



## AGENDA

### Parks and Open Space Board Meeting

September 26, 2023 | 6:30 PM

Council Chambers

City Hall | 665 Country Club Road, Lucas, Texas

---

*Notice is hereby given that a meeting of the City of Lucas Parks and Open Space Board will be held on Tuesday, September 26, 2023 at 6:30 pm at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002-7651, at which time the following agenda will be discussed.*

If you would like to watch the meeting live, and not participate via Zoom, you may go to the City's live streaming link at <https://www.lucastexas.us/departments/public-meetings/>.

#### **How to Provide Input at a Meeting:**

**Speak In Person:** Request to Speak forms will be available at the meeting. Please fill out the form and give to the Management Analyst prior to the start of the meeting. This form will also allow a place for comments.

**Submit Written Comments:** If you are unable to attend a meeting and would like to submit written comments regarding a specific agenda item, email Management Analyst Joshua Menhennett at [jmenhennett@lucastexas.us](mailto:jmenhennett@lucastexas.us) by no later than 3:30 pm the day of the meeting. The email must contain the person's name, address, phone number, and the agenda item(s) for which comments will be made. Any requests received after 3:30 pm will not be included at the meeting.

#### **Call to Order**

- Roll Call
- Determination of Quorum
- Reminder to turn off or silence cell phones
- Pledge of Allegiance

#### **Regular Agenda**

1. Discuss planning and updates for the 2024 Lucas Farmers Market season including:
  - A. Rules and Regulations
  - B. Vendor and Your Vendor Applications
  - C. Special Events Schedule

**(Chairman Bill Esposito)**
2. Provide an update on special events including:
  - A. Public Lands Trail Cleanup
  - B. Movie in the Park
  - C. Arbor Day and Recycling Event

D. Country Christmas  
(Presenter: Management Analyst Joshua Menhennett)

3. Review and provide feedback on the 2023 Comprehensive Capital Improvement Plan. (Presenter: CIP Manager Patrick Hubbard)
4. Review an online draft of the parks survey and discuss next steps to conduct the parks survey. (Assistant City Manager Kent Souriyasak)
5. Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead. (CIP Manager Patrick Hubbard)
6. Consider approval of the minutes of the August 22, 2023 Parks and Open Space Board meeting. (Management Analyst Joshua Menhennett)
7. Adjournment.

### **Certification**

---

*I do hereby certify that the above notice was posted in accordance with the Texas Open Meetings Act on the bulletin board at Lucas City Hall, 665 Country Club Road, Lucas, Texas 75002 and on the City's website at [www.lucastexas.us](http://www.lucastexas.us) on or before 5:00 p.m. on September 22, 2023.*

---

*Joshua Menhennett, Management Analyst*

*In compliance with the American with Disabilities Act, the City of Lucas will provide for reasonable accommodations for persons attending public meetings at City Hall. Requests for accommodations or interpretive services should be directed to Management Analyst Joshua Menhennett at 972-912-1214 or by email at [jmenhennett@lucastexas.us](mailto:jmenhennett@lucastexas.us) at least 48 hours prior to the meeting.*



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Requester: Chairman Bill Esposito

#### **Agenda Item Request**

---

Discuss planning and updates for the 2024 Lucas Farmers Market season including:

- A. Rules and Regulations
- B. Vendor and Youth Vendor Applications
- C. Special Events Schedule

#### **Background Information**

---

The Lucas Farmers Market is a city-sponsored special event recommended by the Parks and Open Space Board and approved by the City Council. With the support of the City of Lucas, the Lucas Farmers Market Committee (LFMC), a steering committee of citizen volunteers, was established in July 2019 to create the Lucas Farmers Market.

The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.

#### **Rules and Regulations:**

The 2023 Lucas Farmers Market Rules and Regulations were amended on March 20, 2023 to allow for wine and beer sales. Staff has attached the Rules and Regulations to be reviewed by the Parks and Open Space Board and provide any recommended changes for the 2024 season.

#### **Vendor and Youth Vendor Applications:**

Staff has attached the Vendor and Youth Vendor Applications that has been updated with the 2024 market dates. Staff is seeking additional feedback for any recommended changes to the applications. Staff is also seeking direction on dates for opening and closing the vendor applications for the 2024 season. For the 2023 season, the vendor application opened on October 10, 2023 through January 20, 2024.

#### **Special Events Schedule:**

For the 2023 season, the Lucas Farmers Market scheduled a special event at each market that is coordinated either by volunteers or the City. A list of special events from the 2023 Lucas Farmers Market season has been attached which includes a list of dates for the proposed 2024 Lucas Farmers Market season for review, recommendations, and event coordination.



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

#### **Attachments/Supporting Documentation**

---

1. 2023 Lucas Farmers Market Rules and Regulations
2. Vendor Application
3. Youth Vendor Application
4. Lucas Farmers Market Special Events Planning Calendar

#### **Budget/Financial Impact**

---

For fiscal year 2023/24, the Lucas Farmers Market is budgeted at \$8,500 in account 11-6211-449 (Lucas Farmers Market).

#### **Recommendation**

---

NA

#### **Motion**

---

There is no motion required, this is a discussion only.



## *LUCAS FARMERS MARKET 2023 Rules & Regulations*

### ***GENERAL INFORMATION***

**Mission Statement** – To create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.

#### **Lucas Farmers Market Resources:**

- Volunteers to assist with tasks on the day of the market.
- Lucas Farmers Market Committee (LFMC)
- Lucas Parks and Open Space Board
- City of Lucas staff including but not limited to the City Manager, Director of Development Services and Public Works and Development Services Staff

**Organization** - The Lucas Farmers Market is a city-sponsored special event recommended by the Lucas Parks and Open Space Board and approved by the Lucas City Council. With the support of the City of Lucas, the Lucas Farmers Market Committee (LFMC), a steering committee of citizen volunteers, was established in July 2019 to create the Lucas Farmers Market.

The Lucas Farmers Market Committee will meet quarterly or more frequently as deemed necessary by the Chair.

#### **Areas of Responsibility**

City of Lucas – The City provides liability insurance, logistical support/site management, and administers all matters relating to public safety and health. The City provides a liaison to the Lucas Farmers Market Committee to support the relationship between the Committee and the City. Providing funding for market-related expenditures will be at the discretion of Lucas City Council.

Lucas Farmers Market Committee – The LFMC is responsible for the day-to-day operations of the market and maintains primary contact with the vendors and the City. The LFMC leads the marketing efforts and facilitates the creation of a reliable customer base for its vendors. The LFMC operates with officers consisting of a Chair, Vice-Chair, Vendor Coordinator, and up to 5 community volunteers. The City of Lucas Parks and Open Space Board appoints a member from that board to serve as Chair of LFMC. The appointment is effective on January 1, in odd numbered years for a two-year term. The City of Lucas will be responsible for minutes and records management. To be a member of the LFMC in good standing, you will be required to volunteer at a minimum of six markets or serve in another capacity that provides equitable support of the market.

The following describes the duties associated with each appointed officer position of the LFMC:

Chair – Serves as the liaison to the City Of Lucas Parks and Open Space Board and facilitates the logistics of the market including vendor space assignments. Responsible for scheduling LFMC meetings, setting the agenda and facilitating discussion. Oversees the budget pertaining to market expenditures. Appoints subcommittee(s) based on the needs of the market. Maintains the approved vendor list, finalizes the vendors/market, sets the vendor space assignments, and communicates this information along with other market logistics to the vendors.

Vice-Chair – Assist the Chair in preparation of meeting agendas and facilitates the recruitment of volunteers to assist with market logistics and operations on the day of the market. At the discretion of the Chair, may assist or coordinate site visits as needed for vendor approval.

Vendor Coordinator – Assists with recruiting vendors to participate in the market and manages communication between the vendor and the LFMC. Facilitates space assignments with vendors and serves as the liaison regarding vendor relations with the market.

Community Volunteers – Up to 5 volunteers are appointed by the Chair to serve on the LFMC. These volunteers will serve on an annual basis beginning January 1. To be a member in good standing, these committee members must work in at least six markets.

The following describes the duties associated with Committees of the LFMC:

Marketing Committee – The Chair will appoint individuals to the LFM marketing committee to create and implement a marketing plan including but not limited to:

Website – Promotes the Lucas Farmers Market to ensure an adequate customer base. Maintains the Lucas Farmers Market website and provides articles for the Lucas Leader and other publications. Acts as the point of contact for press inquiries and generates information for the media.

Marketing and Social Media - Promotes the market through the Lucas Farmers Market Facebook site, social media sites, prints, newsletters, signage, other marketing materials, and assists with recruiting vendors.

Vendor Selection Committee – The City of Lucas Parks and Open Space Board will serve to approve vendor applications for the upcoming year. The Board may approve as needed any vendors deemed necessary after the application period. In the event the board cannot meet in a timely manner, the Chair may approve the vendor application.

Appointment of a Vendor Advisory Council – Consisting of a minimum of a vendor from each category to meet with the City of Lucas Parks and Open Space Board for Q&A, at least one time but not more than two times per year to provide feedback on operational deficiencies and strengths.

## ***MARKET OPERATIONS***

**Restrictions for Public Health Safety** - The Lucas Farmers Market Committee developed multiple market scenarios to meet changing safety requirements during the COVID-19 pandemic. The scenarios are described in phases and the described details will be adjusted as needed to stay in line with evolving state and local requirements. Below is a summary of the stages:

Stage I - normal operations – increased space between booths for aesthetic appeal with booths ten feet from walkway.

Stage II - minor adjustments needed for public safety - vendors and customers are required to wear masks, max of two non-family members running each vendor booth, increased space between booths, wash stations provided, and booths are back twenty feet from walkway. Total participation controlled through parking limitations.

Stage III - significant adjustments needed - drive through market. Customers browse and purchase as they drive by the vendor booths. Vendors wear masks and sampling will not be available. A pre-order pre-paid pick-up station will be available for vendors wanting to use this service. The number of booth locations will be limited along the perimeter of the gravel parking lot and along the paved parking lot adjacent to the park. Food suppliers will be prioritized if demand exceeds availability.

Stage IV - significant concern for public safety - a drive through pre-order pre-paid pick-up market only. During this stage, vendor participation will be limited to agricultural producers and value-added vendors that provide primarily food items.

Stage V - extreme concern for public safety - market operations closed.

The City of Lucas will monitor public health and safety along with state and local requirements. The Mayor will provide a decision on which stage the LFMC needs to implement for all markets with consideration to have this done with enough notice so that vendors can plan. Participation in the Lucas Farmers Market is conditional on following established guidelines. Vendors who do not comply will be asked to vacate the Market.

**Market Dates** - The schedule will be determined by the LFMC and will typically be held on the second and fourth Saturday during the season.

**Market Hours** - The Market is open from 8 am – Noon.

**Schedule** – The following schedule is established to assist vendors.

6:00	On-Site Volunteers begin setup.
6:30-7:50	Vendor setup
7:55	All vendor vehicles must be relocated to the vendor parking area.
8:00	Market is open.
12:00-1:00	Breakdown
1:00	Vendors must be out.

### **Services provided by LFMC:**

- Off-loading dollies shared between vendors for ease of set up.
- 120v electrical
- Restrooms

**Severe Weather Closure Policies** - The Lucas Farmers Market is open rain or shine. However, when the threat of lightning is detected or other severe weather, the market will close immediately. The LFMC will rely on the City's Emergency Management Coordinator for weather-related information and make public safety a priority. Vendors should NOT wait for verbal confirmation from market volunteers or City staff and use good judgement in recognizing threats for severe weather. Vendors should take with them: cash boxes and anything of value that they may carry in their arms in one trip. Vendors should establish ahead of time a system for how to manage their preorders and communicate with customers. The City of Lucas staff and the LFMC will determine whether to close the market for the day. The market will only close if it forecasts persistent severe weather and high likelihood of lightning.

### ***VENDOR CATEGORIES AND PRODUCT DESCRIPTIONS***

A vendor is defined as any Lucas Farmers Market participant that submits a vendor application and is approved as a vendor by the Parks and Open Space Board to sell their product(s). Vendors are divided into four main categories:

- Agricultural Producers
- Value-Added Producers
- Artisans
- Ready to Eat Foods
- **Liquid Agriculture**

**Agricultural Producers** - Any vendor who grows, raises, and/or wild-harvests a food product.

- **Farmers** – Growers of vegetables, herbs, fruits, nuts, mushrooms, cactus, nursery products, grains, flowers, and other horticultural crop
- **Ranchers** – Producers of animal-based products, including meat, eggs, and dairy products.
- **Other** – Producers of other raw, unprocessed products that are grown or raised on a farm or ranch or wild-harvested in accordance with relevant regulations, to include honey, seafood, and foraged foods.

**Value Added Producers** - Any vendor who uses one or more ingredients to create a product by processing, blending, packaging, or altering using other preparation methods.

- **Prepared Food Vendors** – Any vendor who prepares foods in an approved production facility to be consumed off-site or to be used as an ingredient.
- **Cottage Food Vendors** – Producer of foods prepared under the Texas Cottage Food Law (Texas Department of State Health Services, Health and Safety Code, Title 6, Chapter 437).

**Artisans** - Artist or craftsperson who produces originally designed hand-crafted products that are unique and of high-quality, to include crafts, artwork, inedible products such as herbal products, personal care, and beauty products. To maintain the farm and food focus of the markets, only a

limited number of artisans will be approved as vendors.

Ready To Eat Food – Commercially licensed or legal to produce food under the Texas Cottage Laws serving “ready to eat” foods at the market. Ready to eat vendors may also have refrigerated or frozen food to sell for off-premise consumption.

