNMENT		306,489	306,489		CC Approved 1-20-22
8210-491-500 BROCKDALE RD REHABILITATION		41,349	41,349		FY 20-21 Re-allocated
<b>TOTAL CAPITAL OUTLAY</b>	-	<b>5,282,268</b>	<b>5,282,268</b>	<b>516,254</b>	
<b>TOTAL PUBLIC WORKS</b>	-	<b>5,282,268</b>	<b>5,282,268</b>	<b>516,254</b>	

51 - WATER UTILITIES FUND

REVENUES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>FEES &amp; SERVICE CHARGES</b>						
4461	WATER REVENUE	4,353,461		4,353,461	1,976,798	
4462	WATER TAPS & BORES	3,000		3,000		
4463	PENALTY & INTEREST	35,000		35,000	16,625	
4467	WATER METER	150,000	80,000	230,000	129,400	Adjust for Trend
4468	WATER METER REPAIRS	6,000		6,000	1,800	
4469	WASTEWATER FEES	54,000		54,000	57,486	
4470	REREAD/CHARTING	100		100	100	
4478	TRASH SERVICE	648,000		648,000	344,941	Adjust for Trend
4497	FH METER RENTAL INC	3,500		3,500	3,100	
4498	MISC. FEE AND CHARGES	-		-	-	
4499	WATER LINES/FEES DEVEL	-		-	-	
<b>TOTAL FEES &amp; SERVICE CHARGES</b>		<b>5,253,061</b>	<b>80,000</b>	<b>5,333,061</b>	<b>2,530,250</b>	
<b>BOND PROCEEDS</b>						
4800	BOND PROCEEDS	-	-	-	-	
4810	BOND ISSUE PREMIUM	-	-	-	-	
<b>TOTAL BOND PROCEEDS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>MISCELLANEOUS REVENUE</b>						
4911	INTEREST INCOME	7,200	(2,400)	4,800	2,113	Adjust for Trend
4912	RETURN CHECK CHARGE	400		400	75	
4913	NTMWD REFUND	10,000		10,000		
4914	INSURANCE CLAIM REIMB	-		-		
4915	MISC REV -SALES TAX DISC				100	
4992	SALE OF ASSETS	-		-		
4995	REIMBURSEMENTS		5,000	5,000	5,000	Jackson Walker retainer refunded
4996	WF DEBT RESERVE (USE OF)		63,800	63,800		CC Approved Funding BHC 12-16-21
4997	MISCELLANEOUS	-	1,000	1,000	1,000	Adjust to Actual
<b>TOTAL MISCELLANEOUS REVENUE</b>		<b>17,600</b>	<b>67,400</b>	<b>85,000</b>	<b>8,288</b>	
<b>*** TOTAL REVENUES ***</b>		<b>5,270,661</b>	<b>147,400</b>	<b>5,418,061</b>	<b>2,538,538</b>	

51 - WATER FUND- Operations

		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>DEPARTMENTAL EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
6400-101	SALARIES - EXEMPT	193,453	9,698	203,151	100,462	COLA/Merit/CM Adj 3-17
6400-102	SALARIES - NON-EXEMPT	278,605	14,357	292,962	143,146	COLA/Merit Adjustment
6400-105	SALARIES - COLA	10,765	(10,765)	-	-	COLA/Merit Adjustment
6400-106	CERTIFICATION FEES	6,300		6,300	2,850	
6400-110	PERFORMANCE/INCENTIVE PAY	12,698	(12,226)	472		COLA/Merit Adjustment
6400-111	OVERTIME	51,726		51,726	24,026	
6400-112	WORKERS' COMPENSATION	10,700		10,700	7,100	
6400-113	LONGEVITY PAY	3,138		3,138	3,010	
6400-122	TMRS	68,000	3,084	71,084	26,506	COLA/Merit/CM Adj 3-17
6400-123	GROUP INSURANCE	80,370		80,370	37,554	
6400-127	MEDICARE	7,700	350	8,050	3,850	COLA/Merit/CM Adj 3-17
6400-129	LT DISABILITY	1,425		1,425	431	
6400-141	CAR ALLOWANCE	2,400		2,400	1,200	
<b>TOTAL PERSONNEL SERVICES</b>		<b>727,280</b>	<b>4,498</b>	<b>731,778</b>	<b>350,135</b>	
<b>MATERIALS &amp; SUPPLIES</b>						
6400-201	OFFICE SUPPLIES	800		800	296	
6400-202	POSTAGE	2,000		2,000	240	
6400-204	FOOD/BEVERAGE	800		800	424	
6400-206	FUEL & LUBRICANTS	15,500		15,500	5,982	
6400-207	FUEL - PROPANE/(natural gas)		15,101	15,101		\$13.4K Generator programmed Incorrectly/\$1.7K ongoing monthly propane costs for north pump station
6400-208	MINOR APPARATUS	2,700		2,700		
6400-209	PROTEC CLOTHING/UNIFORMS	8,775		8,775	2,700	
6400-210	COMPUTER SUPPLIES	450		450	271	
6400-211	MEDICAL SUPPLIES	250		250		
6400-212	CHEMICALS	6,000		6,000	1,384	
6400-222	OTHER SUPPLIES			-		
6400-223	SAND/DIRT	2,000		2,000		
6400-224	ASPHALT/FLEXBASE/CONCRETE	6,500		6,500		
<b>TOTAL MATERIALS &amp; SUPPLIES</b>		<b>45,775</b>	<b>15,101</b>	<b>60,876</b>	<b>11,297</b>	
<b>MAINTENANCE &amp; REPAIR</b>						
6400-230	REPAIRS & MAINT. - EQUIP.	2,500		2,500		
6400-231	FACILITY MAINTENANCE	4,500		4,500	3,313	
6400-232	VEHICLE/EQP MAINT.	7,550		7,550	1,206	
6400-233	REPAIR & MAINT WTR FACILITIES	263,000		263,000	94,541	
<b>TOTAL MAINTENANCE &amp; REPAIR</b>		<b>277,550</b>	<b>-</b>	<b>277,550</b>	<b>99,060</b>	
<b>PURCHASED SERVICES:</b>						
6400-237	TRASH SERVICES	576,000		576,000	292,887	
6400-302	AUDITING & ACCOUNTING	13,000		13,000	8,243	
6400-303	TELEPHONE	7,200		7,200	3,548	
6400-304	UB PROCESSING	27,000		27,000	12,125	
6400-305	SOFTWARE SUPPORT/MAINT	29,400		29,400	2,851	
6400-306	METER SOFTWR/HARDWR MAINT	6,180		6,180	6,135	
6400-307	TRAINING & TRAVEL	7,718		7,718	797	
6400-309	PROFESSIONAL SERVICES	46,600		46,600	18,490	
6400-310	LEGAL SERVICES	900		900		
6400-313	MAINTENANCE AGREEMENTS	6,160		6,160	2,765	
6400-315	WATER - NTMWD	1,910,914		1,910,914	955,456	
6400-316	WASTEWATER NTMWD	54,000		54,000	33,519	
6400-323	CELL PHONE	8,700		8,700	3,047	
6400-325	LIABILITY INSURANCE	22,000		22,000	22,000	
6400-331	ELECTRICITY	75,000		75,000	27,262	
6400-333	UTILITIES, WATER			-		
6400-346	EQUIPMENT RENTAL	4,000		4,000		
<b>TOTAL PURCHASED SERVICES</b>		<b>2,794,772</b>	<b>-</b>	<b>2,794,772</b>	<b>1,389,125</b>	
<b>GENERAL &amp; ADMIN SERVICES/TRANSFERS</b>						
6400-443	DUES/LICENSES	333		333	111	
6400-999	PILOT TRANSFER OUT	277,789		277,789		

51 - WATER FUND- Operations

DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>TOTAL GENERAL &amp; ADMIN SERVICES/TRANSFER</b>	<b>278,122</b>	<b>-</b>	<b>278,122</b>	<b>111</b>	
<b>NON-CAPITAL EXPENSE</b>					
6400-411 FURNITURE	-	-	-	-	
6400-416 IMPLEMENTS & APPARATUS	-	-	-	-	
6400-420 EQUIPMENT - WATER	-	-	-	-	
6400-451 SOFTWARE	-	2,500	2,500	-	\$5K Gov QA Work Order System Split 50/50 Fund 11 Dept 6999
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>					
8400-420 EQUIPMENT - WATER	-	-	-	-	
8400-421 VEHICLE	-	-	-	-	
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL WATER UTILITIES</b>	<b>4,123,499</b>	<b>22,099</b>	<b>4,145,598</b>	<b>1,849,728</b>	

