



AGENDA

LUCAS FIRE CONTROL, PREVENTION, AND EMS DISTRICT BOARD MEETING

September 7, 2023 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

Notice is hereby given that a meeting of the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District Board meeting will be held on Thursday, September 7, 2023, beginning at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call.

If you would like to watch the meeting live, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

How to Provide Input at a Meeting:

Speak In Person: Request to Speak forms will be available at the meeting. Please fill out the form prior to the start of the meeting.

Submit Written Comments: If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Assistant City Manager Kent Souriyasak at kent@lucastexas.us by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

Call to Order

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones

Consent Agenda

1. Consent Agenda:
 - A. Approval of the minutes of the August 17, 2023 Lucas Fire Control, Prevention, and EMS District Board meeting.

Regular Agenda

2. Consider approving Resolution FD R-2023-09-00544 adopting the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024. **(Presenter: Finance Director Liz Exum)**
3. Adjournment.

Certification

I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at www.lucastexas.us on or before 5:00 p.m. on September 1, 2023.

Kent Souriyasak, Assistant City Manager

In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Assistant City Manager Kent Souriyasak at 972.912.1213 or by email at kent@lucastexas.us at least 48 hours prior to the meeting.



City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
September 7, 2023

Item No. 01

Requester: Lucas Fire Control, Prevention, and EMS District Board

Agenda Item Request

Consent Agenda:

- A. Approval of the minutes of the August 17, 2023 Lucas Fire Control, Prevention, and EMS District Board meeting.

Background Information

NA

Attachments/Supporting Documentation

- 1. Minutes of the August 17, 2023 Lucas Fire Control, Prevention, and EMS District Board Meeting

Budget/Financial Impact

NA

Recommendation

Staff recommends approval of the Consent Agenda.

Motion

I make a motion to approve/deny the Consent Agenda as presented.



MINUTES

Lucas Fire Control, Prevention, and EMS District Board Meeting

August 17, 2023 | 6:30 PM

Council Chambers | Video Conference

City Hall | 665 Country Club Road, Lucas, Texas

Board Members Present:

President Tim Johnson
Vice President Kathleen Peele
Member Dusty Kuykendall
Member David Keer
Member Debbie Fisher
Member Phil Lawrence

City Staff Present:

City Manager Joni Clarke
Assistant City Manager Kent Souriyasak
Development Services Director Joe Hilbourn
Public Works Director Scott Holden
Fire Chief Ted Stephens
Deputy Daniel Gillespie

Board Members Absent:

Member Jim Olk

The Lucas Fire Control, Prevention, and EMS District Board meeting was called to order at 6:30 pm.

Consent Agenda

1. Consent Agenda:

- A. Approval of the minutes of the July 20, 2023 Lucas Fire Control, Prevention, and EMS District Board meeting.

MOTION: A motion was made by Member Lawrence, seconded by Vice President Peele to approve the Consent Agenda as presented. The motion passed unanimously by a 6 to 0 vote. Member Olk was not present.

Public Hearing Agenda

2. Conduct a Public Hearing and consider the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024:

- A. Conduct a Public Hearing.
- B. Set the date for adopting a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023.

President Johnson opened the Public Hearing at 6:32 pm. There were no members of the public wishing to speak. President Johnson closed the Public Hearing at 6:32 pm.

Councilmember Fisher clarified this budget is a pass through from the sales tax money for the Fire District. Finance Director Liz Exum indicated this increased slightly.

MOTION: A motion was made by Vice President Peele, seconded by Member Lawrence to approve setting the date for adopting a resolution approving the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024 on September 7, 2023. The motion passed unanimously by a 6 to 0 vote. Member Olk was not present.

Regular Agenda

3. Adjournment.

MOTION: A motion was made by Member Keer, seconded by Member Lawrence to adjourn the meeting at 6:34 pm. The motion passed unanimously by a 6 to 0 vote. Member Olk was not present.

Tim Johnson, President

Kent Souriyasak, Assistant City Manager



Item No. 02

City of Lucas
Lucas Fire Control, Prevention, and EMS
District Board Request
September 7, 2023

Requester: Finance Director Liz Exum

Agenda Item Request

Consider approving Resolution FD R-2023-09-00544 adopting the Lucas Fire Control, Prevention, and EMS District Budget for Fiscal Year 2023-2024.

Background Information

In accordance with Section 344.204 of the Local Government Code, the Lucas Fire Control, Prevention, and Emergency Medical Services (EMS) District Board follows the same procedures for adopting the budget as the City of Lucas. Prior to this meeting, the District Board followed public notice requirements, held a public hearing on August 17, 2023 where the proposed budget was considered, and interested taxpayers were given the opportunity to be heard.