- Restaurants
- Concession Stands
- Cottage Food Vendors

**Liquid Agriculture – A local winery is the place where the grapes grown in a vineyard are sent to be made into wine. A winery is the place for processing, aging, bottling, and distributing wine. Craft breweries use traditional ingredients such as malts, barely, water, hops, and yeast in craft beer production with interesting and sometimes non-traditional ingredients are added for distinctiveness. The location of the winery or craft brewery must be located in the North Texas region. Samples of local wine and craft beer may be distributed in a one (1) ounce serving cup. Liquid Agriculture vendors are required to follow all Texas Alcoholic Beverage Commission (TABC) rules and regulations, City of Lucas ordinances and Lucas Farmers Market rules and regulations.**

### ***RULES AND REGULATIONS***

All Vendors must comply with the following:

1. All products sold at the Lucas Farmers Market must be grown, raised, or produced directly by the vendor. A few exceptions are considered (see Agricultural Producers Rule).
2. All production must take place in North Central Texas and must be performed using land and facilities that the Vendor controls through ownership, lease, rental, or other legal agreement.
3. Products must be produced and sold in compliance with all applicable federal, state, and local laws and regulations.
4. Vendors are responsible for maintaining required permits, licenses, and certifications for all products they produce.
5. Vendors must follow product sampling guidelines as specified by the Collin County Health Department.
6. Vendors are permitted to sell only items that were approved upon application. New products intended for sale by current vendors but not included in the most recently approved application must be approved prior to their sale at Market. Vendors may amend their application to reflect product changes and must be approved by the Lucas Farmers Market Committee.
7. All vendors may be subject to a site visit upon admittance, and additional visits as noted in the rules specified for each vendor type.
8. **The City of Lucas does ~~not~~ allow the sale of beer and wine but does not allow the sale of liquor at the Lucas Farmers Market.**

### **Agricultural Producers**

1. All farms and ranches may be visited prior to or upon admittance. Furthermore, Agricultural producers may be subject to site visits annually. We reserve the right to visit any affiliate site, such as: packing warehouses, secondary properties (leased or owned), indoor growing facilities, etc.

2. **Unapproved resell will not be tolerated.** Agricultural Producers may apply to represent farm and ranch products whose products are not produced at all locally or are not currently produced in sufficient quantity by the existing mix of vendors, provided the product meets all other requirements. Exceptions to this rule will only be considered if full disclosure of the name and contact information of the place of origin is provided. Farm or Ranch of origin may be subject to a site visit. If approved, vendors will be obligated to inform the public of the name and location of farm of origin; this information must either: 1) be posted on a sign that correlates directly with the sourced product, or 2) noted on the product label.
3. Application from Agricultural Producers whose products are not produced at all, are not currently produced in sufficient quantity, or merchantable within the North Central Texas region or State of Texas may be considered, in the City of Lucas Parks and Open Space Board's sole discretion, provided the product meets all other requirements. The North Central Texas region includes the following counties: Collin, Dallas, Denton, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant, and Wise.
4. All items sold as organic must meet the requirements of the National Organic Program.
5. Approved Vendors may sell plants and trees, fresh and dried flowers, herbs, and decorative vegetation grown or legally gathered themselves. Purchased nursery stock must be repotted and grown for a minimum of four weeks before being sold.

#### **Animal Producers**

1. All vendors may be subject to one site visit prior to or upon admittance. Furthermore, Animal Producers may be subject to one site visit annually.
2. Animals used in production of products for sale at Market must be raised and managed using humane husbandry practices and environmentally sound methods.
3. Live animals for sale are not allowed on site. Animal producers may take orders for the sale of animals.

#### **Value-Added Producers**

1. All vendors may be subject to one site visit prior to or upon admittance. Furthermore, Value Added Producers may be subject to one site visit annually.
2. Value-Added products must be processed and packaged by the vendor in their own facility or created and developed by the vendor and produced in a processing facility under the direction of the vendor.
3. In reviewing new vendor applications, special consideration will be given to those producers who can verify the use of local ingredients or local production.
4. Vendors must, when required, obtain, maintain, and display necessary permits or licenses.
5. All items intended for human consumption must always be kept off the ground and be in a safe condition. The producer/seller will be solely responsible for damages resulting from the sale of unsound goods.

#### ***ONSITE MARKET RULES***

All vendors and attendees must comply with Section 1.09.062 Conduct Prohibited in Parks in the City of Lucas Code of Ordinances (Attachment A). In addition, it is important to comply with the following:

1. **Smoking and vaping:** Smoking and vaping are prohibited at the Market, including beneath

the pavilion and in surrounding green spaces and parking lots.

2. **Alcohol and drugs:** The consumption of alcoholic beverages or drugs is prohibited at the Market. The only consumption allowed is a sample from an approved Liquid Agriculture Vendors in a one (1) ounce cup.
3. **Accessibility:** Pre-determined fire lanes and ADA pathways cannot be blocked.
4. **Soliciting:** Soliciting is prohibited at market by unapproved vendors.

#### **Space Assignments:**

1. Space assignments will be based on attendance, product mix and logical constraints as determined by the LFMC. Typically, space assignments are in the Community Park and are 10 feet x 10 feet in size and are designated by the Vendor Coordinator. During times of inclement weather and at the discretion of the LFMC, space assignments may be relocated to the pavilion and are typically smaller at approximately 8 feet x 10 feet.
2. Transactions between customers and vendors may only occur within the assigned space.
3. Vendors may request a maximum of two spaces and the request should be made via the application process for consideration by the LFMC.
4. Vendors shall provide all their own equipment and must not exceed the parameters of the assigned space. Tents must be weighted with twenty-five pounds for each corner or staked in a safe manner. The City or the LFM will not provide weights, canopies, tables, chairs, or provide assistance with set-up or tear-down. Vendors shall set up in their assigned space and not request specific spaces.

#### **Signs:**

1. Vendors shall post a sign with the name of their business and business location.
2. Vendors are encouraged to post a price list.
3. Signage must be accurate and truthful in claims of production practices, sourcing, or other claims.
4. Signs outside of the space will be reviewed and approved by the LFMC prior to displaying if they do not restrict movement or physically interfere with the sale of another vendor.
5. Banners Inside the Pavilion: a.) Mounting a banner in between neighboring pavilion stalls is not permitted. b.) When a sign is mounted on the back side of a booth, the materials (rope, bungee cords, etc.) may not span outside of the vendor's space. c.) Mounting a banner to table fronts is acceptable.

#### **Attendance:**

1. Market dates will be mutually agreed upon by the vendor and LFMC at the start of the season.
2. All vendors are expected to attend Markets on a regular, year-round basis, unless the application was otherwise approved as a part-time or seasonal vendor.
3. Any changes to market attendance should be communicated to the Vendor Coordinator as soon as possible.
4. Cancellations communicated less than two weeks prior to a market are subject to vendor dismissal from the market. Emergency last-minute cancellations should be infrequent and communicated as soon as possible.
5. When a vendor fails to email (farmersmarket@lucastexas.us) the LFMC by 7:00 am on the day of absence, the vendor may be subject to dismissal.
6. In the case of an emergency which prohibits attendance, notify the LFMC as soon as possible.

7. Vendors must have their booths completely set up at least 10 minutes prior to the start of the Market and not tear down until the market closes.
8. The LFMC will determine vendor locations in the park and provide this information in advance of the market.

**Parking:** Vendors are prohibited from parking in spaces designated for customers except for set-up and tear-down. Vendors with physical limitations or disabilities are exempt from this rule.

**Pricing:**

1. Vendors will determine the prices of their own products.
2. The sale or likely sale of goods at less than fair value (dumping) is prohibited.

**Professional Conduct:**

1. Vendors must represent their products in an honest manner, whether written or verbal.
2. Vendors asked by City Staff to remove products that present a threat to health must do so immediately.
3. Vendors must conduct themselves in a courteous and professional manner at the Market.
4. Vendors must treat customers, staff, volunteers, and fellow vendors with respect.
5. Inaccurate, inappropriate, threatening, or harassing words or statement construed as disparaging or harmful to other vendors, vendor-to-customer relationships or the Market is prohibited and can be grounds for termination.
6. No music other than that provided by the Market is allowed.
7. No disruptive or aggressive promotion is allowed.
8. Vendors are responsible for keeping their area clean during the Market and are responsible for cleaning their space after the Market is over. Unsold products and packing boxes must be carried off site.

**Natural Gas and Propane Use:** Natural Gas and Propane use is prohibited at the market.

**Electric Use:** Please be aware of overloading our breakers. Always inform City staff of power outages so that an electrician can be contacted. Space heaters (electric and propane) are prohibited and electric use for personal comfort is prohibited.

***VIOLATIONS***

Vendors will be notified of violations of the rules and regulations by one of two methods:

1. A verbal notification on a market day from the LFMC representative or City Staff, followed by an email verification; or
2. By written notice from the LFMC.

If a vendor fails to cease or remedy a violation within the time specified, the vendor may, in the Committee's discretion, be subject to any of the following:

1. Relocation of space; or
2. Dismissed from the Market

The LFMC may, in its discretion, terminate a vendor's participation in the Market for repeated violations of which the vendor has been notified.

## ***VENDOR FEES***

**Application Fee** – The Lucas Farmers Market does not charge an application fee.

**Participation Fee** – Beginning with the 2021 season, the Lucas Farmers Market will charge a participation fee of \$20 per market. Fees will be collected on the day of the market. Vendors that reside in the City of Lucas will be exempt from the participation fee.

## ***DISPUTES AND GRIEVANCES***

The following procedures are in place to provide any vendor with a clear process for settling a dispute or addressing a complaint or grievance.

### **On-site Resolution**

Notifying the LFMC is the first step in addressing any matter. The LFMC will make every effort to resolve an issue. Vendors are asked to provide the Chair with a clear explanation of an issue, and to collaborate with staff to reach a resolution. After gathering all available information, the Chair and City Staff will decide regarding the issue based on their interpretation of the best interest of the Market as a whole and the specific circumstances. Vendors must abide by the determination on that Market day to maintain order in the Market. If a vendor disagrees with the determination, the formal Grievance Process is in place.

### **Grievance Process**

A vendor should send a written statement of the grievance to the Chair of the LFMC within thirty (30) days of the incident. Written statement can be sent to [farmersmarket@lucastexas.us](mailto:farmersmarket@lucastexas.us). The Chair of the Committee shall use best efforts to resolve the grievance within fourteen (14) working days of receiving the written statement. At the end of this period, the Chair of the Committee shall issue a written response to the grievant with either the resolution or next steps if additional time is needed to address the issue. The Chair of the Committee shall issue a final written response to the grievant within thirty (30) days of the initial complaint.

## ***FEEDBACK***

Input and feedback from vendors, customers, and all Lucas Farmers Market stakeholders is valued. If you would like to share any thoughts, please send an email to [farmersmarket@lucastexas.us](mailto:farmersmarket@lucastexas.us).

**Attachment A**  
**Chapter 1. GENERAL PROVISIONS**  
**ARTICLE 1.09. PARKS AND RECREATION**

Adopted: February 16, 2023

**§1.09.062 Conduct prohibited in parks.**

As used in this division, “city park” or “park facility” shall mean any area in the city owned or used by the city, or by the city jointly with any other governmental or private entity, devoted to active or passive recreation, and includes but is not limited to athletic fields, recreation areas, community center property, and those areas designated as city parks. The following acts, omissions or conduct are prohibited within the limits of all city parks and no person, firm or corporation shall engage in, commit, cause, or suffer the following acts, omissions or conduct:

1. To enter or remain in any park facility between the hours of 11:00 p.m. and 5:00 a.m. unless different hours for the park facility have been designated. All soft surface trails shall be closed from dusk until dawn where on-site signage is posted, unless different hours have been posted;
2. To allow any pet or animal to run at-large or fail to keep a pet or animal restrained by a leash, chain or cord not more than six (6) feet long;
3. To dump or litter any park. All persons shall use receptacles provided for the deposit of refuse;
4. To tie or restrain an animal by attaching its leash to fencing, trees, benches, bleachers, pole or other park facility infrastructure;
5. To operate a motor vehicle within any city park in any area not designated as a roadway for vehicular traffic (for the purposes of this subsection, “motorized vehicle” means any vehicle or conveyance which is self-propelled) which would exclude electronic wheelchairs or electric scooters for the disabled;
6. To use or ride on a skateboard within a city park;
7. To possess, use, discharge or employ any fireworks, firearm, BB gun, air gun, bow and arrow, or slingshot is prohibited with the exception of licensed holders who are authorized to carry firearms in accordance with state law;
8. To sell, possess or consume any alcoholic beverage; **To possess or consume any alcoholic beverage; provided, however, it shall be a defense if the person: (i) was in possession of and/or consumed the alcoholic beverage while in attendance at an event held in the park for which the city has issued a permit or otherwise provided written consent for the sale and/or service of alcoholic beverages in association with the event; and (ii) obtained the alcoholic beverage from the person or entity that was authorized by the city to sell or serve alcoholic beverages.**
9. To erect, post, distribute, or place any advertising material, sign, circular, or handbill without the prior permission of the city;

10.

A. To practice, conduct, or carry on any commercial activity, trade or business activity unless said commercial activity has been approved through a facility use agreement issued by the city manager or designee.

B. In approving a facility use agreement for a commercial activity, the city manager or designee shall consider whether such activity is classified as a recreational activity that enhances the overall well-being of participants and includes but is not limited to the provision of physical fitness classes, athletic sports activities and services that promote healthy lifestyles. It does not include the sale of products and/or goods. While this activity may serve nonresidents, the provider must make the provision of recreational programming to city residents a priority. The number of city residents served may be taken into consideration on future applications for use of park facilities.

C. City residents only may reserve the city park facilities for commercial residential activity daily from 5:00 a.m. through 8:00 a.m. and from 7:00 p.m. through 9:00 p.m. The community center is not available for use for commercial residential activity and may only be reserved by city residents.

D. A city facility use agreement must be completed and submitted to the city manager for consideration along with the required fee as shown in the fee schedule set forth in appendix C. The applicant must provide documentation demonstrating the vendor's liability insurance coverage in the amount of \$1,000,000.00 and must name the city as an additional insured on the certificate of insurance. The applicant shall be responsible for any damage to the park facilities.