## 51 - WATER FUND- Engineering

DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b><u>PERSONNEL SERVICES</u></b>					
6409-101 SALARIES - EXEMPT	84,770	3,044	87,814	43,811	COLA/Merit Adjustment
6409-105 SALARIES - COLA	1,934	(1,934)	-		COLA/Merit Adjustment
6409-112 WORKERS' COMPENSATION	290		290	195	
6409-113 LONGEVITY PAY	48		48		
6409-122 TMRS	11,000	394	11,394	4,294	COLA/Merit Adjustment
6409-123 GROUP INSURANCE	10,716		10,716	4,732	
6409-127 MEDICARE	1,250	44	1,294	637	COLA/Merit Adjustment
6409-129 LT DISABILITY	265		265	77	
6409-133 TELEPHONE ALLOWANCE	600		600	150	
<b>TOTAL PERSONNEL SERVICES</b>	<b>110,873</b>	<b>1,548</b>	<b>112,421</b>	<b>53,896</b>	
<b><u>MATERIALS &amp; SUPPLIES</u></b>					
6409-201 OFFICE SUPPLIES	1,000	(200)	800	151	LIT Computer Replac
6409-204 FOOD/BEVERAGE	250		250		
6409-208 MINOR APPARATUS	500		500		
6409-209 PROTEC CLOTHING/UNIFORMS	1,355		1,355		
6409-210 COMPUTER SUPPLIES	500	(500)	-		LIT Computer Replac
<b>TOTAL MATERIALS &amp; SUPPLIES</b>	<b>3,605</b>	<b>(700)</b>	<b>2,905</b>	<b>151</b>	
<b><u>MAINTENANCE &amp; REPAIR</u></b>					
6409-232 VEHICLE MAINTENANCE	2,000	-	2,000		
<b>TOTAL MAINTENANCE &amp; REPAIR</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>	<b>-</b>	
<b><u>PURCHASED SERVICES:</u></b>					
6409-305 SOFTWARE SUPPORT & MAINT	1,050		1,050		
6409-307 TRAINING & TRAVEL	1,740		1,740		
6409-309 PROFESSIONAL SERVICES	132,800	63,800	196,600	1,124	12-16-21 CC Approved BH
6409-323 CELL PHONE	1,200		1,200	197	
<b>TOTAL PURCHASED SERVICES</b>	<b>136,790</b>	<b>63,800</b>	<b>200,590</b>	<b>1,321</b>	
<b><u>GENERAL &amp; ADMIN SERVICES/TRANSFERS</u></b>					
6409-443 DUES/LICENSES	1,075		1,075		
<b>TOTAL GENERAL &amp; ADMIN SERVICES/TRANSF</b>	<b>1,075</b>	<b>-</b>	<b>1,075</b>	<b>-</b>	
<b><u>NON-CAPITAL EXPENSE</u></b>					
6409-411 FURNITURE	500	(500)	-		LIT Computer Replac
6409-416 IMPLEMENTS & APPARATUS	500	(500)	-		LIT Computer Replac
6409-452 HARDWARE & TELECOM	500	1,700	2,200		LIT Computer Replac
<b>TOTAL NON-CAPITAL EXPENSE</b>	<b>1,500</b>	<b>700</b>	<b>2,200</b>	<b>-</b>	<b>-</b>
<b><u>CAPITAL OUTLAY</u></b>					
8400-452 HARDWARE & TELECOMM			-		
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL WATER UTILITIES</b>	<b>255,843</b>	<b>65,348</b>	<b>321,191</b>	<b>55,368</b>	

51 - WATER UTILITIES FUND

DEPARTMENTAL EXPENDITURES		2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>DEBT SERVICE</b>						
7900-214	2007 CERT OF OBLIG-PRINCIPAL	125,000		125,000	125,000	
7900-215	2007 CERT OF OBLIG-INTEREST	29,219		29,219	15,938	
7900-216	2007 GO REFUNDING- PRINCIPAL	105,000		105,000	105,000	
7900-217	2007 GO REFUNDING- INTEREST	1,974		1,974	1,919	
7900-222	2017 CERT OF OBLIG-PRINCIPAL	120,000		120,000	120,000	
7900-223	2017 CERT OF OBLIG-INTEREST	72,150		72,150	36,975	
7900-224	2019 CERT OF OBLIG-PRINCIPAL	50,000		50,000	50,000	
7900-225	2019 CERT OF OBLIG-INTEREST	41,293		41,293	21,271	
7900-226	2020 CERT OF OBLIG-PRINCIPAL	95,000		95,000	95,000	
7900-227	2020 CERT OF OBLIG-INTEREST	32,500		32,500	17,200	
7900-298	BOND ISSUE COSTS	600		600	200	
<b>TOTAL DEBT SERVICE</b>		<b>672,736</b>	<b>-</b>	<b>672,736</b>	<b>588,503</b>	
<b>TOTAL DEBT SERVICE</b>		<b>672,736</b>	<b>-</b>	<b>672,736</b>	<b>588,503</b>	

59 - DEBT SERVICES FUND

DEPARTMENTAL EXPENDITURES	2021-2022 ORIGINAL BUDGET	2021-2022 MID-YR BUDGET ADJUSTMENTS	2021-2022 AMENDED BUDGET	2021-2022 YTD ACTUAL AS OF 3/31/2022	DESCRIPTION
<b>REVENUES</b>					
<b>PROPERTY TAXES</b>					
4011 PROPERTY TAXES	1,439,715		1,439,715	1,571,113	
4012 PROPERTY TAXES-DELINQUENT	-	1,661	1,661	1,661	Adjust for Actual
4015 PROPERTY TAXES-P&I	5,000	839	5,839	3,835	Adjust for Trend
4911 INTEREST INCOME	3,000	(2,500)	500	201	Adjust for Trend
<b>TOTAL PROPERTY TAXES</b>	<b>1,447,715</b>	<b>-</b>	<b>1,447,715</b>	<b>1,576,810</b>	
4996 RESERVE FUNDING (USE OF)	147,511		147,511		
<b>TOTAL REVENUES</b>	<b>1,595,226</b>	<b>-</b>	<b>1,595,226</b>	<b>1,576,810</b>	

**EXPENDITURES**

**DEBT SERVICE**

7900-214 2007 CERT OF OBLIG-PRINCIPAL	90,000		90,000	90,000	
7900-215 2007 CERT OF OBLIG-INTEREST	23,163		23,163	12,538	
7900-216 2007 GO REFUNDING- PRINCIPAL	245,000		245,000	245,000	
7900-217 2007 GO REFUNDING- INTEREST	4,606		4,606	4,478	
7900-220 2015 CERT OF OBLIG-PRINCIPAL	125,000		125,000	125,000	
7900-221 2015 CERT OF OBLIG-INTEREST	36,225		36,225	19,050	
7900-222 2017 CERT OF OBLIG-PRINCIPAL	245,000		245,000	245,000	
7900-223 2017 CERT OF OBLIG-INTEREST	144,525		144,525	74,100	
7900-224 2019 CERT OF OBLIG-PRINCIPAL	260,000		260,000	260,000	
7900-225 2019 CERT OF OBLIG-INTEREST	221,908		221,908	114,204	
7900-226 2020 GO REFUNDING-PRINCIPAL	150,000		150,000	150,000	
7900-227 2020 GO REFUNDING-INTEREST	48,800		48,800	25,900	
7900-298 BOND SALE EXPENSES	1,000		1,000	400	
<b>TOTAL DEBT SERVICE</b>	<b>1,595,226</b>	<b>-</b>	<b>1,595,226</b>	<b>1,365,669</b>	

City of Lucas  
Fiscal Year 2020-21  
Reallocated Funding for Capital Projects & Operating Accounts (Schedule A)