Attachments/Supporting Documentation

1. Resolution FD R-2023-09-00544 Adopting the Budget for Fiscal Year 2023-2024.
2. Exhibit "A" – Lucas Fire Control, Prevention, and EMS District Budget

Budget/Financial Impact

The financial impact for the proposed budget is outlined in detail in the attached budget.

Recommendation

Staff recommends approving the Fire District Budget for Fiscal Year 2023-2024.

Motion

I make a motion to approve Resolution FD R-2023-09-00544 adopting the Lucas Fire Control, Prevention, and EMS District Budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.



RESOLUTION FD R-2023-09-00544
[Adoption of Budget for Fiscal Year 2023-2024]

A RESOLUTION OF THE FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES DISTRICT OF THE CITY OF LUCAS, TEXAS, ADOPTING THE BUDGET FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, an annual budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024 has been duly created by the financial office of the City of Lucas, Texas, on behalf of the Fire Control, Prevention, and Emergency Medical Services District of the City of Lucas (the “District”) in accordance with Chapter 344.203 of the Local Government Code; and

WHEREAS, the City Council of the City of Lucas also serves in the capacity as the Board of Directors of the District; and

WHEREAS, a public hearing was held by the Board of Directors of the District in accordance with Chapter 344.203 of the Local Government Code, following due publication of notice thereof, at which time all citizens and parties of interest were given the opportunity to be heard regarding the proposed budget; and

WHEREAS, after full and final consideration, it is the opinion of the Board of Directors of the District that the 2023-2024 fiscal year budget as hereinafter set forth should be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DISTRICT:

SECTION 1. That the proposed budget of the revenue and expenditures necessary for conducting the affairs of the District for the fiscal year beginning October 1, 2023 and ending September 30, 2024 as submitted to the City Council by the Board of Directors, attached hereto as Exhibit “A”, be, and the same is hereby adopted as the budget of the District for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

SECTION 2. That the expenditures during the fiscal year beginning October 1, 2023 and ending September 30, 2024 shall be made in accordance with the budget approved by this resolution unless otherwise authorized by a duly enacted resolution of the District and approved by the City Council of the City of Lucas pursuant to Section 344.205 of the Local Government Code.

SECTION 3. That all budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year 2022-2023 are hereby ratified, and the budget Resolution for fiscal year 2022-2023, heretofore enacted by the Board of Directors of the District, be, and the same is hereby amended to the extent of such transfers and amendments for all purposes.

SECTION 4. Upon approval of the budget the Board shall submit the budget to the City of Lucas Finance Department.

SECTION 5. All resolutions of the District in conflict with the provisions of this resolution be, and the same are hereby, repealed; provided, however, that all other provisions of said resolution not in conflict with the provisions of this resolution shall remain in full force and effect.

SECTION 6. Should any word, sentence, paragraph, subdivision, clause, phrase or section of this resolution, be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said resolution which shall remain in full force and effect.

SECTION 7. This resolution shall take effect immediately from and after its passage as the law in such cases provides.

DULY PASSED BY THE BOARD OF DIRECTORS OF THE DISTRICT ON THIS 7TH DAY OF SEPTEMBER, 2023.

APPROVED:

Tim Johnson, President

ATTEST:

Kent Souriyasak, Interim City Secretary

RESOLUTION FD R-2023-09-00544

Exhibit “A”

**FIRE CONTROL, PREVENTION, AND EMERGENCY MEDICAL SERVICES
DISTRICT BUDGET FOR FISCAL YEAR 2023-2024**

Lucas Fire Control, Prevention & EMS District

**FISCAL YEAR BUDGET
FOR 2023 - 2024**

15 -FIRE DISTRICT	2021-2022	2022-2023	2022-2023	2023-2024	
FIRE DISTRICT	FISCAL YEAR	ORIGINAL	AMENDED	FISCAL YEAR	
DEPARTMENTAL REVENUES/ EXPENDITURES	ACTUAL	BUDGET	BUDGET	BUDGET	DESCRIPTION
REVENUES					
4101-300 SALES TAX - FIRE DISTRICT	599,524	590,000	622,000	622,000	
TOTAL REVENUES	599,524	590,000	622,000	622,000	
TOTAL FIRE DISTRICT REVENUE	599,524	590,000	622,000	622,000	
REIMBURSEMENTS & SERVICES					
6500-998 SERVICE CONTRACT-TRANSFER	599,524	590,000	622,000	622,000	
TOTAL REIMBURSEMENTS & SERVICES	599,524	590,000	622,000	622,000	
TOTAL FIRE DISTRICT EXPENSE	599,524	590,000	622,000	622,000	
NET REVENUE LESS EXPENDITURES	0	0	0	0	