E. The applicant may reserve the park facility up to two months in advance of the event and must reapply for any subsequent use. If any park facility is left in a condition that is unacceptable to the city, the city reserves the right to not allow the vendor to use any of its facilities in the future.

11. To cause, create or maintain any nuisance or engage in any conduct or activity that unreasonably disturbs persons of ordinary sensibilities;

12. To use any type of sound amplification devices which include but are not limited to loudspeakers, amplifiers or microphones without the written permission of the city;

13. To ascend, descend, operate, or launch any aircraft, including but not limited to hot air balloons, airplanes, paraplanes, ultralight aircrafts, helicopters, drones, remote/radio controlled devices and gliders;

14. To hit golf balls of any type in a park facility;

15. To camp overnight in or upon any park facility;

16. To enter onto a reserved facility or area, or a location where scheduled activities are occurring, during the period that the area or facility is reserved or during the scheduled activity and remain or return there after the person has been given notice to leave. Reserved facilities and areas, and scheduled activities, include but are not limited to: athletic fields and pavilions;

17. To make or kindle a fire except in public stoves, grills, fire pits, or designated areas provided for that purpose. Fires shall not be left unattended and must be extinguished prior to departure. The city manager may prohibit all fires in public parks during those periods that he, in his sole discretion, determines that extreme dry weather, high winds or other conditions endanger public health and safety;

18. To use or consume any tobacco products within a park facility;

19. To destroy, damage, deface or remove shrubbery, trees, soil, grass, turf or other vegetation, rock, minerals or any other personal or real property.



Facebook: facebook.com/lucasfarmersmarket  
 Instagram: @lucastxfarmersmarket  
 Website: lucastexas.us/lucas-farmers-market

City of Lucas  
 665 Country Club Road  
 Lucas, Texas 75002  
 972.912.1214  
 farmersmarket@lucastexas.us

## Welcome to the 2024 Lucas Farmers Market

**The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.**

The Lucas Farmers Market is from 8 am to Noon at the Lucas Community Park located at 665 Country Club Road. The proposed calendar for the 2024 season continuing with the 2nd and 4th Saturday date selection. There are 13 standard markets plus a Country Christmas Holiday Market. The Lucas Farmers Market 2024 Rules & Regulations are posted on the City of Lucas website at [www.lucastexas.us/lucas-farmers-market](http://www.lucastexas.us/lucas-farmers-market). Please read the rules prior to submitting your vendor application.

To process this application, please ensure that all fields are filled in and all information is accurate. The goal of the City of Lucas Parks and Opens Space Board and the Lucas Farmers Market Committee (LFMC) is to have diversity in the types of products being provided at the market. Vendor must meet the definition of a Farmers Market Vendor as set forth in the rules and regulations pertaining to the City of Lucas Farmers Market and follow all established guidelines by the Texas Department of State Health Services and/or Collin County Health Department.

**The deadline for submitting vendor applications is Friday, January 19, 2024.**

The City of Lucas Parks and Open Space Board will notify vendors by early February of their decision regarding vendor participation in the 2024 season.

<b>2024 Lucas Farmers Market Application</b>		
Name of Business/Vendor:		
Contact Person:		
Address:		
City:	State:	Zip Code:
Business Phone:		Cell Phone:
Vendor Website:		Email:



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Website: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

Social Media Information:

Dates of Market:

Please check the date(s) of the market(s) in which you would like to participate (pending approval from the Lucas Farmers Market Committee).

- April 27
- May 11
- May 25 (Memorial Day weekend)
- June 8
- June 22
- July 13
- July 27
- August 10
- August 24
- September 14
- September 28
- October 12
- October 26
- Holiday Market (in conjunction with Country Christmas)

Collin County Food Handler/Health Permit Number:

Type of Vendor:

- Agricultural Producer
- Artisans
- Liquid Agriculture
- Value Added Producers
- Ready to Eat Foods

**Note: Liquid Agriculture Vendors must attach a copy of their TABC (Texas Alcoholic Beverage Commission) license when submitting this vendor application.**



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Website: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

**Trailers will be limited due to space constraints.**

Go Texan Certified Vendor:

Please check the box if you are a Go Texan Certified Vendor.

Yes, I am a Go Texan Certified Vendor.

Description of products to be sold (**be specific regarding ALL products you intent to sell**):

Will you need electricity (110V):  Yes  No

Please be aware of overloading our breakers. Always inform City staff of power outages so that an electrician can be contacted. Space heaters (electric and propane) are prohibited and electric use for personal comfort is prohibited.



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Website: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

The City of Lucas shall not be liable for any loss, damage, or injury of any kind to any person or property arising from the services of the vendor pursuant to this agreement. The vendor hereby waives all claims against the City, its officers, agents and employees (collectively referred to in this section as “city” for damage to any property or injury to, or death of, any person to the extent arising at any time and from any cause other than the negligence or willful misconduct of City or breach of City’s obligations hereunder. the vendor agrees to indemnify and save harmless city from and against liabilities, damages, claims, suits, costs (including court costs, reasonable attorneys’ fees and costs of investigation) and actions of any kind by reason of injury to or death of any person or damage to or loss of property to the extent caused by the vendors negligent performance under this agreement or by reason of any negligent act or omission on the part of professional, its officers, directors, servants, employees, representatives, consultants, licensees, successors or permitted assigns (except when such liability, claims, suits, costs, injuries, deaths or damages arise from or are attributed to negligence of the city, in whole or in part, in which case professional shall indemnify city only to the extent or proportion of negligence attributed to vendor as determined by a court or other forum of competent jurisdiction). An approved application by the Lucas Parks and Open Space Board will serve as the vendor’s permit to participate in the Lucas Farmers Market.

I have read and agree to the above listed terms and conditions. I have also read the Lucas Farmers Market 2024 Rules & Regulations and agree to comply with these procedures.

\_\_\_\_\_  
Signature of Business Owner/Vendor

\_\_\_\_\_  
Date

Completed applications will be reviewed by the City of Lucas Parks and Open Space Board for consideration. All vendors will be notified of the outcome of the evaluation by the City of Lucas Parks and Open Space Board. An approved application by the Lucas Farmers Market Committee will serve as the vendors permit to participate in the Lucas Farmers Market.

For Official Use Only:

The City of Lucas Parks and Open Space Board has  Approved  Denied this application.



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Websites: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

## Welcome to the 2024 Lucas Farmers Market Application – Youth Volunteer

**The mission of the Lucas Farmers Market is to create a safe and pleasant social experience for our community and visitors by providing access to local farmers, food producers and artists.**

The City of Lucas Farmers Market will be held from 8 am to Noon at the Lucas Community Park located at 665 Country Club Road on the dates listed below.

To inspire youth to become future participants and to provide youth entrepreneurs with an opportunity to gain valuable business skills, the City of Lucas Parks and Opens Space Board and the Lucas Farmers Market Committee is providing an opportunity for “Youth Booths” at the Lucas Farmers Mar to showcase their products.

Please check the date(s) of the market(s) in which you would like to participate pending approval from the Lucas Farmers Market Committee.

### Dates of Market:

- April 27
- May 11
- May 25 (Memorial Day weekend)
- June 8
- June 22
- July 13
- July 27
- August 10
- August 24
- September 14
- September 28
- October 12
- October 26
- Holiday Market (in conjunction with Country Christmas)





Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Websites: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

electrician can be contacted. Space heaters (electric and propane) are prohibited and electric use for personal comfort is prohibited.

The City of Lucas shall not be liable for any loss, damage, or injury of any kind or character to any person or property arising from the services of the applicant pursuant to this agreement. The vendor hereby waives all claims against the City, its officers, agents, and employees (collectively referred to in this section as “city”) for damage to any property or injury to, or death of, any person to the extent arising at any time and from any cause other than the negligence or willful misconduct of City or breach of City’s obligations hereunder. the vendor agrees to indemnify and save harmless city from and against liabilities, damages, claims, suits, costs (including court costs, reasonable attorneys’ fees and costs of investigation) and actions of any kind by reason of injury to or death of any person or damage to or loss of property to the extent caused by the vendors negligent performance under this agreement or by reason of any negligent act or omission on the part of professional, its officers, directors, servants, employees, representatives, consultants, licensees, successors or permitted assigns (except when such liability, claims, suits, costs, injuries, deaths or damages arise from or are attributed to negligence of the city, in whole or in part, in which case professional shall indemnify city only to the extent or proportion of negligence attributed to vendor as determined by a court or other forum of competent jurisdiction).

An approved application by the City of Lucas Parks and Open Space Board will serve as the vendors permit to participate in the Lucas Farmers Market.

I have read and agree to privacy policy and the terms listed above.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

**CITY OF LUCAS  
LUCAS FARMERS MARKET  
MINOR VOLUNTEER RELEASE**

Minor Participant’s Name: \_\_\_\_\_

Minor Participant’s Date of Birth: \_\_\_\_\_

Note: Minors must be 10 years old to participate in the Lucas Farmers Market. Minors 10 to 15 years of age must have a parent or legal guardian always accompany the Minor Participant. Minor Participates from 16 to 18 years of age may participate by completing the Minor Volunteer Release form.

Address: \_\_\_\_\_



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Websites: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

City, State & Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

School/Organization: \_\_\_\_\_

For good and valuable consideration, including the participation of above-named Minor Participant, in the 2024 Lucas Farmers Market (the “Event”), the undersigned parent or legal guardian for and on behalf of themselves and the Minor Participant, their heirs, representatives and assigns (collectively referred to as the “Undersigned Parent or Legal Guardian”) does hereby release, indemnify and hold harmless the City of Lucas, Texas, its officers, agents, employees, contractors, third party representatives and invitees (collectively referred to as “Lucas”) from any and all claims, damages, causes of action of any kind whatsoever, statutory or otherwise, for personal injury, including death, property damage and lawsuits and judgments, including court costs, expenses and attorneys’ fees, and all other expenses that the Minor Participant has, or might have, known or unknown, now existing or that might arise hereafter, directly or indirectly from his or her participation in the Event, and from any direction or instruction by Lucas personnel during the Event, and from any acts or omissions by any third parties.

I understand and acknowledge that participation in the Event shall include physical activity. By signing below, I affirm that the Minor Participant is in physical condition to participate in this physical activity.

The Minor Participant understands that participation in the Event, shall be under the direction and control of Lucas personnel, and agrees to strictly comply with all Lucas rules, directives, and regulations, written or otherwise, including any personal direction from Lucas personnel any time during the Event. The Undersigned Parent or Legal Guardian of the Minor Participant acknowledges that he or she has read and understands the guidelines for the Event and agrees that Minor Participant shall abide by them.

I further agree that photographs or pictures taken of the Minor Participant during the Event may be used by Lucas for promotional purposes in an activity guide, brochures, flyers, news releases or Lucas Farmers Market/City of Lucas websites.

\_\_\_\_\_  
Undersigned Parent or Legal Guardian of

\_\_\_\_\_  
Minor Participant

\_\_\_\_\_, 2024  
Date



Facebook: facebook.com/lucasfarmersmarket  
Instagram: @lucastxfarmersmarket  
Websites: lucastexas.us/lucas-farmers-market

City of Lucas  
665 Country Club Road  
Lucas, Texas 75002  
972.912.1214  
farmersmarket@lucastexas.us

For Office Use Only

The City of Lucas Parks and Open Space Board has taken the following action on this application:

Approved     Denied

There will be a \$20 participation fee per market (excluding the Country Christmas event) unless you reside in the City of Lucas. For Lucas Farmers Market rules and regulations go to <https://www.lucastexas.us/lucas-farmers-market/>.

Amount Due: \$ \_\_\_\_\_

Date Received: \_\_\_\_\_

**Lucas Farmers Market  
Special Events Planning Calendar**

**2023 Market Special Events Calendar**

<b>Date</b>	<b>Event</b>
April 22, 2023	Spring Plant Sale / Mushroom Foraging
May 13, 2023	Backyard Chickens
May 27, 2023	Memorial Day Picnic
June 10, 2023	Ice Cream Crank Off
June 24, 2023	Fall Garden Prep
July 8, 2023	Raptor Display / How to Build a Birdhouse
July 22, 2023	Chef Demonstration
August 12, 2023	Back to School Dunk Tank Event
August 26, 2023	USACE Presentation / Lucas Historical Presentation
September 9, 2023	Lucas Fire Rescue & 9/11 Event
September 23, 2023	Robotics Competition
October 14, 2023	Pumpkin Decorating
October 28, 2023	Bee Demonstration / Sidewalk Art Contest

**2024 Market Special Events Calendar (Proposed)**

<b>Date</b>	<b>Event/Coordinator</b>
April 27, 2024	
May 11, 2024	
May 25, 2024	
June 8, 2024	
June 22, 2024	
July 13, 2024	
July 27, 2024	
August 10, 2024	
August 24, 2024	
September 14, 2024	
September 28, 2024	
October 12, 2024	
October 26, 2024	



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Requester: Management Analyst Joshua Menhennett

#### **Agenda Item Request**

---

Provide an update on special events including:

- A. Public Lands Trail Cleanup
- B. Movie in the Park
- C. Arbor Day and Recycling Event
- D. Country Christmas

#### **Background Information**

---

##### **Item 2A: Public Lands Trail Cleanup**

In partnership with the U.S. Army Corps of Engineers and Trinity Trail Preservation Association, the City of Lucas will be holding the Public Lands Trail Cleanup on Saturday, September 30, 2023 from 9:00 am to 1:00 pm at the Highland Park Trailhead. This year marks the 30th anniversary of National Public Lands Day. The cleanup areas will focus on the trail south of Highland Park Trailhead, fishing spot, and Brockdale and Highland Park Boat Ramps. The volunteer lunch will feature live raptors from the Blackland Prairie Raptor Center and stream water trailer from the North Texas Municipal Water District.