Account No	Vendor	Project	Budgeted through Fiscal Year 20/21	Paid through Fiscal Year 20/21	Adjusted	Reallocated Budget Fiscal Year 20/21
By Contract - Capital Projects						
21-8210-490-125	Birkhoff	Hydraulic Modeling	\$ 35,000	\$ (33,250)		\$ 1,750
21-8210-490-125	TBD	Elevated Water Tower	\$ 1,074,211		\$ 40,500	\$ 1,114,711
21-8210-490-128	TBD	North Pump Station	\$ 1,172,441	\$ (1,170,796)	\$ 19,155	\$ 20,800
21-8210-490-129	Huitt Zollar	Bait Shop Waterline Relocation Design	\$ 89,875	\$ (76,758)		\$ 13,117
21-8210-490-129	Contingency	Bait Shop Waterline Relocation Design	\$ 18,000			\$ 18,000
21-8210-491-127	Birkhoff	Winningkoff Road Reverse Curve to Snider Lane	\$ 46,760	\$ (19,673)	\$ (24,357)	\$ 2,730
21-8210-491-134	Lakes	Stinson Rd/Muddy Creek Bridge Design	\$ 527,038	\$ (264,438)		\$ 262,600
21-8210-491-135	Lakes	Snider Lane/White Rock Bridge Design	\$ 421,143	\$ (373,285)		\$ 47,858
<b>21-8210-491-136*</b>	<b>BCC</b>	<b>West Lucas Road Design</b>	\$ 1,957,850	\$ (723,656)		\$ 1,234,194
<b>21-8210-491-136*</b>	<b>Surveying and Mapping LLC</b>	<b>West Lucas Road Land Surveying and Mapping</b>	\$ 105,380	\$ (65,600)		\$ 39,780
<b>21-8210-491-136*</b>	<b>TBD</b>	<b>West Lucas Road Construction</b>	\$ 2,121,590			\$ 2,121,590
21-8210-491-500	TBD	Brockdale Estates/Hillwood	\$ 645,000	\$ (603,651)		\$ 41,349
Total Capital Projects			\$ 8,214,288	\$ (3,331,107)	\$ 35,298	\$ 4,918,480

Note: \* West Lucas Road Project City match was budgeted in FY 20-21 for \$4,184,820 funded from 2019 Certificates of Obligation (COs) \$1,957,850 in design costs and \$105,380 in surveying and mapping costs were applied against the budget leaving a remaining balance of \$2,121,590 (\$4,184,820-\$1,957,850-\$105,380 = \$2,121,590)

Operating Accounts:

Department	Account Number	Purpose	Budgeted through Fiscal Year 20/21	Paid through Fiscal Year 20/21	Adjusted	Reallocated Budget Fiscal Year 20/21
Development Services	11-6212-450	Computer Tablets for Energov Software	\$ 5,150			\$ 5,150
Development Services	11-8212-451	Energov Computer Software	\$ 40,953	\$ (11,260)		\$ 29,693
Engineering	11-8209-303	Design Costs for Lemontree Drainage	\$ 90,000	\$ (22,187)		\$ 67,813
Fire Department	11-6300-209	Bunker Gear	\$ 5,000			\$ 5,000
		Reserve Funded	\$ 141,103	\$ (33,447)	\$ -	\$ 107,656
Fire Department	11-6300-310	SCBA Equipment	\$ 16,379			\$ 16,379
Fire Department	11-8300-421	Boat for Water Rescue Program	\$ 120,000			\$ 120,000
		FY 20-21 Restricted Fund Balance	\$ 136,379	\$ -	\$ -	\$ 136,379
Total Operating			\$ 277,482	\$ (33,447)	\$ -	\$ 244,035
Total Capital Projects and Operating			\$ 8,350,667	\$ (3,331,107)	\$ 35,298	\$ 5,162,515

City of Lucas  
Schedule B - Revenue/Expense Adjustments  
FY 2021-2022 Mid-Year Budget

Account #	Account Name	Amount	Description
<b>General Fund 11</b>			
<b>Revenue</b>			
4101	Sales Tax	\$ 200,000	Adjust to Trend
4101-100	Sales Tax - Streets	\$ 125,000	Adjust to Trend
4365	Residential Permits	\$ 25,000	Adjust to Trend
4376	Weight Limit Permits	\$ 10,000	Adjust to Trend
4612	County Fire District	\$ 4,002	Adjust to actual
4999	Fire District - Transfer in	\$ 125,000	Sale tax for Fire District - Adjust to Trend
4911	Interest Income (Fund 11)	\$ (4,000)	Adjusted for lower interest rates
4914	Insurance Proceeds	\$ 5,817	Adjust to actual
4916	Credit card revenue	\$ 15,000	Increase in credit card processing
4918	Permit Fee Beer/Wine	\$ 145	Adjust to actual
4920	Farmer Market Event Fee	\$ 740	Adjust to actual
4981	Facility Rental	\$ 800	Adjust to actual
4985	Grant Revenues	\$ 4,724	EMS Grant for toughbook
4991	Street Assessments	\$ 1,050	Adjust to actual
	Total Revenue adjustments Fund 11	<u>\$ 513,278</u>	
<b>Expense</b>			
6200-497	Credit Card Fees	\$ (15,000)	Increase in credit card processing
6999-323	Streaker Restoration	\$ 10,000	Funded in FY 20-21
	Total Expense adjustments Fund 11	<u>\$ (5,000)</u>	
<b>Transfers from General Fund Balance</b>			
4996	Previously approved City Council Items	\$ 651,602	
	Reallocated Operating Costs FY 20-21 (See Schedule A)	\$ 107,656	
	Restricted Fund Bal Fire Dept (Boat/SCBA Equipment)	\$ 136,379	
	Total Transfers from general fund balance	<u>\$ 895,637</u>	
	Total General Fund Adjustments including transfers	<u>\$ 1,403,915</u>	
<b>Water Fund 51</b>			
<b>Revenue</b>			
4467	Water Meter	\$ 80,000	Adjust for trend
4911	Interest Income (Fund 51)	\$ (2,400)	Adjusted for lower interest rates
4995	Reimbursements	\$ 5,000	Jackson Walker retainer refund
4997	Miscellaneous	\$ 1,000	Adjusted to actual
	Total Revenue adjustments Fund 51	<u>\$ 83,600</u>	
<b>Transfers from Water Fund Balance</b>			
4996	Previously approved City Council Items	<u>\$ 63,800</u>	
	Total Water Fund Adjustments including transfers	<u>\$ 147,400</u>	
<b>Debt Service Fund 59</b>			
4012	Property tax Delinquent	\$ 1,661	Adjust to actual
4015	Property tax P&I	\$ 839	Adjust for trend
4911	Interest Income (Fund 59)	\$ (2,500)	Adjusted for lower interest rates
	Total Debt Service Fund Adjustments	<u>\$ -</u>	
<b>Total - Revenue/expense adjustments all funds excluding transfers</b>		<u>\$ 591,878</u>	
<b>Total - Revenue/expense adjustments all funds including transfers</b>		<u>\$ 1,551,315</u>	

City of Lucas  
 Schedule C - Previously Approved City Council Items  
 FY 2021-2022 Mid-Year Budget

Dept. #	Dept. Name	Account #	Account Name	Amount	Description
<b>General Fund</b>					
6209	PW Engineering	8209-302	Culvert Maint	\$ 110,758	11-4-21 Brookhaven Culvert
6209	PW Engineering	8209-303	Drainage	\$ 192,025	11-4-21 Claremont Springs
6209	PW Engineering	6209-309	Professional Services	\$ 30,000	12-16-21 BHC Roadway Impact Fee Update
6110	City Secretary	6110-239	Records Management	\$ 26,607	1-20-22 RCI records processing
6209	PW Engineering	8209-303	Drainage	\$ 55,730	2-17-22 Orchard Crossing/Rimrock
6209	PW Engineering	8209-301	Roadway Improvements	\$ 236,482	4-21-22 Pavement Management Street Maintenance Projects
			Total Funded by reserves	<u>\$ 651,602</u>	
6200	Finance/Admin	Various	Personnel Costs	\$ 5,946	3-17-22 CM Contract Adjustment
			Total Funded by Operations	<u>\$ 5,946</u>	
			<b>Total General Fund 11</b>	<u><b>\$ 657,548</b></u>	
<b>Water Fund</b>					
6409	Engineering	6409-309	Professional Services	\$ 63,800	12-16-21 BHC Water Master Plan update
			Total Funded by reserves	<u>\$ 63,800</u>	
6400	Water Ops	Various	Personnel Costs	\$ 5,946	3-17-22 CM Contract Adjustment
			Total Funded by Operations	<u>\$ 5,946</u>	
			<b>Total Water Fund 51</b>	<u><b>\$ 69,746</b></u>	
			<b>Total - All funds excluding capital improvement fund</b>	<u><b>\$ 727,294</b></u>	
<b>Capital Improvement Fund</b>					
8210	Water Projects	490-130	McGarity Stem	\$ 57,300	12-16-2021 CC approved replacement of McGarity Stem
8210	Road Projects	491-300	Blondy Jhune Realignment	\$ 306,489	1-20-2022 CC approved Roadway impact fee funded agreement with Liberty Bankers Life
			<b>Total Capital Fund 21</b>	<u><b>\$ 363,789</b></u>	
			<b>Total - All funds including capital improvement fund</b>	<u><b>\$ 1,091,083</b></u>	

City of Lucas  
General Fund Reserves by Fiscal Year

	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Actual 2018-2019	Actual 2019-2020	Actual 2020-2021	Projected 2021-2022
<b>Unassigned Fund Balance per Audit Report</b>	<b>\$ 5,867,875</b>	<b>\$ 6,203,973</b>	<b>\$ 7,545,674</b>	<b>\$ 8,774,909</b>	<b>\$ 7,380,496</b>	<b>\$ 7,442,323</b>	<b>\$ 8,524,465</b>	<b>\$ 10,085,127</b>	<b>\$ 10,085,127</b>
Adjusted For:									
Projected Excess Fund Balance FY 21-22 (Revenue vs. Expense)									\$ 142,236
Additional Restrictions:									
Capital Project funding approved at (3-2-17) City Council Meeting				\$ (1,385,000)					
FY 20-21 Brockdale Roadway Improvements carry-over	\$ (47,935)	\$ (102,935)	\$ (140,335)	\$ (199,570)			\$ -	\$ (41,349)	\$ (41,349)
FY 20-21 FD bunker gear carry-over								\$ (5,000)	\$ (5,000)
FY 20-21 Energov Software/Hardware carry-over								\$ (34,843)	\$ (34,843)
FY 20-21 -CC 7-1-21 Lemontree drainage carry-over								\$ (67,813)	\$ (67,813)
Reserve for Capital Outlay FY 20-21			\$ (50,000)	\$ (100,000)					
Reserve for Capital Outlay FY 21-22									\$ -
CC 11-4-21 Reserves for Claremont Springs Drainage (FY 21-22)									\$ (192,025)
CC 11-4-21 Reserves for Brookhaven Culvert (FY 21-22)									\$ (110,758)
CC 12-16-21 Reserves for Water Master Plan (FY 21-22)									\$ (30,000)
CC 1-20-22 Reserves for Records Management Scanning (FY 21-22)									\$ (26,607)
CC 2-17-22 Reserves for Rimrock Detention Pond Design (FY 21-22)									\$ (23,280)
CC 2-17-22 Reserves for Orchard Road Crossing Design (FY 21-22)									\$ (32,450)
CC 4-21-22 Reserves for Pavement Management Projects (FY 21-22)									\$ (236,482)
<b>Reserve Balance Prior to GASB 54 Requirement</b>	<b>\$ 5,819,940</b>	<b>\$ 6,101,038</b>	<b>\$ 7,355,339</b>	<b>\$ 7,090,339</b>	<b>\$ 7,380,496</b>	<b>\$ 7,442,323</b>	<b>\$ 8,524,465</b>	<b>\$ 9,936,122</b>	<b>\$ 9,426,756</b>
<b>Reserve Balance in Operating Months</b>	<b>16.7</b>	<b>17.1</b>	<b>19.3</b>	<b>16.5</b>	<b>16.9</b>	<b>14.9</b>	<b>17.9</b>	<b>18.3</b>	<b>15.7</b>
50% Current Year General Fund Expenditures (6 months)	\$ (2,089,807)	\$ (2,143,890)	\$ (2,286,670)	\$ (2,583,535)	\$ (2,624,410)	\$ (3,009,319)	\$ (2,861,041)	\$ (3,245,588)	\$ (3,559,425)
<b>Reserve Balance After GASB 54 Requirement</b>	<b>\$ 3,730,133</b>	<b>\$ 3,957,148</b>	<b>\$ 5,068,669</b>	<b>\$ 4,506,804</b>	<b>\$ 4,756,086</b>	<b>\$ 4,433,005</b>	<b>\$ 5,663,424</b>	<b>\$ 6,690,534</b>	<b>\$ 5,867,331</b>
<b>Reserve Balance in Operating Months</b>	<b>10.7</b>	<b>11.1</b>	<b>13.3</b>	<b>10.5</b>	<b>10.9</b>	<b>8.9</b>	<b>11.9</b>	<b>12.3</b>	<b>9.7</b>
<b>Restricted during Fiscal Year Audit:</b>									
Ambulance Donation					\$ 100,000	\$ -	\$ -	\$ -	\$ -
Capital Project Funding approved (3105)					\$ 1,385,000	\$ 1,385,000	\$ 613,590	\$ -	\$ -
Restricted Court/Misc (3105.10)(3105.35)	\$ 35,473	\$ 45,612	\$ 51,004	\$ 56,820	\$ 64,031	\$ 77,266	\$ 78,726	\$ 76,647	\$ 76,647
Restricted Cable Fees (3105.20)	\$ 8,256	\$ 12,773	\$ 17,670	\$ 21,843	\$ 25,318	\$ 28,582	\$ 31,834	\$ 34,707	\$ 34,707
Brockdale Roadway Improvements (3105.25)					\$ 245,054	\$ 285,878	\$ 385,528	\$ -	\$ -
Restricted Impact Fees (3105.30)	\$ 770,508	\$ 867,279	\$ 1,116,079	\$ 1,254,213	\$ 1,572,405	\$ 1,785,286	\$ 2,115,802	\$ 1,417,322	\$ 1,291,956
Restricted Water Rescue (3105-32)								\$ 120,000	
Restricted FD Equipment (3105-34)								\$ 16,379	
Restricted Cares Funding (3105.40)							\$ 89,755		
Restricted Mass Mutual LOSAP (3105.45)				\$ 216,615	\$ 233,592	\$ 252,407	\$ 265,669	\$ 279,043	\$ 279,043
Capital Outlay ( \$50K per year) (3106)					\$ 150,000	\$ 200,000	\$ 250,000	\$ 300,000	\$ 250,000
Project Mgmt (3107)						\$ 358,290	\$ 70,853	\$ -	\$ -
<b>Reserve Restricted per Audit Report</b>	<b>\$ 814,237</b>	<b>\$ 925,664</b>	<b>\$ 1,184,753</b>	<b>\$ 1,549,491</b>	<b>\$ 3,775,400</b>	<b>\$ 4,372,709</b>	<b>\$ 3,901,757</b>	<b>\$ 2,244,098</b>	<b>\$ 1,932,353</b>