Volunteers can register online at [www.lucastexas.us/event/2023-public-lands-trail-cleanup](http://www.lucastexas.us/event/2023-public-lands-trail-cleanup). As of September 20, 2023, there have been over 50 individuals who have signed up for the event.

##### **Item 2B: Movie in the Park**

Movie in the Park will be held on Friday, October 6, 2023 at the Community Park. The event will feature The Super Mario Bros Movie which will begin at 7:00 pm following sunset. Staff is coordinating ready-to-eat food vendors to set up under the pavilion and sell food to moviegoers. Families are also welcome to bring their own food, lawn chairs, blankets, and pillows.

##### **Item 2C: Arbor Day and Recycling Event**

The City of Lucas will hold its Arbor Day and Recycling Event on Saturday, November 4, 2023. This event supports the Keep Lucas Beautiful program in its efforts to sustain natural beauty and healthy ecosystems in our community. The City will partner with Legacy 4-H Club to give away free tree saplings and provide a drop-off service for electronics and paper recycling. Legacy 4-H Club will be providing free tree saplings and mulch for the event. The Recycling Event will have an onsite drop-off for electronics recycling and paper shredding in the parking lot of the Community Park.



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

#### **Item 2D: Country Christmas**

Country Christmas will be held from 6:00 pm to 9:00 pm at the Community Park on Friday, December 1, 2023. This year's event will include the holiday tree lighting ceremony, Santa's workshop, ice skating, holiday market, and more. Staff is coordinating to have food trucks and vendors at the event for attendees to purchase food. There will be no public parking at the Community Park. Public parking and shuttle services will be located at Hart Elementary School and Willow Springs Middle School.

#### **Attachments/Supporting Documentation**

---

NA

#### **Budget/Financial Impact**

---

#### **Item 2A: Public Lands Trail Cleanup**

Public Lands Trail Cleanup is budgeted at \$6,500 in account 11-6212-452 (Stormwater Management Expense) in fiscal year 2022/23. The budget includes supplies, food, and the rental of utility vehicles to transport volunteers.

#### **Item 2B: Movie in the Park**

Movie in the Park is budgeted at \$2,500 in account 11-6211-448 (Park Events) in fiscal year 2023/24. The budget includes the outdoor movie screen, attendant, equipment, and supplies.

#### **Item 2C: Arbor Day and Recycling Event**

Arbor Day and Recycling Event is budgeted in account 11-6211-446 (Keep Lucas Beautiful) for fiscal year 2023/24. Legacy 4-H Club provides free tree saplings and mulch to the public at Arbor Day. The estimated cost to provide an onsite drop-off service for electronics recycling and paper shredding is \$1,200.

#### **Item 2D: Country Christmas**

Country Christmas is budgeted in account 11-6211-447 (Country Christmas) at \$15,000 for fiscal year 2023/24. This budget includes the cost for the ice skating rink, tent, light towers, and supplies.

#### **Recommendation**

---

NA

#### **Motion**

---

There is no motion required.



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Item No. 03

Requester: Capital Improvement Projects Manager Patrick Hubbard

#### **Agenda Item Request**

---

Review and provide feedback on the 2023 Comprehensive Capital Improvement Plan.

#### **Background Information**

---

Staff has completed the newly drafted version of the five-year Comprehensive Capital Improvement Plan (CIP). The CIP follows the recent adoption of a new Comprehensive Plan, Water Master Plan, and the adoption of new impact fees. This report reconciles the recently adopted plans along with past projects and other identified community needs so as to provide a broad range of capital projects to be undertaken by the City both over the next five-years and through to buildout.

A project included in the CIP must have a minimum cost of \$5,000 and must result in either the creation of a new fixed asset or the enhancement of an existing fixed asset. The typical life expectancy of a capital project is 20 years, but it varies depending on the classification of the asset and its specific design.

The projects listed in this version of the CIP are those which have already been vetted and established through policy processes. New projects may be identified as staff continue to inspect and monitor the condition of City facilities. City staff continues to inspect city drainage facilities and conduct pavement condition assessments. This will likely result in new or revised projects in future updates to the plan.

#### **Attachments/Supporting Documentation**

---

1. Draft of 2023 Comprehensive Capital Improvement Plan (CIP)

#### **Budget/Financial Impact**

---

The CIP includes cost estimates for each capital project which can be used to help identify future revenue needs. Please refer to the CIP for specific costs related to each capital project.

#### **Recommendation**

---

This item is presented for feedback and discussion purposes only.

#### **Motion**

---

There is no motion is required.



# CITY OF LUCAS COMPREHENSIVE CAPITAL IMPROVEMENT PLAN

2023 EDITION



Silver Certified City for the Keep Lucas Beautiful Program through the Scenic Texas Organization



Governor's Community Achievement Award from TxDOT and Keep Texas Beautiful



ISO Class 1 Rating  
Highest Public Protection  
Classification Rating Achievable



Lucas Farmers Market  
International City/County  
Management Association's 2022  
Community Partnership Award

## TABLE OF CONTENTS

<b>Overview .....</b>	<b>Page 3</b>
<b>Roadway Projects.....</b>	<b>Page 8</b>
<b>Stormwater Projects.....</b>	<b>Page 29</b>
<b>Water Projects.....</b>	<b>Page 34</b>
<b>Wastewater Projects.....</b>	<b>Page 72</b>
<b>Parks, Trails and Open Space Projects.....</b>	<b>Page 75</b>

## Overview of Comprehensive CIP

The Comprehensive Capital Improvement Plan (CIP) for the City of Lucas is an integral part of the community planning process. The CIP links local infrastructure investments with comprehensive plan goals, land use ordinances, and economic development efforts. The CIP bridges the gap between planning and financing as well as between the visions of the comprehensive plan and the fiscal and engineering realities of improving and expanding community facilities. The CIP is developed through a policy process which outlines clear and consistent procedures for proposing, evaluating, and adopting capital projects, thereby maximizing long-term public benefit.

The Comprehensive CIP is a five-year planning document adopted by the City Council for capital improvements related to City roadway, stormwater, water, wastewater and park systems including infrastructure and facilities. A project included in the CIP must have a minimum cost of \$5,000 and must result in either the creation of a new fixed asset or the enhancement of an existing fixed asset. The typical life expectancy of a capital project is 20 years, but it varies depending on the classification of the asset and its specific design.

Examples of capital projects include construction or expansion of public buildings, the acquisition of land for public use, water system improvements, sewer mains, street construction and drainage culvert construction. Examples of enhancements to existing fixed assets include the reconstruction of streets, upgrading of playground facilities and upsizing of drainage culverts.

The Comprehensive CIP is distinct from the Capital Improvement Budget. The Capital Improvement Budget is prepared each year in conjunction with the annual Operating Budget. It generally includes only those projects listed for completion in the current year of the Comprehensive CIP. The Capital Improvement Budget will address additional capital needs that are not included in the Comprehensive CIP, such as equipment and vehicles.

This Comprehensive CIP is also distinct from the Capital Improvement Plan (CIP) produced for the purposes of developing a calculation of impact fees as defined in Chapter 395 of the Texas Local Government Code. An impact fee is a charge or assessment imposed by a political subdivision for new development within its service area in order to generate revenue for funding or recouping the costs of capital improvements of facility expansions necessitated by and attributable to the new development. This Comprehensive CIP uses a broader definition of eligible projects and, therefore, includes many projects that are not eligible for impact fee funding.

## Goals

The following goals ensure consistency when establishing and prioritizing CIP activities:

1. Preserve public health, welfare, and safety - providing the basic services that ensure public health, welfare, and safety is the fundamental responsibility of local government.
2. Anticipate the demands of growth – informed by the comprehensive plan, the capital improvement plan empowers investment in community facilities and infrastructure needed to meet growth demands.
3. Support economic development – the quality of public infrastructure and services, fiscal soundness, and availability of public amenities are major drivers of the overall attractiveness and value of both residential and nonresidential properties in a community. Stakeholder investment and retention are heavily influenced by capital improvements that enhance the quality of life and sustainability of the community.
4. Develop a fair distribution of capital costs - the CIP process allows for public discussion of the preferred means of distributing capital costs over time. Funding strategies to consider include:
  - a. Annually, the City earmarks funds in the unrestricted fund balance to save for future projects.
  - b. Issuance of debt that is paid by both existing and future users of the facility.
  - c. User fees may be deemed more appropriate than broad based taxes.
  - d. Federal or state funds may also be available to help finance specific projects.

The CIP process can promote discussion of funding strategies and provide for a linkage between revenue policy and expenditure policy by tying expenditure forecasting to potential revenues over the short, medium and long terms.

## Development Process

The CIP outlines the major utility infrastructure, streets and drainage, buildings, parks, and other improvements needed to meet stakeholder needs, growth demands, and state and federal regulatory obligations.

The Capital Improvement Projects Manager (CIP Manager) coordinates the annual update and adoption of the five-year CIP. The City Manager will lead the review and prioritization of capital projects for City Council consideration. The Finance Director, Public Works Director, Development Services Director, CIP Manager, and the City Manager shall prioritize and rank projects according to the considerations listed in the project goals section. The CIP includes all costs associated with the design, right-of-way acquisition, and construction of a project, as well as any pertinent operating and maintenance costs that impact future operating budgets. The following guidelines will be used for developing the CIP:

- a. Identify capital improvements based on the City of Lucas Comprehensive Plan, Impact Fee Report and any other adopted city plan. These plans are developed through a participative process that invites the residents, elected officials and other stakeholders to provide input on community priorities.
- b. Identify projects based on system models, repair and maintenance records, and known growth demands.
- c. Prioritize projects based on city staff, board and commission, and public input as informed by adopted plans, best practices and studies.

The CIP will be submitted to City Council for review, revision, and approval. It will be reviewed and revised annually to include updated information.

## CIP Amendment

Amendments to the CIP effecting the current fiscal year must be recommended by the City Manager and approved by the City Council through a budget amendment. Amendments will be considered according to the CIP goals as previously identified. Higher priority will be given to projects necessary for the public health and safety, based on funding availability.

Any plan must be based upon an estimate of certain characteristics. These characteristics may change and vary from time to time and when they do, the CIP should be updated. It may require that certain proposed improvements be implemented immediately or even delayed. Further, this plan is meant to be flexible. It is to be used as a tool to help establish a course of action.

## CIP Prioritization

Using the criteria identified in the Project Criteria section of this document will assist staff and ultimately the elected officials in rating each project to facilitate prioritization. There are various rating schemes available for establishing capital improvements priorities. The following set of standards are used as the evaluation method for the city:

- **High** - essential capital improvements projects needed to promote and/or protect the public welfare and safety. Projects classified under this category are projects of the highest priority and should be completed as soon as is practicable.
- **Medium** - necessary capital improvements are projects which are needed to optimize and conserve existing resources, provide substantial improvements, or make better use of existing resources. Projects of this type include improvements which are considered necessary for a progressive growing community but do not have an immediate negative impact on public welfare in their absence.
- **Low** - desirable capital improvements are projects which protect property, replace obsolete facilities, reduce operating costs and add to the attractiveness of the community. Projects of this type are not considered high priority and may be delayed or removed from the CIP as funding changes. Conversely, these types of projects can be brought forth when budget surpluses or additional funding sources are identified.

## CIP Project Funding

All capital project expenditures must be appropriated in the capital budget. The Finance Director and City Manager must certify the availability of resources before any capital project contract is presented to the City Council for approval. The following are the primary options for funding CIP projects:

- General and Proprietary Revenue
  - Reserve Funds (Proprietary or General)
- Debt
  - General Obligation Bonds
  - Certificates of Obligation
- Impact Fees (Water or Roadway)
- Agency Partnerships (Grants, Interlocal Agreements)

Recognizing that long-term debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lifespans equaling or exceeding the average length of the debt issue. Impact fees, assessments, pro-rata charges, or other fees may be used to fund capital projects. The City Council may also evaluate the use of unrestricted general fund reserves to facilitate funding.

## Impact Fees

Chapter 395 of the Texas Local Government Code describes the procedures Texas cities must follow in order to create and implement impact fees. Senate Bill 243 (SB 243) amended Chapter 395 in September 2001 to define an Impact Fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the cost of roadway improvements or facility expansion necessitated by and attributable to the new development.”

The City of Lucas employed Birkhoff Hendricks and Carter, L.L.P. (BHC) and Lee Engineering, L.L.C, to draft the current impact fee report titled *Water and Roadway Impact Fee Update 2022-2023* using a methodology consistent with Chapter 395 of the Texas Local Government Code and based on the city’s Land Use Assumptions. These firms, led by BHC, developed a list of applicable CIP project and established a Land Use Equivalency Table.

The last City of Lucas Roadway and Water Impact Fee update was approved by the City Council on March 2, 2023, and subsequently adopted Ordinance 2023-03-00974 on March 16, 2023, which did the following:

- Amended the Code of Ordinances by amending Article 10 titled “Subdivisions” by amending Article 10.02, titled “Impact Fees”
- Amended Section 10.02.002 to add a definition for “Impact Fee Study”
- Amended and updated the appendices, Appendix C, titled “Fee Schedule” as follows:
  - Amended Article 10.000, titled “Road Impact Fees by Land Use” Section 10.100 titled “Road Impact Fees by Land Use” by updating and adopting the revised Roadway Impact Fee Update and the impact fee land use assumptions therein;
  - Amended Appendix “C” titled “Fee Schedule” by amending Article 11.000 titled “Water Impact Fee by Meter Size” and by amending Section 11.100 titled “Water Impact Fee by Meter Size”
- Updated and adopted the revised Water Impact Fee and the Impact Fee Land Use Assumptions therein

The following updated impact fees are in effect:

- **Road Service Unit of \$504.00 per vehicle mile**  
(For example, to calculate the impact fee for a single-family home, take the service unit of \$504.00 x 2.82 per development unit equaling an impact fee of \$1,421.28)
- **Water Service Unit of \$13,119.00**  
(For example, to calculate the impact fee for a one-inch water meter take the service unit of \$13,119.00 x 1 Living Unit Equivalent equaling an impact fee of \$13,119.00.)