City of Lucas  
Water Fund Reserves by Fiscal Year

	Actual 2013-2014	Actual 2014-2015	Actual 2015-2016	Actual 2016-2017	Actual 2017-2018	Actual 2018-2019	Actual 2019-2020	Actual 2020-2021	Projected 2021-2022
<b>Unrestricted Cash Balance per Audit Report</b>	<b>\$ 3,382,193</b>	<b>\$ 4,295,531</b>	<b>\$ 5,579,746</b>	<b>\$ 5,548,487</b>	<b>\$ 5,996,412</b>	<b>\$ 6,215,622</b>	<b>\$ 6,945,017</b>	<b>\$ 7,276,317</b>	<b>\$ 7,276,317</b>
Adjusted For:									
Projected Excess Fund Balance FY 21-22									\$ 278,536
Additional Restrictions:									
Capital Project funding approved at (3-2-17) City Council Meeting BHC Water Master Plan 12-16-21				\$ (120,979)					\$ (63,483)
Customer Deposits	\$ (209,565)	\$ (223,300)	\$ (239,250)	\$ (245,600)	\$ (247,600)	\$ (256,220)			\$ (63,800)
<b>Reserve Balance Prior to GASB 54 Requirement</b>	<b>\$ 3,172,628</b>	<b>\$ 4,072,231</b>	<b>\$ 5,340,496</b>	<b>\$ 5,181,908</b>	<b>\$ 5,748,812</b>	<b>\$ 5,959,402</b>	<b>\$ 6,945,017</b>	<b>\$ 7,276,317</b>	<b>\$ 7,427,570</b>
<b>Reserve Balance in Operating Months</b>	<b>13</b>	<b>15</b>	<b>19</b>	<b>16</b>	<b>18</b>	<b>18</b>	<b>20</b>	<b>21</b>	<b>19.5</b>
50% Current Year General Fund Expenditures (6 months)	\$ (1,397,368)	\$ (1,605,672)	\$ (1,656,470)	\$ (1,897,744)	\$ (1,949,722)	\$ (1,983,894)	\$ (2,081,761)	\$ (2,127,754)	\$ (2,322,263)
<b>Reserve Balance After GASB 54 Requirement</b>	<b>\$ 1,775,260</b>	<b>\$ 2,466,559</b>	<b>\$ 3,684,026</b>	<b>\$ 3,284,164</b>	<b>\$ 3,799,090</b>	<b>\$ 3,975,508</b>	<b>\$ 4,863,256</b>	<b>\$ 5,148,563</b>	<b>\$ 5,105,307</b>
<b>Reserve Balance in Operating Months</b>	<b>7</b>	<b>9</b>	<b>13</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>15</b>	<b>13.5</b>
<b>Restricted during Fiscal Year Audit:</b>									
Capital Project Funding approved (3-2-17)(51-1007-50/3105)					\$ 120,979	\$ 120,979	\$ 120,979	\$ 120,979	\$ -
Reserve Funding Bait Shop Water Line(51-1007-75/51-3106-75)							\$ 31,118	\$ 31,118	\$ -
Impact Fees (Lakeview Downs) (51-1001-75)/(51-3106-10)							\$ 27,500	\$ 33,000	\$ 33,000
Impact Fees (Capital Projects) (51-1001)/(51-3106-15)							\$ 352,448	\$ -	\$ -
Debt Service (51-1007-40)/(51-1008)/(51-3106)	\$ 360,000	\$ 365,000	\$ 375,000	\$ 425,000	\$ 435,000	\$ 477,800	\$ 515,000	\$ 495,000	\$ 410,000
Project Mgmt (51-1007-70)						\$ 69,945	\$ 17,486	\$ 17,486	\$ -
Customer Deposits (51-1012)/(51-3106-20)							\$ 258,400	\$ 278,625	\$ 278,625
Reserve Restricted per Audit Report	\$ 360,000	\$ 365,000	\$ 375,000	\$ 425,000	\$ 555,979	\$ 668,724	\$ 939,365	\$ 1,311,170	\$ 721,625



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 10

Requester: City Council

### **Agenda Item Request**

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Discuss and review Chapter 7, Streets and Drainage, of the City of Lucas Comprehensive Plan including the Master Thoroughfare Plan and recommend proposed amendments if needed.

### **Background Information**

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The Planning and Zoning Commission reviewed the amended language for Chapter 7 Streets and Drainage along with the Master Thoroughfare Plan at their April 14, 2022, meeting. The amendments proposed are outlined in the attached redline version to this item. A draft/working copy of the 2022 Master Thoroughfare Plan has also been included that outlines proposed roadway and intersection improvements recommended by the Planning and Zoning Commission.

At the City Council meeting on December 2, 2021, the Council directed the Planning and Zoning Commission to review the following items related to the Master Thoroughfare Plan and Chapter 7 and provide a recommendation to the City Council on any proposed updates:

- Review all proposed future roadways including Allison Lane and review the Forest Grove extension that loops to Snider Lane and determine if they should remain on the Thoroughfare Plan
- Consider increasing right of way widths from 90 feet to 120 feet on all throughfares
- Consider leaving right of way as is and requiring the State to acquire right of way
- Review drainage system analysis in the Comprehensive Plan and include the intent of drainage and how it works
- Determine if the geometric configuration of the streets outlined in the Comprehensive Plan meets current vehicle demands as well as future demands
- Recommended roads for reconstruction graph needs updating
- Remove Highland Drive as a through roadway from FM 1378 to Lewis Lane

The Planning and Zoning Commission reviewed closely the following City roadways that tend to carry the most traffic:

- Blondy Jhune Road
- Brockdale Park Road
- East Winningkoff Road
- Forest Grove Road
- Highland Drive (existing portion)
- Ingram Lane
- Lewis Lane (City of Lucas manages approximately 3,000 feet of the northern section)
- Orr Road
- Rock Ridge Road (City of Lucas manages approximately 350 feet of the southern section)
- Stinson Road
- Snider Road
- Winningkoff Road



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 10

There is concern about the development that is occurring east of Lucas and the impact it will have on the Lucas Fire Department and our Sheriff's Deputy as it relates to service to the City of Lucas. The City Manager will review/study the impact to the City of Lucas public safety from development outside of the City's corporate limits and provide a report to City Council. City staff is going to be addressing the long-term plan for public safety and an important part of this evaluation will be looking at response times in geographical sections of the city. Future roadway connections should be considered for internal mobility in providing for emergency medical services, fire suppression and law enforcement responses.

The City of Lucas hired Gary C. Hendricks, P.E., R.P.L.S. of Birkhoff, Hendricks & Carter, L.L.P. (BHC) to create an updated water master plan. Per BHC's contract, they will provide the following:

1. Review the water capital improvement projects included in the last impact fee report.
2. Review, update, and add where necessary capital projects eligible for recovery in the impact fee program.
3. Update the impact fee models for the years 2022 and 2032 based on population and land use absorption provided by the City. Water models will be 72-hour extended period simulation models for maximum hourly demand conditions. Impact fee models will be compared to the Master Plan buildout models to determine excess capacity in impact fee water lines and facilities.
4. Update the 10-year capital improvement program, including opinions of probable costs and implementation schedule. The 10-year Capital Improvement Program will be based on land use and growth assumptions provided by the City of Lucas.
5. Inventory new and existing water and wastewater projects eligible for the impact fee program.
6. For each project identified, analyze the capacity currently utilized, total capacity available, and the capacity utilized over the impact fee period.
7. The water distribution system master plan relies on the configuration of the thoroughfare plan roadway network. In other words, water lines are situated in thoroughfare rights of way (not along creeks or cross-country). That is why we need the thoroughfare plan to establish the water distribution network.

As mentioned in item 7 above, it is important to have the Master Thoroughfare Plan updated before work can begin on the Water Master Plan.

Once all reviews and revisions are complete by the Planning and Zoning Commission and City Council, the City Secretary will finalize the comprehensive plan document and we will provide both Planning and Zoning and the Lucas City Council with an opportunity to review it and staff will request that the Lucas City Council schedule the two required public hearings.



# City of Lucas City Council Agenda Request May 5, 2022

Item No. 10

The following updated table outlines a status timeline of the review process of the City of Lucas Comprehensive Plan:

Chapters	Planning and Zoning Review	City Council Review
Chapter 1 <i>(complete)</i>	January 13	February 17
Chapter 2 <i>(complete)</i>	January 13	February 17
Chapter 3 <i>(complete)</i>	January 13	February 17
Chapter 4 <i>(complete)</i>	February 10	March 3
Chapter 5 <i>(complete)</i>	February 10	March 3
Chapter 6 <i>(complete)</i> (including Trails Master Plan)	March 10	April 7
Chapter 7 (including Master Thoroughfare Plan)	April 14	May 5
Land Use Map and Zoning Map	May 12	June 2
Chapter 8 (including Water Master Plan)	June 9 (tentative)	June 16 (tentative)

## **Attachments/Supporting Documentation**

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1. Revised Chapter 7, Streets and Drainage of the Comprehensive Plan
2. Draft/working copy of the 2022 Master Thoroughfare Plan (removed connection from Allison Lane to Rock Ridge Road)
3. List of future road and intersection improvements

## **Budget/Financial Impact**

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NA

## **Recommendation**

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The Planning and Zoning Commission recommends to the City Council the proposed amendments to Chapter 7, Streets and Drainage attached to this agenda item, and proposed amendments to the Master Thoroughfare Plan:

Maintain the following Type B state-owned arterials as four-lanes but add clarification that they should be divided to improve safety:

- FM 1378 Country Club Road and Southview (1)
- FM 2514 Parker Road
- FM 3286 East Lucas Road
- FM 2551 Estates Parkway



# City of Lucas

## City Council Agenda Request

### May 5, 2022

Item No. 10

Notes on Type B arterial roadways:

(1) FM 1378 Country Club Road expansion is currently being evaluated by the Texas Department of Transportation (TxDOT). A public meeting was held on April 5, 2022 and public comment is being received until April 20, 2022. The Lucas City Council has not taken an official position on this project and is encouraging citizens to provide feedback. Consideration should be given to keeping any expansion of FM 1378 within current right-of-way to avoid negative impacts.