Chapter 395 mandates that impact fees be reviewed and updated at least every five (5) years. Therefore, the City of Lucas will need to review and update its current impact fees by March 2, 2028.

## Roadway Projects

The following pages are a reference guide that summarizes the CIP Roadway Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources. Some projects may be phased across multiple fiscal years. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Projects early in the planning phase may contain generic descriptions.



(Image: Winningkoff Road at Snider Lane)

### Roadway Projects by Fiscal Year

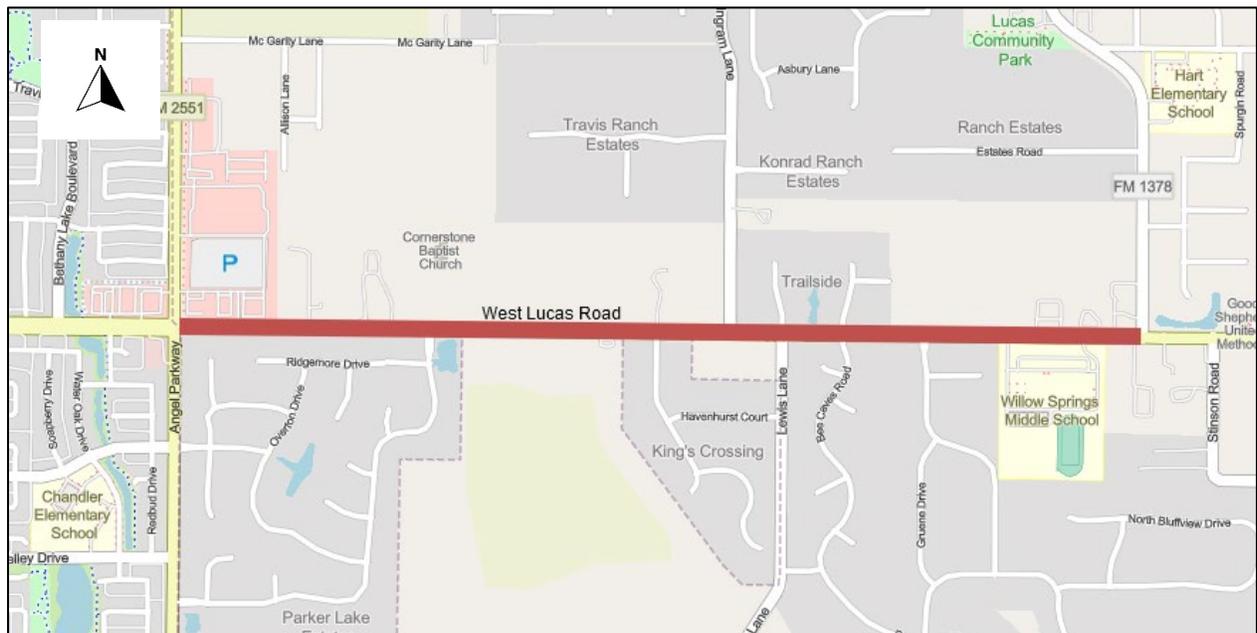
The following chart summarizes the fiscal years in which each project is schedule to take place. Those that are not yet scheduled for completion are scheduled as “2028-2029 or Later.” These projects are needed for the buildout of the city or have been identified as long-term needs and may be rescheduled to an earlier fiscal year depending on the availability of funding for capital projects or the emerging need of the city. Those projects classified as “Contingent” are generally those projects necessitated by or that will be completed in conjunction with future land development, future modifications to other infrastructure, or the availability of grant funds. Some projects may be phased across multiple fiscal years, may span multiple years or may be moved forward into future fiscal years in future versions of this report. Estimated costs figures include multi-year cost totals. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Roadway projects include all associated drainage improvements, real estate activity and utility relocation required for the projects.

Begin Fiscal Year	End Fiscal Year	Project Number	Priority	Project Name	Estimated Total Cost
2020-2021	2024-2025	R-01	High	West Lucas Road from Angel Parkway to Country Club Road	\$ 13,906,701
2025-2026	2027-2028	R-02	High	Forest Grove Road from Country Club to Mary Lee Lane	\$ 5,626,500
2028-2029 or Later	2028-2029 or Later	R-03	Medium	Stinson Road Northern Section from Bentwater Drive to the Reverse Curve	\$ 3,306,426
2028-2029 or Later	2028-2029 or Later	R-04	Medium	Stinson Road from Bristol Park to Bentwater Drive excluding the Stinson Road bridge over Muddy Creek	\$ 3,208,004
2028-2029 or Later	2028-2029 or Later	R-05	Medium	Winningkoff Road Southern Section from East Lucas Road to the Reverse Curve	\$ 4,124,577
2028-2029 or Later	2028-2029 or Later	R-06	Medium	Country Club Road and Forest Grove Road Intersection Improvements	\$ 2,458,300

Begin Fiscal Year	End Fiscal Year	Project Number	Priority	Project Name	Estimated Total Cost
2028-2029 or Later	2028-2029 or Later	R-07	Medium	Ingram Lane and Estates Parkway Intersection Improvements	\$ 2,458,300
2028-2029 or Later	2028-2029 or Later	R-08	Medium	Country Club Road and Estelle Lane Intersection Improvements	\$ 2,458,300
2028-2029 or Later	2028-2029 or Later	R-09	Medium	West Lucas Road and Ingram Lane Intersection Improvements	\$ 1,990,125
2028-2029 or Later	2028-2029 or Later	R-10	Low	Future Loop from Orr Road to East Winningkoff Road	\$ 3,836,900
2028-2029 or Later	2028-2029 or Later	R-11	Low	Country Club Road and Rock Ridge Road Intersection Improvements	\$ 2,458,300
2028-2029 or Later	2028-2029 or Later	R-12	Low	East Lucas Road and Winningkoff Road Intersection Improvements	\$ 2,458,300
2028-2029 or Later	2028-2029 or Later	R-13	Low	East Lucas Road and Brockdale Park Road Intersection Improvements	\$ 2,458,300
Contingent on Development	Contingent on Development	R-14	High	Stinson Connection to West Lucas Road	[ESTIMATE PENDING]
Contingent on Development	Contingent on Development	R-15	Low	Allison Lane from Estates Parkway to West Lucas Road	\$ 4,575,000
Contingent on Development	Contingent on Development	R-16	Low	Highland Drive from Stinson Road to Southview Drive	\$ 4,331,171
Contingent on Development	Contingent on Development	R-17	Low	McGarity Lane Realignment to Travis Drive	\$ 250,000
Contingent on Highway Widening	Contingent on Highway Widening	R-18	Low	Blondy Jhune Road and Country Club Road Intersection Improvements	\$ 2,458,300

Roadway Project Summaries

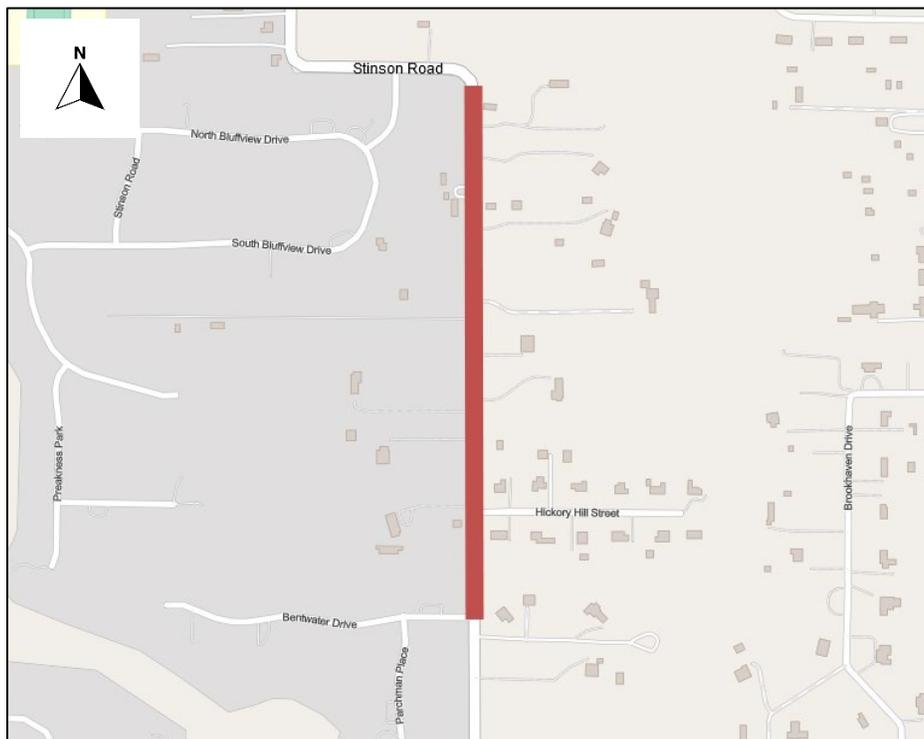
WEST LUCAS ROAD FROM ANGEL PARKWAY TO COUNTRY CLUB ROAD WIDENING				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2020-2021	R-01	Roadway	Design	High
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$13,906,701		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Widening of West Lucas Road from Country Club Road to Angel Parkway from two lane roadway to four lane divided roadway.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2020-2021		2024-2025		
PROJECT MANAGER: Public Works Director				



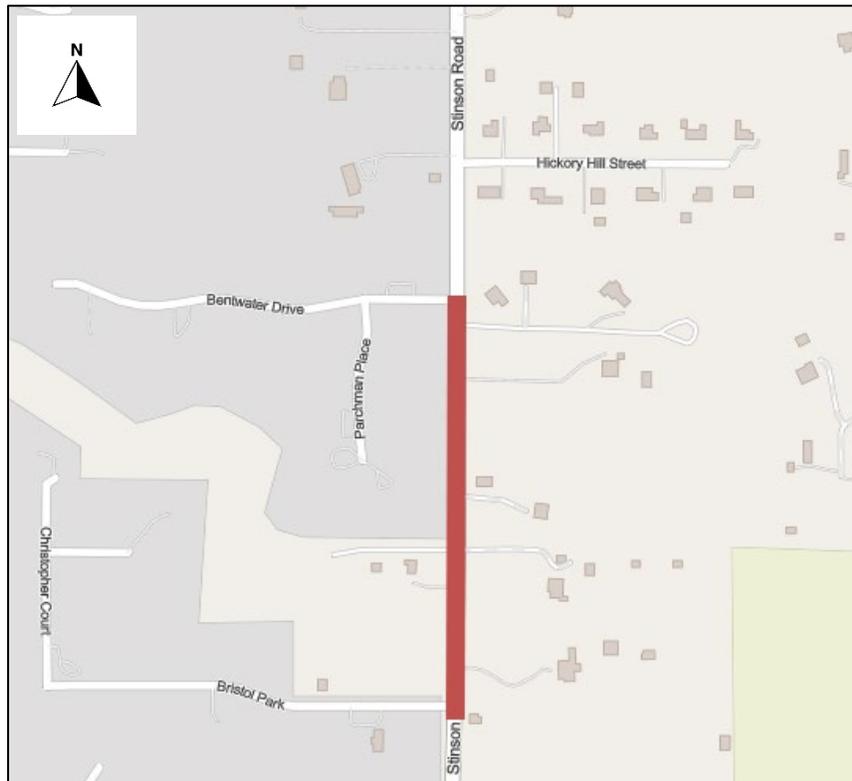
FOREST GROVE ROAD FROM COUNTRY CLUB TO MARY LEE LANE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2025-2026	R-02	Roadway	Planning	High
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$5,626,500		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Replace existing asphalt roadway with a concrete roadway from Country Club Road to Mary Lee Lane.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2025-2026		2027-2028		
<b>PROJECT MANAGER:</b> Public Works Director				



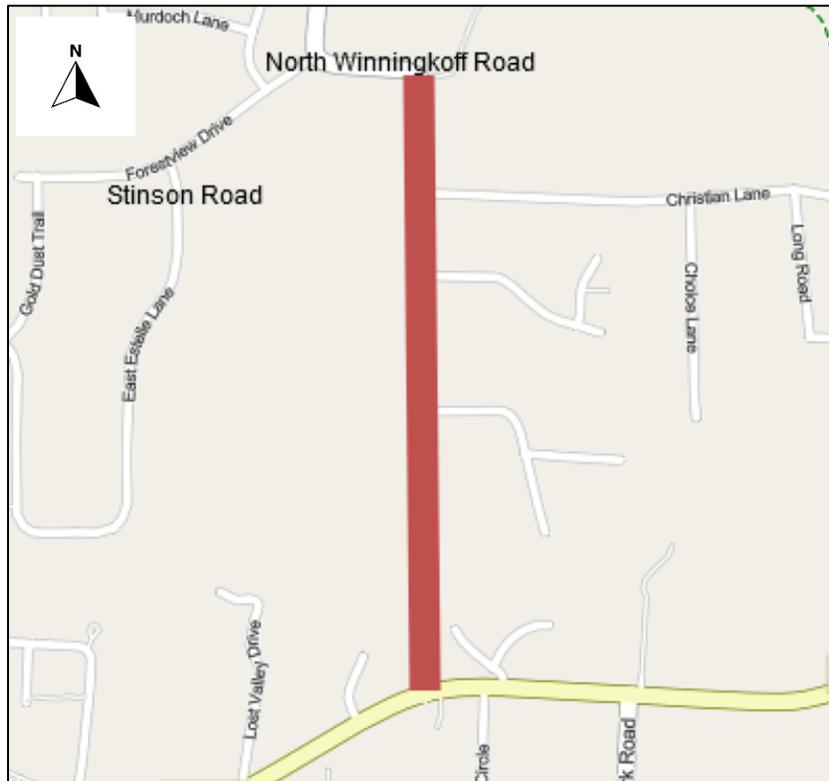
STINSON ROAD NORTHERN SECTION FROM BENTWATER DRIVE TO THE REVERSE CURVE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-03	Roadway	Planning	Medium
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$3,306,426		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
<b>PROJECT DESCRIPTION</b>				
Replace existing asphalt roadway with a concrete, two-lane roadway from Bentwater Drive to the reverse curve at 405 Stinson Road. This is a straight and flat roadway with no four-way intersections.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