(2) The only locally managed arterial roadway is West Lucas Road from Angel Parkway to Country Club. It offers an important connection to state-managed arterials and is currently under design to become a four-lane divided roadway.

- Blondy Jhune Road – Leave as Type C Neighborhood Connector
- Brockdale Park Road – Revise as Type D Local Street
- East Winningkoff Road - Leave as Type C Neighborhood Connector
- Forest Grove Road - Leave as Type C Neighborhood Connector
- Forest Grove Road – Leave proposed connection (blue segment) to Orr Road but reclassify this connection as Type D Local Street
- Highland Drive – Leave proposed connection (blue segments) in place but reclassify entire roadway as Type D Local Street
- Ingram Lane - Leave as Type C Neighborhood Connector
- Lewis Lane - Leave as Type C Neighborhood Connector
- Orr Road - Leave as Type C Neighborhood Connector
- Rock Ridge Road - Leave as Type C Neighborhood Connector
- Stinson Road - Leave as Type C Neighborhood Connector
- Stinson Road – Leave in connection to Edgewood Drive (blue segment)
- Snider Road - Leave as Type C Neighborhood Connector
- Winningkoff Road - Leave as Type C Neighborhood Connector

### **Motion**

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Provide direction to staff regarding any proposed amendments to Chapter 7, Streets and Drainage and the Master Thoroughfare Plan.

# CHAPTER 7

## STREETS AND DRAINAGE

### STREETS

The livelihood of a community is, to a very large extent, dependent upon convenient and efficient access to nearby major trade centers ~~outside the city~~, major national travel routes and transportation terminals of national importance outside of the city. It is likewise dependent upon efficient circulation of people within the city. Local streets should provide safe, reliable access to work, schools, shopping, and homes. A street network, therefore, is of vital importance as it ties a community together and links it to the outside world.

The primary function of a street network is the safe and efficient movement of vehicles and people. The street network of any city operates, in effect, as the skeleton of that city, providing access in varying degrees to all properties abutting the network. In addition to moving traffic, streets provide access to and drainage for abutting properties, open space between buildings, and right-of-way for various utilities. In this way, the street network is a primary factor in the determination of appropriate land use locations.

When adequate streets and drainage facilities are constructed, they can represent the largest single required expenditure of a city. As roads age they are affected by many factors: the quality of the soil under the road base, the type of pavement surface; type of preventative maintenance; and drainage conditions in the area (related to topography).

Repairing the roads to proper standards for long term durability can require roads to be raised or lowered to improve drainage, dedicate additional right-of-way, install improved drainage facilities, and use appropriate road construction materials.

### DRAINAGE

To protect property from flooding, it is imperative to facilitate drainage through natural and designed drainage systems. The topography of Lucas consists of both level and rolling terrain. As a result, localized flooding can occur, especially where culvert and drainage ditches are obstructed with vegetation or debris.

Many factors directly affect the surface storm drainage. To minimize property damage from flooding during periods of intense rainfall, the drainage system for a community should be properly designed, sized, constructed, and maintained. Storm drainage facilities include inlets, culverts, bridges, concrete lined channels, natural drainage channels, swales, creeks, retention and detention ponds, and lakes.

Drainage can have significant effects on structural durability of streets and travel safety. Level ground and poor drainage allows water to collect in some areas, which can erode the road base, cause sections of roadway to fail, and lead to loss of traction on the road. Currently roadway drainage is primarily

handled via open channels and culverts. Maintenance in these channels is needed to avoid overgrowth of trees and other vegetation. Overgrowth can make roads difficult to drain and roots can undermine the structural stability of the pavements. As a result, the drainage system is discussed in conjunction with the streets system in this chapter.

## **BRIDGES/CULVERTS**

Bridges and culverts are important parts of the infrastructure in the city. Both provide passage for transportation, usually over running water. While there are technical differences between bridges and culverts, for the purpose of thoroughfare planning, the road segment is the object of analysis independent of the engineering design characteristics of crossings, insofar as the decision to maintain such connections determines major traffic routes regardless of how the crossing is ultimately achieved. The City of Lucas has the following bridges/culverts over waterways along city-maintained thoroughfares:

- West Blondy Jhune Bridge
- East Blondy Jhune Bridge
- Snider Lane Bridge
- Stinson Culvert
- Winningkoff Bridge

By maintaining these bridges/culverts, Lucas maintains connection across the locations where these segments span. The decision to define these segments as thoroughfares necessitates the maintenance of these drainage/roadway assets. Additional roadways exist over waterways along local streets. These are not included in the thoroughfare plan because they do not carry through traffic and may be added, removed or modified by individual developments at a smaller scale.

[The Texas Department of Transportation \(TxDOT\)](#) maintains additional crossings over watercourses at the state's discretion so, while the same principle concerning the street segments does apply, the city has no direct ownership or control over these crossings.

## **STREET SYSTEM ANALYSIS**

### **General Street Statistics**

Within the city, traffic control is achieved primarily with signage. The city does not own, operate, or monitor any traffic signals to control traffic flow. TxDOT controls ~~the several~~ traffic signals at these intersections:

- West Lucas Road and Southview Drive
- West Lucas Road and Country Club Road
- Country Club Road and Estates Parkway

## STREET CONFIGURATION AND FUNCTIONAL CLASSIFICATION

The roadways in Lucas are classified as arterials (Type A and B), neighborhood connectors (Type C), and local streets (Type D). All of these roadways provide different levels of access and serve varying levels of traffic volume.

The highest level of roadway in Lucas is the arterial, which carries larger volumes of traffic based upon the number of lanes, with limited access connections. Most of these arterial roads are classified as Farm to Market (FMs) roads. Established in Texas through legislation in 1949, Farm to Market Roads exist as secondary state highway transportation systems connecting rural or agricultural areas to towns and city centers. The FMs have become an integral part of many Texans' daily commute. ~~The Texas Department of Transportation (TxDOT)~~ maintains the state's FMs and within the City of Lucas which consist of the following:

- FM 1378 Country Club Road and Southview
- FM 2514 Parker Road
- FM 3286 East Lucas Road
- FM 2551 Estates Parkway

Worth noting is the local arterial roadway which is West Lucas Road, from Angel Parkway to Country Club, that is maintained by the City of Lucas offering an important connection to ~~s~~state-managed arterials.

The neighborhood connector carries less traffic utilized for mostly local trips and has a higher level of access. ~~Local streets have direct access to every parcel and carry a more limited volume of traffic.~~ These neighborhood connector streets are owned and maintained by the city and consist of the following:

- Blondy Jhune Road
- Forest Grove Road
- Highland Drive (existing portion)
- Ingram Lane
- Lewis Lane (the City manages 600 feet of the northern section that is within the City of Lucas)
- Orr Road
- Rock Ridge Road (the City manages 300 feet of the southern section that is within the City of Lucas)
- Stinson Road
- Snider Road
- Winningkoff Road

Additional neighborhood connectors for consideration to serve future development and public safety consist of:

**Commented [SH1]:** From Commissioner Rusterholtz: This paragraph including the streets listed below will only be valid if approved in the Master Thoroughfare Plan.

- Highland Drive
- Completion of ~~n~~Northern ~~H~~oop consisting of Forest Grove Road past Orr Road to the east, heading south to East Winningkoff Road and connecting to Snider Lane
- The construction of Allison Lane from West Lucas Road to Estates Parkway
- The extension of Edgewood Drive across West Lucas Road to connect to Stinson Road and reconfiguration of the existing Stinson Road intersection with West Lucas Road to allow for more efficient traffic flow.

The remaining streets in the city function as local streets. Local streets have direct access to every parcel and carry a more limited volume of traffic. The 2022 Master Thoroughfare Plan representing the street network in the City of Lucas is located in the Appendix.

## STREET SYSTEM EVALUATION

Like other elements of public infrastructure, a street system should be understood as a portfolio of capital assets and must be managed accordingly. Therefore, it is essential that the city have a street condition assessment and management system in place before beginning major improvements to roadways. This system helps to ensure that streets in the existing developed areas of Lucas are improved in a uniform and orderly manner. It is through such a system that completed city projects will provide maximum benefits and will become an integral part of the future city infrastructure. This should assist in the elimination of duplicate expenditures and assure that possible early obsolescence of improvements can be avoided.