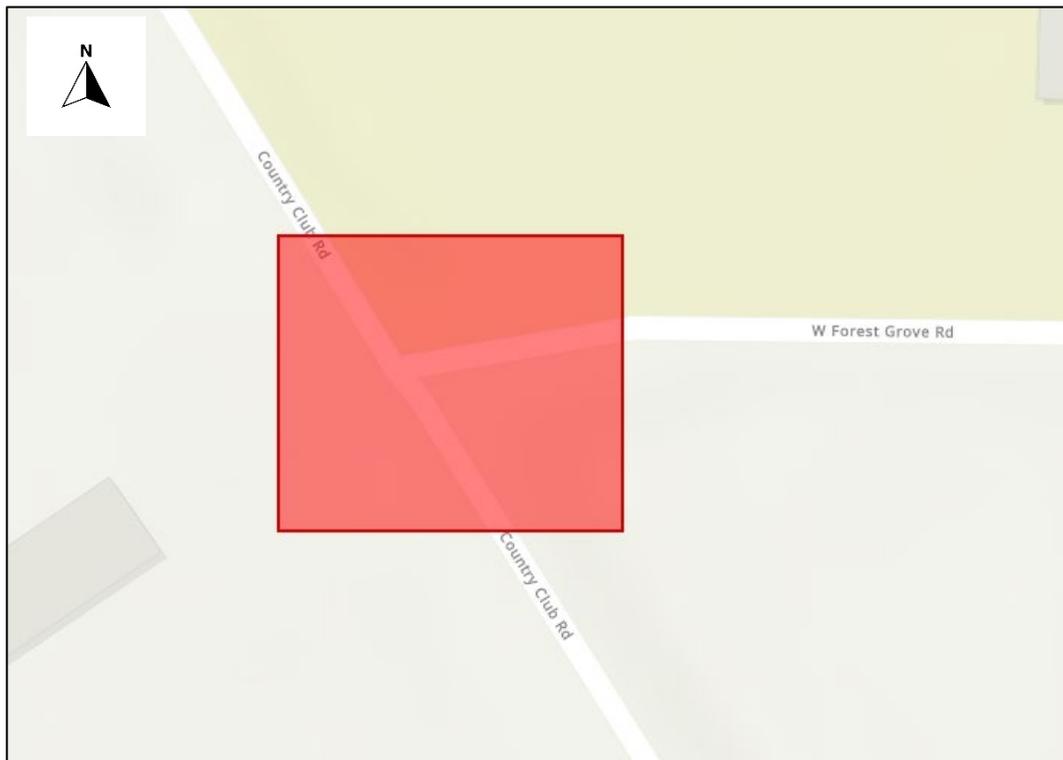
STINSON ROAD FROM BRISTOL PARK TO BENTWATER DRIVE EXCLUDING THE STINSON ROAD BRIDGE OVER MUDDY CREEK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-04	Roadway	Planning	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$3,208,004		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Reconstruction of Stinson Road from Bentwater Drive to the Stinson Road Bridge over Muddy Creek to remove the existing asphalt roadway and construct a concrete roadway.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



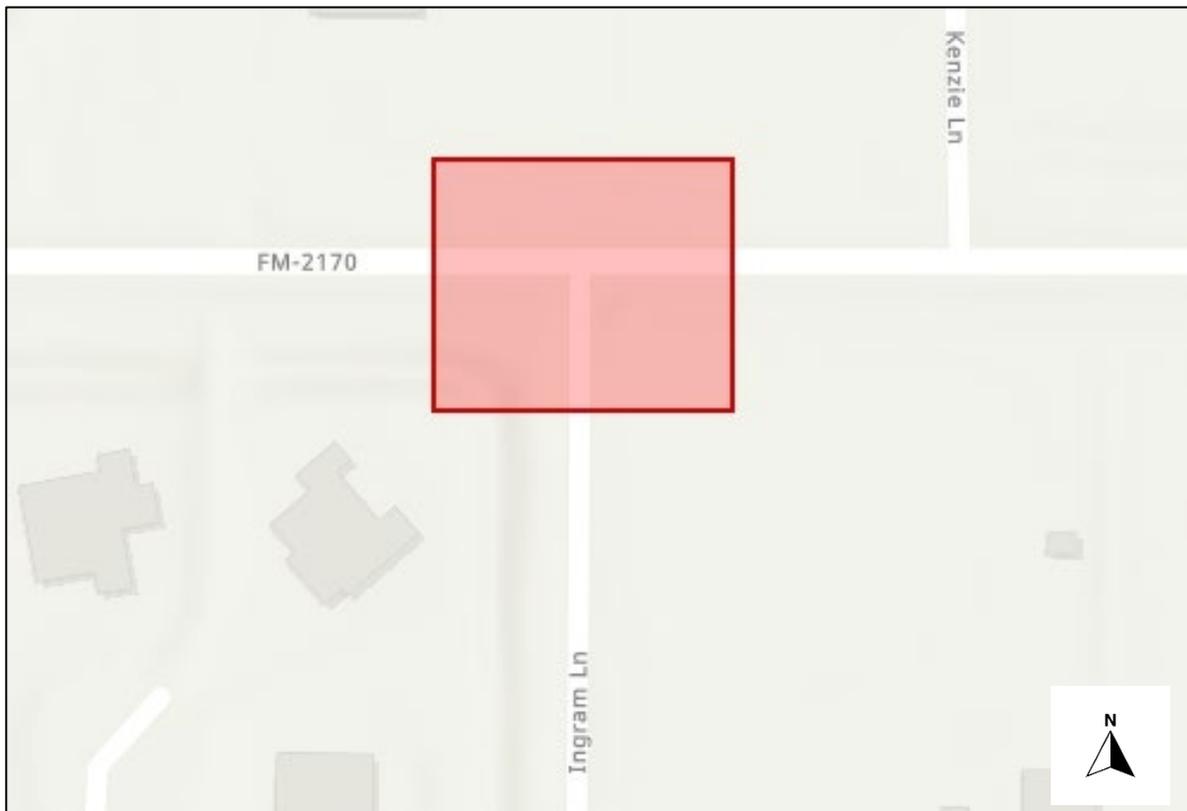
WINNINGKOFF ROAD SOUTHERN SECTION FROM EAST LUCAS ROAD TO THE REVERSE CURVE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-05	Roadway	Planning	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$4,124,577		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Reconstruction of Winningkoff Road south of the reverse curve to the intersection with East Lucas Road to remove the existing asphalt roadway and construct a concrete roadway.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



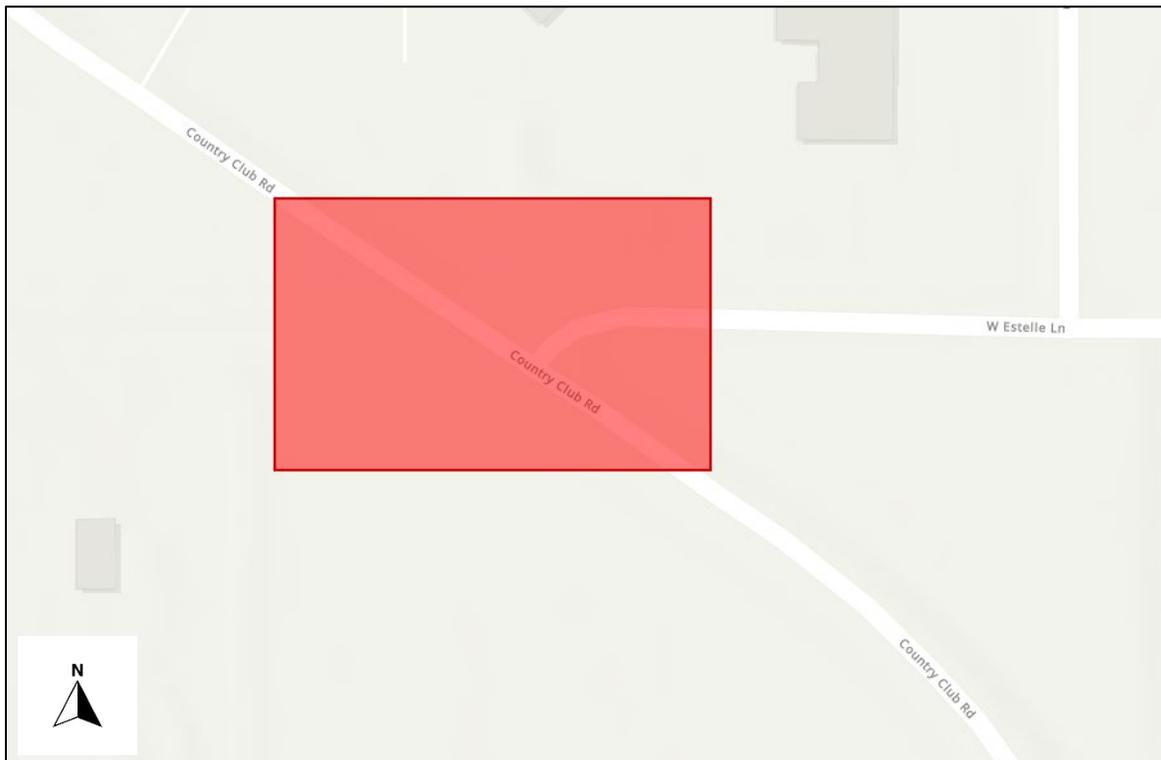
COUNTRY CLUB ROAD AND FOREST GROVE ROAD INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-06	Roadway	Planning	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Install Left and Right Turn Lanes at the intersection of Country Club Road and Forest Grove Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



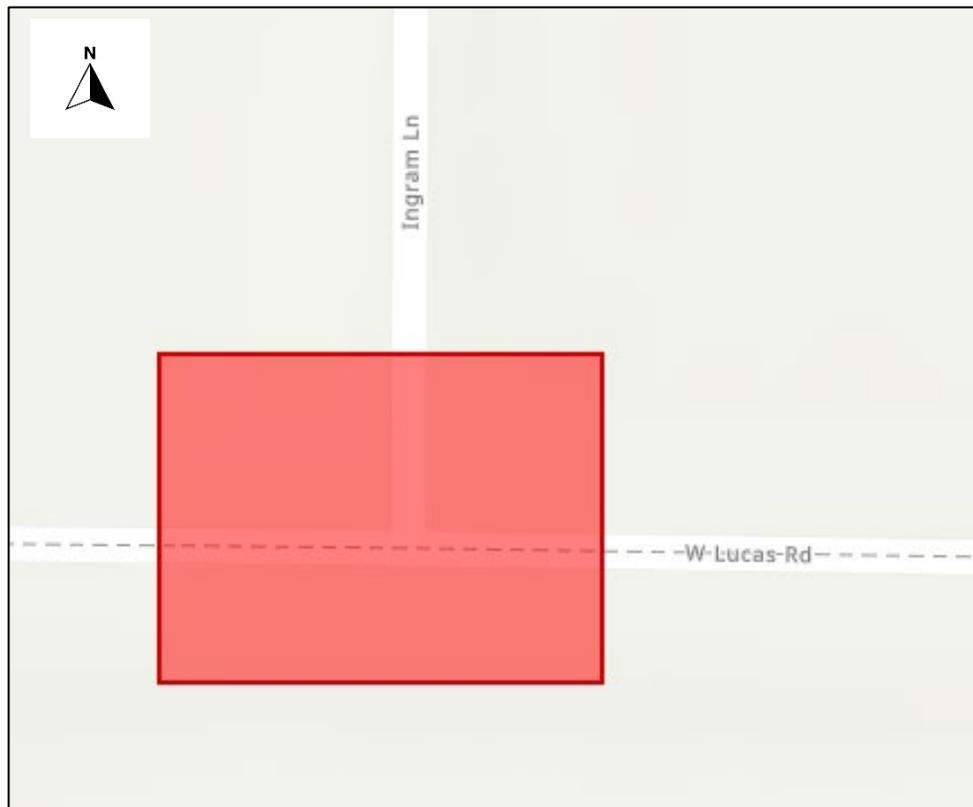
INGRAM LANE AND ESTATES PARKWAY INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-07	Roadway	Planning	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Install Left and Right Turn Lanes at intersection of Ingram Lane and Estates Parkway.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



COUNTRY CLUB ROAD AND ESTELLE LANE INTERSECTION IMPROVEMENTS				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-08	Roadway	Planning	Medium
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>		<b>Possible Sources of Funding</b>		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Install Left and Right Turn Lanes and provide realignment to a 90 degree, "T" intersection to resolve line of sight issues at intersection of Country Club Road and Estelle Lane.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>		<b>Project End Year</b>		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