A system inventory as part of a street management system helps to identify different segments of the roadway system. Condition evaluation of the roadway segments is the first step in planning improvement. Such a system will provide a continuous evaluation of the street system inventory. It will also help to detect developing problems and determine the proper corrective action needed. If a road is found to be adequate for its present service, it should be re-evaluated in detail every five to 10 years to determine the trend of changes affecting its future adequacy. A complete evaluation of the roadway system would include all arterials, neighborhood connectors, and local streets in the city. As part of the condition assessment, an extensive visual evaluation of the pavement surface conditions, drainage, traffic control devices, and environmental conditions would be performed. This evaluation includes collecting data on the existing roadway conditions and rating evaluated elements for adequacy.

The criteria for the condition assessment are based on criteria which was adapted to the city needs. This condition assessment assists in identifying roadways that are candidates for maintenance, repair or total reconstruction.

## EXISTING STREET CONDITIONS

In 2022, the city conducted a pavement condition assessment to gather data to better prepare maintenance and rehabilitation planning. This initial assessment gathered data from approximately 75 miles of city-maintained roadways and assigned ratings using a 5-tier rating model based on the Pavement Surface Evaluation and Rating (PASER) system, a system developed to evaluate the

condition of road segments. The city will update this data collection annually for initiative-taking maintenance planning, preservation activities towards maintaining an acceptable rating, and use resources effectively by identifying segments most in need of repair to help extend the life cycle of the city's roadways. See Figure 1.9 Pavement Condition Rating and Percentage

Future road projects are ranked according to priority as follows:

1) Street Paving

A large number of streets in the city are paved, have acceptable pavement width and are in fair to good condition. A number of asphalt streets are demonstrating signs of potential failure due to inadequate road bases, poor soil condition, heavy traffic volumes, age, and drainage issues.

2) Street Drainage

Some of the street system has been affected by poor drainage flow. The key areas that need to be addressed are silted and improperly sloped open channels along some roadways as well as the silted or undersized culverts. These channels and culverts allow water to flow across and under roadways causing premature damage. Potholes, cracks, and slumped pavement are examples of what can happen when the road base is allowed to erode.

3) Street Right-of-Way

Many of the roadways appear to need additional right-of-way to address drainage issues. Existing channels are too close to the road base, allowing water to impact road conditions. These narrow rights-of-way allow trees to grow too close to the roadways. When the right-of-way is not cleared or maintained, tree roots have been found to burrow under the roadway causing damage to the pavement.

4) Surface Conditions

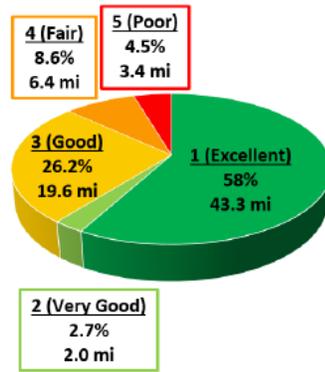
Surface distresses may appear on city streets. Asphalt pavement related distresses that are most common included: longitudinal and transverse cracking, potholes and patch deterioration, rutting, shoving and corrugation, alligator cracking, shoulder/pavement edge drop-offs, and deterioration.

5) Street Width

Undersized roadways in the city can hamper vehicular circulation. Design consideration should include proper street widths for new and newly reconstructed roadways.

Rating	Maintenance Methods
1 Excellent	- (New Pavement)
2 Very Good	- (Crack has been sealed)
3 Good	Crack Seal/ Chip Seal / Routine Maintenance
4 Fair	Minor Rehabilitation
5 Poor	Major Rehabilitation

**Pavement Condition Rating**



**Pavement Condition Percentage**

Figure 1.9 Pavement Condition Rating and Percentage

## TYPES OF STREET IMPROVEMENTS

There are several different methods of maintaining streets within a city. The appropriate choice depends upon the condition of roadway, the anticipated traffic load, and available funds.

Recommended street maintenance alternatives can include the following.

- Point Repairs -- Excavation of failed pavement sections and repair pavement surfaces (pothole repair).
- Level-Up -- Leveling of depressions in pavement with hot/cold mix asphalt concrete. This is used to even out roadway surface.
- Seal-Coat -- Application of asphaltic cement covered with uniform size of aggregate and rolling the aggregates after application. Ideally used once every three to five years to maintain streets and forestall more costly repairs. It should be noted that sealcoating does not address the structural deficiencies and it is only effective when the roadway base is in relatively good structural condition.
- Overlay -- Depending on the severity of wear, approximately one inch of surface is milled off the existing roadway. The remaining surface material is then overlaid with hot mix asphaltic concrete followed by a surface treatment. This is used to completely replace the surface material of a street to address pavement deterioration and extend street life.
- Reclaim -- Scarifying existing pavement and base material while adding cement to create a recycled asphalt-enhanced roadway base. The base is then compacted and overlaid with a new asphaltic concrete pavement. Streets receiving this treatment might last five years depending on the traffic load and environmental conditions.
- Reconstruction -- Roadway reconstruction options remove the existing pavement and new asphalt, or reinforced concrete pavement is installed. The goal is to construct pavement that has a minimum ~~lasts at least~~ 20 year life spans.

## DRAINAGE SYSTEM ANALYSIS

The entire city relies on stormwater drainage to be carried on the surface. The storm drainage system of Lucas currently consists of a system of channels and culverts. These facilities carry stormwater runoff within Lucas to the eventual terminus outside the city limits in Lake Lavon or Lake Ray Hubbard.

Annual precipitation in Lucas is approximately 42 inches per year. Rains are heaviest in spring and fall. City streets are crowned to promote open channel drainage on each side of the street.

The Federal Emergency Management Agency (FEMA) provides flood insurance rate maps that depict the 100-year and 500-year flood plains. These flood plains cover those areas that would most likely be inundated with storm water during the heaviest rains. The floodway defines the area where buildings are not eligible for flood insurance, while those located in the flood fringe may be eligible once floodproofing is implemented, but development should still be avoided in these locations in favor of alternatives. The goal of this program is to curtail development in floodplain areas, thereby reducing damage to structures and minimizing the danger to people during flooding events. Lucas is a participating city in the National Flood Insurance Program (NFIP).

Collin County, TxDOT, and US Army ~~Corp of Engineers COE~~ control some of those facilities in the extraterritorial jurisdiction and some of the roadways in and around the city. Most of the necessary seasonal maintenance is the responsibility of the adjacent individual property owners. Initial design along with poor maintenance can cause negative drainage issues and impact road quality.

## GENERAL DRAINAGE PROBLEMS

### Creeks

Creeks are the natural drainage courses that stormwater will follow and will generally flood during storms. ~~M~~ Most large channels have their flood carrying capacity indicated by FEMA on their respective floodway maps. It is important to note that creeks that have not been mapped by FEMA are still subject to high water flows. In theory, any property has some chance of flooding given enough rainfall. Flood ways fill first followed by each level of floodplain, then non-floodplain areas.

### Water Channels

A significant portion of the flooding that occurs in the city is associated with open channels and culverts being inundated with rainwater flowing off adjacent properties while following the natural topographical lay of the city. Despite the proper construction and operation of the majority of these channels, it is possible for it to take several days for stormwater to fully drain or dry out in some locations. These channels are designed to convey surface water, ~~and~~ Certain facilities, such as detention or retention ponds, are intentionally built to slow down water flowing through them so that downstream channels do not overflow. Impervious surfaces and changes to drainage patterns can cause issues, so these facilities must be actively maintained.

### Culverts

Some structures in the street system do not lend themselves to adequate drainage when the facilities exist perpendicular to the natural flow lines. In cases where culvert passage is silted, undersized or not provided, stormwater can cause premature damage to roadways and major safety problems.

## PLAN AND RECOMMENDATIONS

### Purpose

The purpose of the Streets and Drainage section of the Comprehensive Plan is to assist the city in appropriating public funds in a manner which maximizes benefit. The plan identifies those street and drainage improvements which are needed in order to provide an efficient transportation system as well as minimizing property damage from flooding during periods of intense rainfall.

## STREET RECOMMENDATIONS

The most important consideration when developing a plan for street rehabilitation is to ensure that all plans for roadway construction also include plans for drainage improvements. All plans for road reconstruction must consider the size and slope needs for drainage. Any program for street

improvements without drainage improvements is not recommended.

The city has adopted specific street section designs based on roadway classification. Different rights-of-way widths, pavement widths, and base thicknesses are required for roadways that are expected to serve differing levels of traffic. This is especially useful when enforcing street quality standards and minimums for residential subdivision developments.

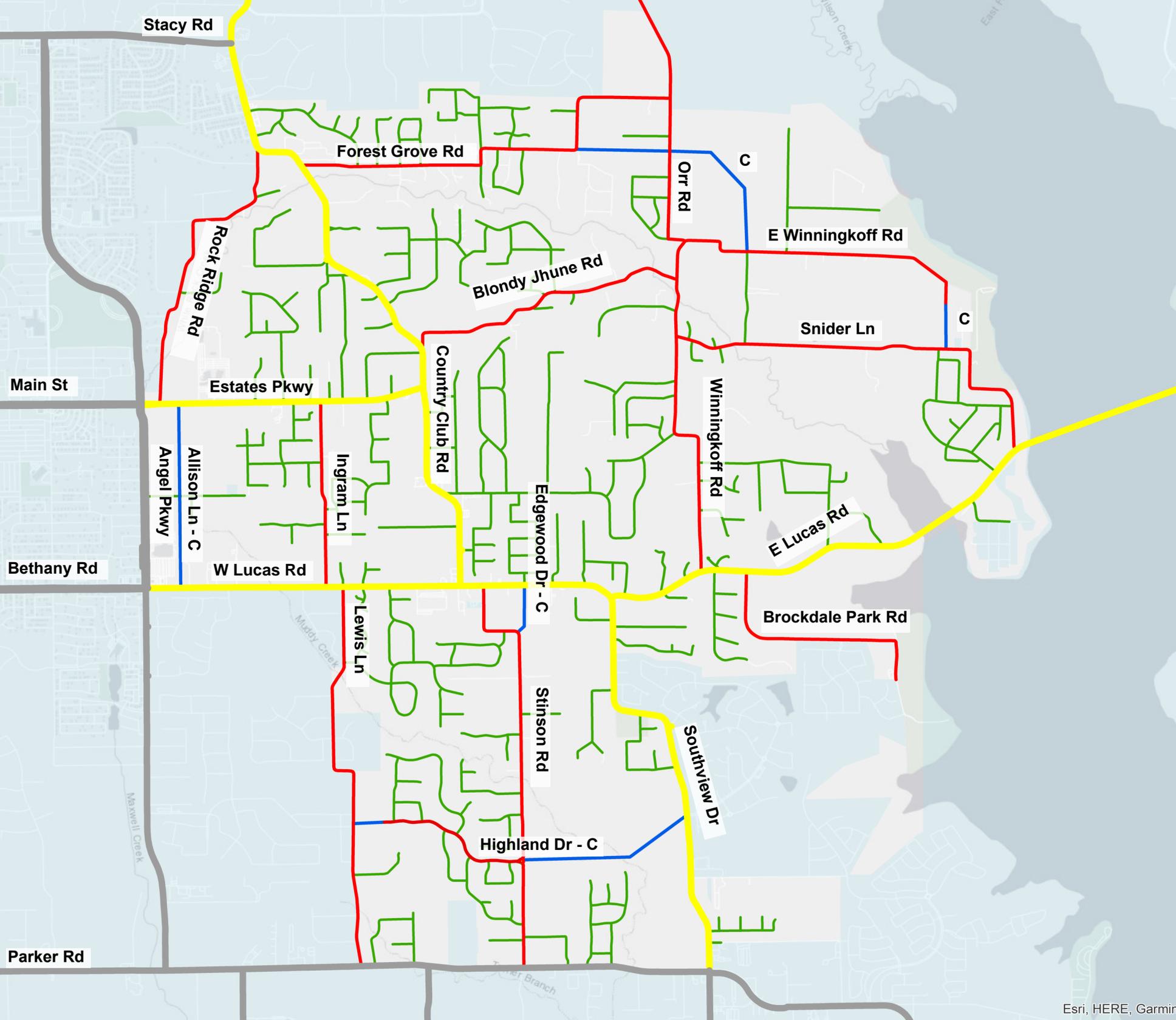
If several years lapse before projects are undertaken, a new assessment may be necessary to ensure that data is current. Increased traffic due to growth, new commercial development, and changes in city maintenance practices can revise the recommendations made in this report. Street maintenance and repair plans should be reviewed annually to adjust for cost and changes in the road conditions.

Proposed improvements should be based on the street analysis, focusing on improvements that impact safety, are the most cost effective in the long term, are most in need, or will benefit the most people. High priority projects including highly traveled roadways in poor condition or first-time paving should be considered as soon as the city is able to finance the repairs. ~~This excludes the state roads since they are maintained by TxDOT.~~ For this plan, improvements should be phased. Phasing of improvements is designed to help minimize the financial impact on the community while still realizing the need to make necessary improvements.

## POSSIBLE FINANCIAL SOURCES FOR IMPROVEMENTS

The City should pursue funding sources that will make fiscal sense to assist in providing necessary street improvements, including but not limited to:

- The General Fund
- General Obligation Bonds
- Certificates of Obligation
- City Sales Tax
- Special Fees/User Fees
- Grants
- Cost Sharing (e.g., Collin County, TxDOT, NCTCOG)
- Development Fees



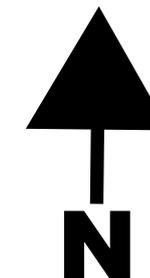
LEGEND					
Type	Color	# of Lanes	Divided	Pavement Width (ft)	Right-of-Way Width (ft)
A	Grey	6	Yes	78 + 16ft Median	120
B	Yellow	4	Varies	52-54	60
C	Red	2	No	24-28	50
D	Green	2	No	24	50
Proposed	Blue	As Labeled	As Labeled	As Labeled	As Labeled

**Notes:**

- 1. This draft is for REVIEW PURPOSES ONLY**
- 2. Type D roads are shown for readability purposes and are not modified by this plan.**
- 3. Private roads and driveways generally are not shown except where valuable for readability.**
- 4. The blue shaded area is outside of City Limits.**
- 5. Intersection Improvements are to be added following Planning and Zoning Commission Review.**
- 6. Only the Northern 2,300 ft (approx) of Lewis Lane is Lucas maintained.**
- 7. Only the Southern 300 ft (approx) of Rock Ridge Rd is Lucas maintained.**

# Thoroughfare Plan City of Lucas 2022

April 5, 2022



# **Proposed Improvements to the 2022 Master Thoroughfare Plan**

## **Proposed roadway improvements:**

1. Allison Lane including an improved connection to Rock Ridge Road
2. Construction of a connection from Forest Grove Road to Orr Road with a loop connecting Forest Grove Road to East Winningkoff Road at Shady Lane.
3. Highland Drive Connection to Lewis Lane
4. Highland Drive Connection to Southview Drive
5. Reconstruction of Blondy Jhune Road with concrete from west of the West Bridge to Country Club Road (FM 1378) – Development Agreement approved
6. Straighten Stinson Road from Curve to Edgewood Drive – Development Agreement pending
7. East Winningkoff to Snider Connection

Note: The City Council had a preliminary review of the Master Thoroughfare Plan and generally was not supportive of many of the proposed roadway improvements.

## **Proposed intersection improvements:**

1. Brockdale Park Road and East Lucas Road
2. Winningkoff Road and East Lucas Road
3. Blondy Jhune and Country Club Road (FM 1378) – Development Agreement approved
4. Ingram Lane and Estates Parkway
5. Ingram Lane and West Lucas Road
6. Estelle and Country Club Road (FM 1378)
7. Stinson Road and Edgewood Road Intersection
8. Forest Grove Road and Country Club Road (FM 1378)
9. Rock Ridge Road and Country Club Road (FM 1378) (Collin County and TxDOT)
10. Rock Ridge Road and Estates Parkway
11. Angel Parkway and Estates Parkway (City of Allen and TxDOT)



# City of Lucas City Council Agenda Request May 5, 2022

Requestor: Mayor Jim Olk

## **Agenda Item Request**

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Executive Session: The City Council will convene into executive session pursuant to Texas Government Code 551.071(2) to consult with the City Attorney regarding the West Lucas Road widening project.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA



# City of Lucas City Council Agenda Request May 5, 2022

Item No. 12

Requester: Mayor Jim Olk

## **Agenda Item Request**

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Reconvene from Executive Session and take any action necessary as a result of the Executive Session.

## **Background Information**

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NA

## **Attachments/Supporting Documentation**

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NA

## **Budget/Financial Impact**

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NA

## **Recommendation**

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NA

## **Motion**

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NA