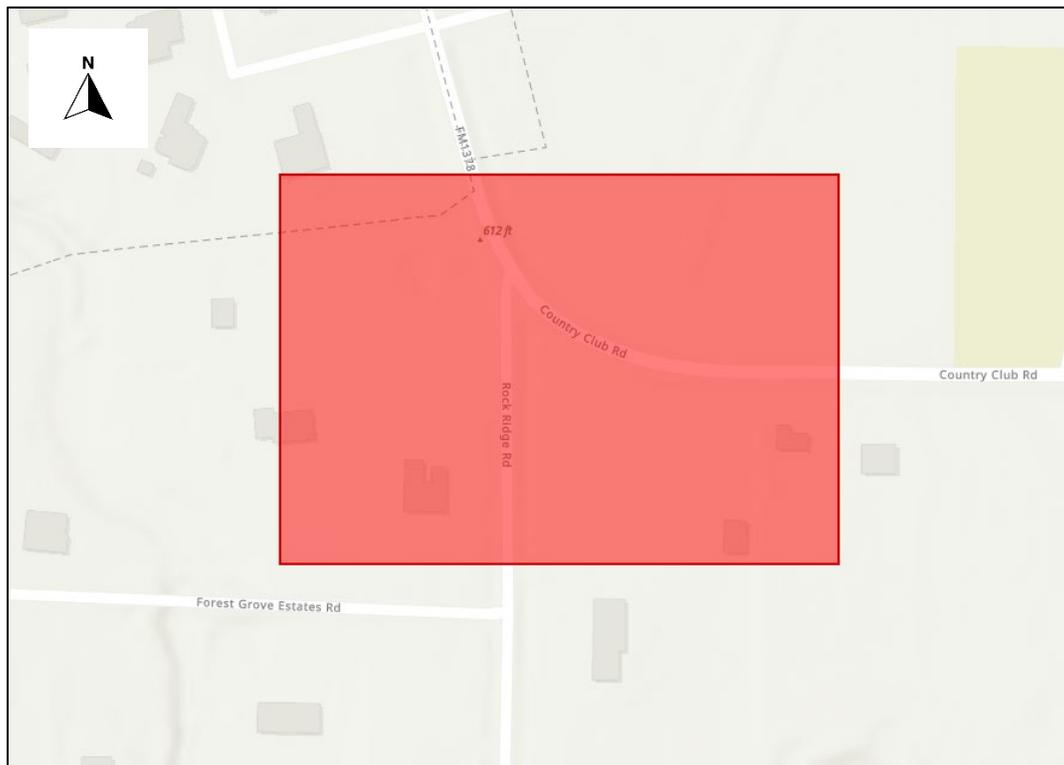
WEST LUCAS ROAD AND INGRAM LANE INTERSECTION IMPROVEMENTS				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-09	Roadway	Planning	Medium
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>		<b>Possible Sources of Funding</b>		
\$1,990,125		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Install Left and Right Turn Lanes at intersection of West Lucas Road and Ingram Lane.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>		<b>Project End Year</b>		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



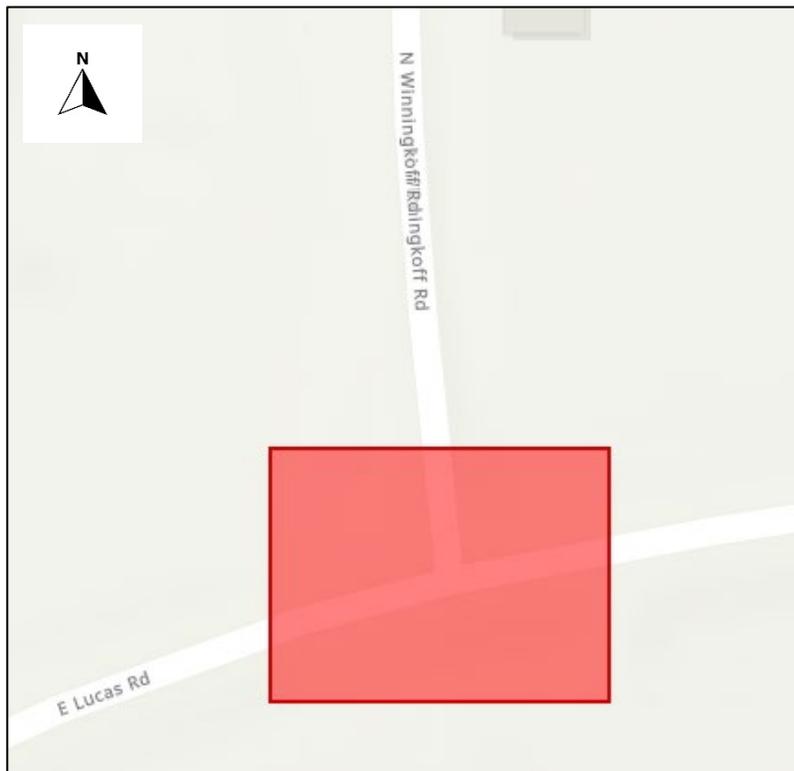
FUTURE LOOP FROM ORR ROAD TO EAST WINNINGKOFF ROAD NEW ROAD CONSTRUCTION				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-10	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$3,836,900		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Construct 2-Lane Undivided Roadway from Orr Road to East Winningkoff Road as identified in the City of Lucas Thoroughfare Plan.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



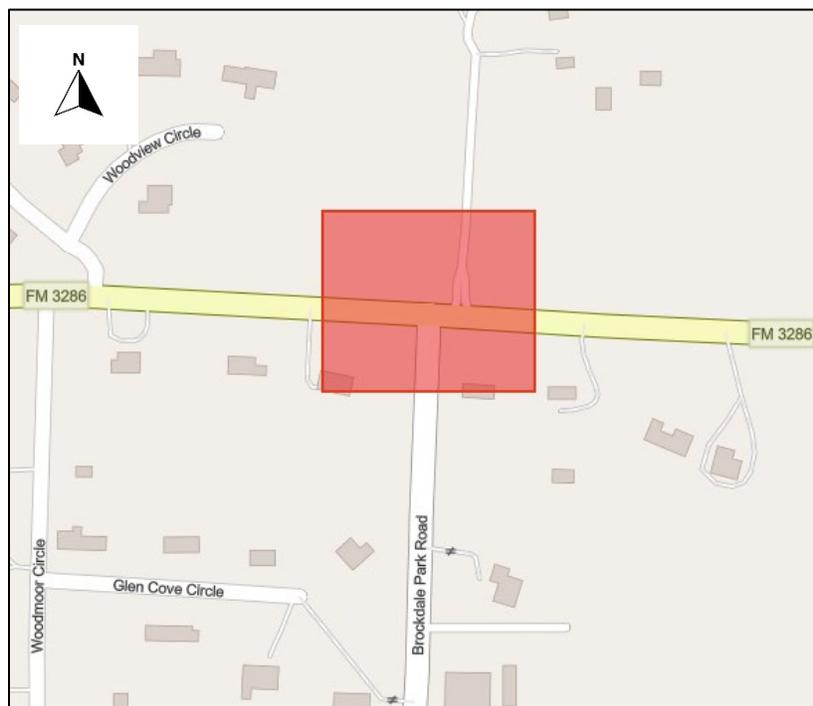
COUNTRY CLUB ROAD AND ROCK RIDGE ROAD INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-11	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Install Left and Right Turn Lanes at intersection of Country Club Road and Rock Ridge Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



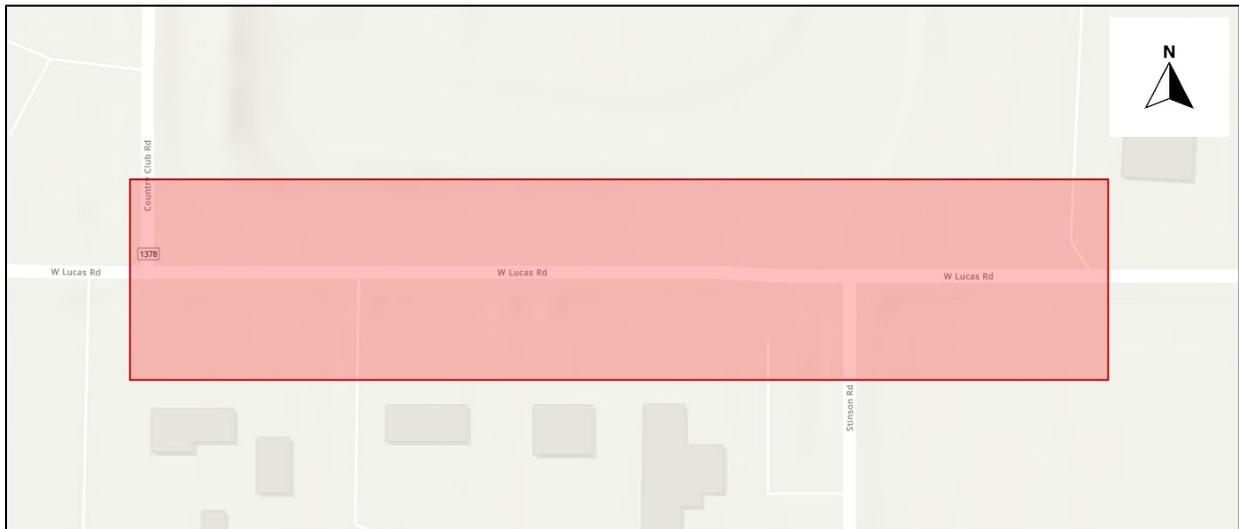
EAST LUCAS ROAD AND WINNINGKOFF ROAD INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-12	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Install Left and Right Turn Lanes at intersection of East Lucas Road and Winningkoff Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



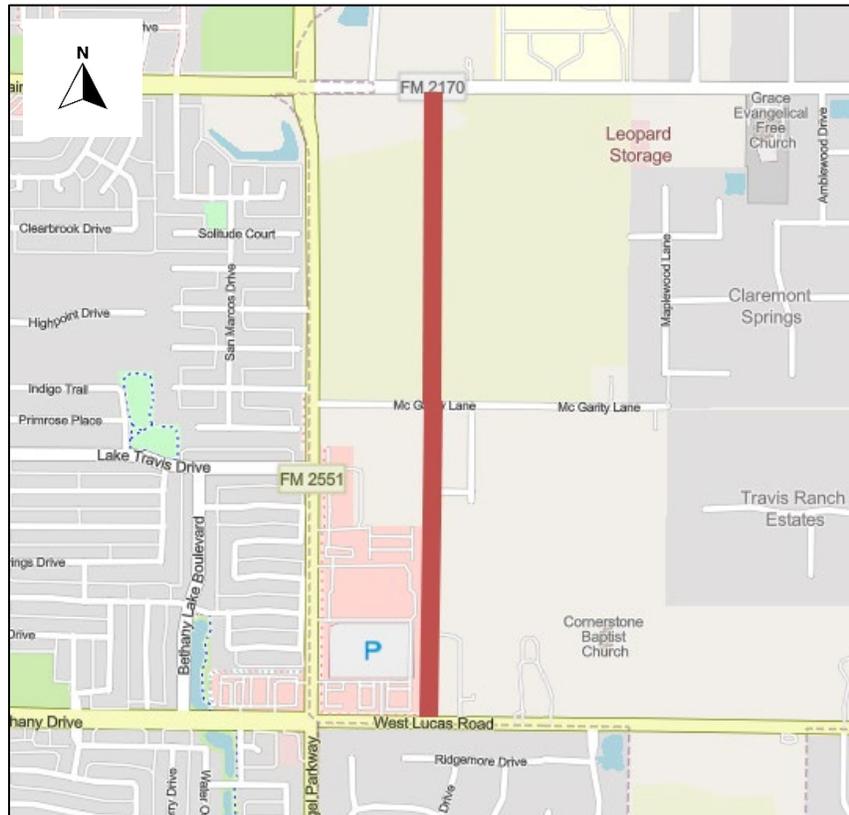
EAST LUCAS ROAD AND BROCKDALE PARK ROAD INTERSECTION IMPROVEMENTS				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Roadway Widening	R-13	Roadway	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Install Left and Right Turn Lanes at intersection of East Lucas Road and Brockdale Park Road. This project would commence in the event that East Lucas Road is widened by TxDOT.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
Contingent on Roadway Widening		Contingent on Roadway Widening		
<b>PROJECT MANAGER:</b> Public Works Director				



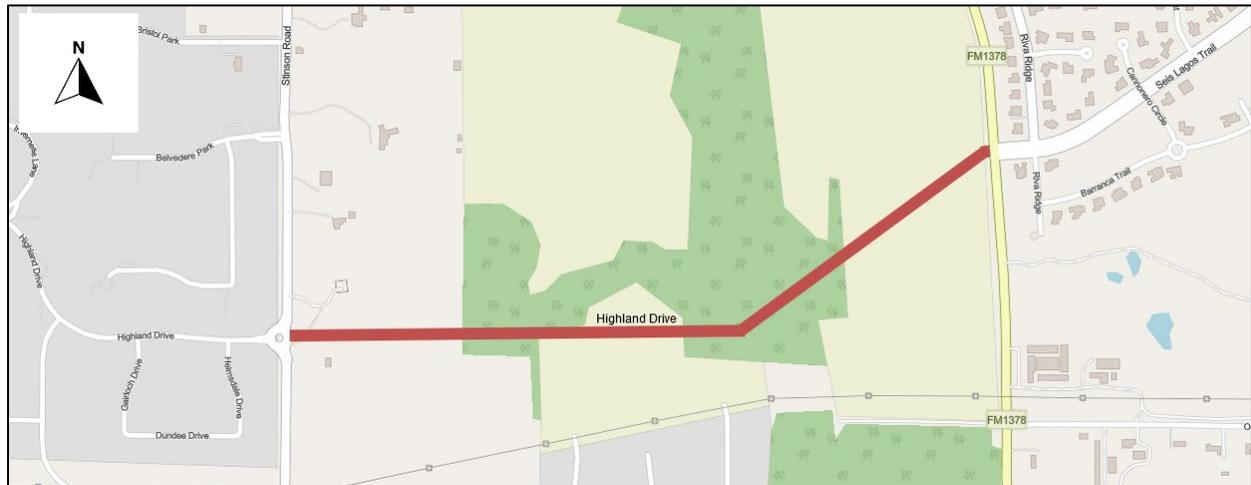
STINSON CONNECTION TO WEST LUCAS ROAD				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	R-14	Roadway	Planning	
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
[ESTIMATE PENDING]		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Realignment of intersection of Stinson Road and West Lucas Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
<b>PROJECT MANAGER:</b> Public Works Director				



ALLISON LANE FROM ESTATES PARKWAY TO WEST LUCAS ROAD				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	R-15	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$4,575,000		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Construct two lane undivided roadway as identified in City of Lucas Thoroughfare Plan.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



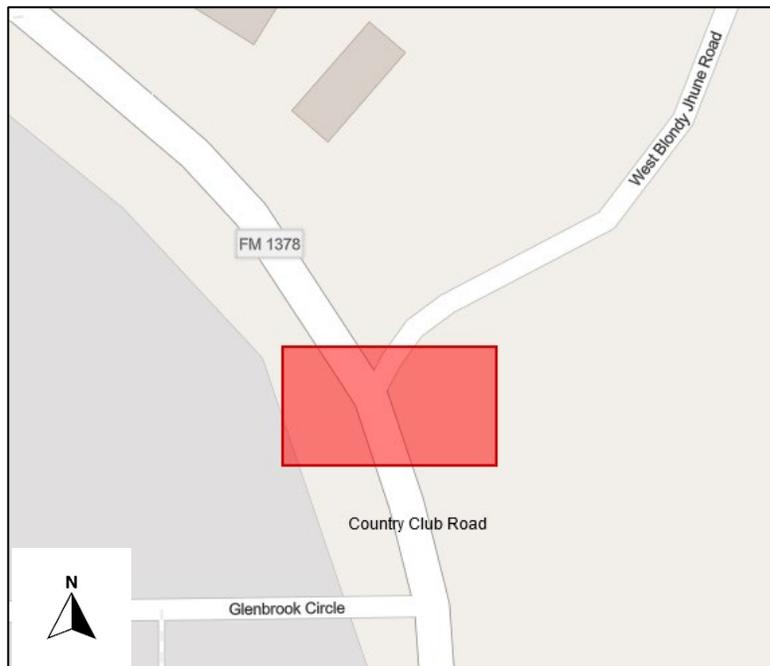
HIGHLAND DRIVE FROM STINSON ROAD TO SOUTHVIEW DRIVE NEW ROAD CONSTRUCTION				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	R-16	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$4,331,170.80		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Construct 2-Lane Undivided Roadway from Stinson Road to Southview Drive as identified in the City of Lucas Thoroughfare Plan.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



MCGARITY LANE REALIGNMENT TO TRAVIS DRIVE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	R-17	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$250,000		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Realignment of McGarity lane at intersection with Angel Parkway to line up with Travis Drive in Allen. This will help to improve the flow of traffic at this intersection.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



BLONDY JHUNE ROAD AND COUNTRY CLUB ROAD INTERSECTION IMPROVEMENTS				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Roadway Widening	R-18	Roadway	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$2,458,300		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants Roadway Impact Fee Eligible		
PROJECT DESCRIPTION				
Install Left and Right Turn Lanes at the intersection of Blondy Jhune Road and Country Club Road in the event of future TxDOT expansion of Country Club Road. Project would proceed only if TxDOT expands Country Club Road (FM 1378).				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Roadway Widening		Contingent on Roadway Widening		
PROJECT MANAGER: Public Works Director				



## Stormwater Projects (Drainage, Culverts and Bridges)

The following pages are a reference guide that summarizes the CIP Stormwater (Drainage and Bridges) Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources. Some projects may be phased across multiple fiscal years. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Projects early in the planning phase may contain generic descriptions.



(Image: White Rock Creek at Snider Bridge)

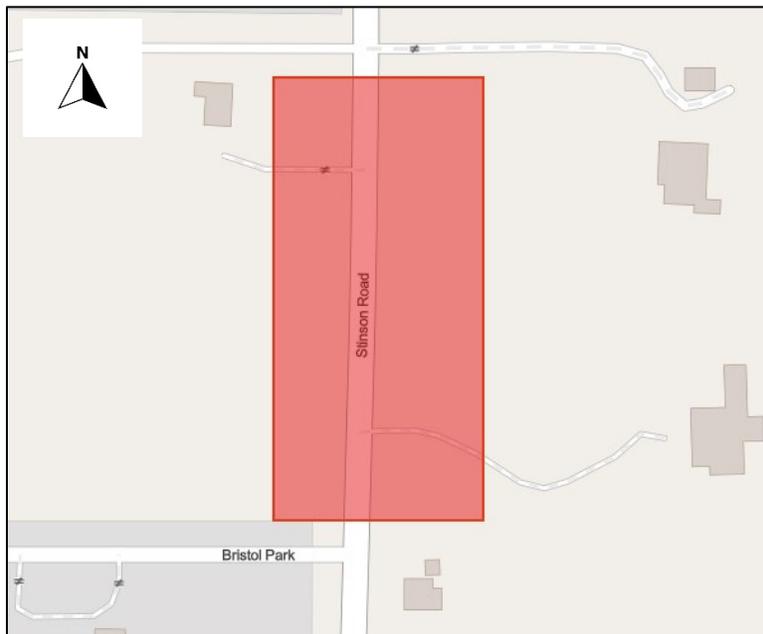
**Stormwater Projects by Fiscal Year**

The following chart summarize the fiscal years in which each project is schedule to take place. Those that are not yet scheduled for completion are scheduled as “2028-2029 or Later.” These projects are needed for the buildout of the city or have been identified as long-term needs and may be rescheduled to an earlier fiscal year depending on the availability of funding for capital projects or the emerging need of the city. Those projects classified as “Contingent” are generally those projects necessitated by or that will be completed in conjunction with future land development, future modifications to other infrastructure, or the availability of grant funds. Some projects may be phased across multiple fiscal years, may span multiple years or may be moved forward into future fiscal years in future versions of this report. Estimated costs figures include multi-year cost totals. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project.

<b>Begin Year</b>	<b>End Year</b>	<b>Project Number</b>	<b>Priority</b>	<b>Project Name</b>	<b>Estimated Total Cost</b>
2028-2029 or Later	2028-2029 or Later	B-01	Medium	Stinson Bridge over Muddy Creek	\$ 6,579,529
2028-2029 or Later	2028-2029 or Later	B-02	Medium	Snider Bridge Replacement	\$ 6,906,966
2028-2029 or Later	2028-2029 or Later	B-03	Low	Winningkoff Bridge Replacement	\$ 5,826,166

Stormwater Project Summaries

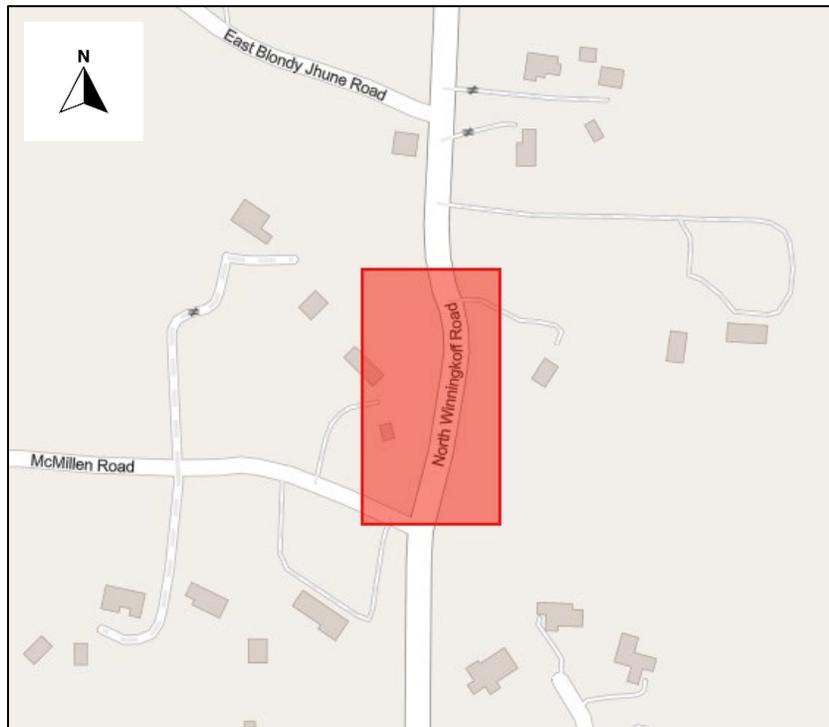
STINSON BRIDGE OVER MUDDY CREEK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	B-01	Stormwater	Designed	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$6,579,529		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Reconstruction of Stinson Bridge and Approach.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



SNIDER BRIDGE REPLACEMENT				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	B-02	Stormwater	Designed	Medium
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>			<b>Possible Sources of Funding</b>	
\$6,906,966			General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal agreements/Grants	
<b>PROJECT DESCRIPTION</b>				
Reconstruction of Snider Bridge and Approach.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
2028-2029 or Later			2028-2029 or Later	
<b>PROJECT MANAGER:</b> Public Works Director				



WINNINGKOFF BRIDGE REPLACEMENT				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	B-03	Stormwater	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$5,826,166		General Obligation Bonds Certificates of Obligation General Fund Reserves Outside Agency Interlocal Agreements/Grants		
<b>PROJECT DESCRIPTION</b>				
Replacement of Winningkoff Bridge and Approach.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



## Water Projects

The following pages are a reference guide that summarizes the Water Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources. Some projects may be phased across multiple fiscal years. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Projects early in the planning phase may contain generic descriptions.



(Image: Winningkoff Water Tower)

### Water Projects by Fiscal Year

The following chart summarizes the fiscal years in which each project is schedule to take place. Those that are not yet scheduled for completion are scheduled as “2028-2029 or Later.” These projects are needed for the buildout of the city or have been identified as long-term needs and may be rescheduled to an earlier fiscal year depending on the availability of funding for capital projects or the emerging need of the city. Those projects classified as “Contingent” are generally those projects necessitated by or that will be completed in conjunction with future land development, future modifications to other infrastructure, or the availability of grant funds. Some projects may be phased across multiple fiscal years, may span multiple years or may be moved forward into future fiscal years in future versions of this report. Estimated costs figures include multi-year cost totals. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project.

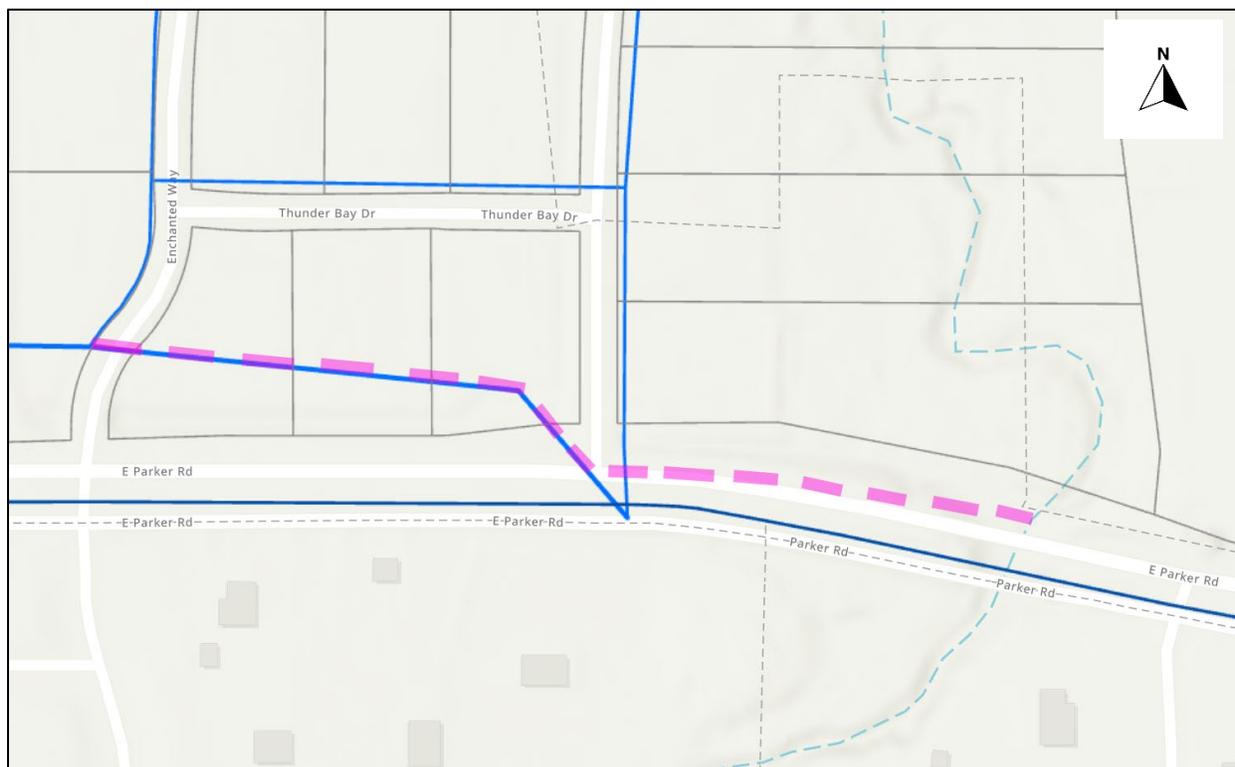
Begin Fiscal Year	End Fiscal Year	Project Number	Priority	Project Name	Estimated Total Cost
2021-2022	2023-2024	W-01	Medium	Parker Road twelve Inch Waterline Phase One - Section Two	\$ 981,454
2022-2023	2023-2024	W-02	High	723 Service Area 0.75 MG Elevated Storage Tank (East of Country Club)	\$ 7,500,000
2024-2025	2024-2025	W-03	High	Estates Road Eight-Inch Waterline Replacement	\$ 272,638
2024-2025	2024-2025	W-04	High	Repaint McGarity 350,000 Ground Storage Tank	\$ 268,732
2024-2025	2024-2025	W-05	Medium	Repaint McGarity 200,000-Gallon Ground Storage Tank	\$ 176,440
2024-2025	2024-2025	W-06	Low	North Pump Station twelve-inch water line	\$ 81,360
2025-2026	2025-2026	W-07	Medium	Estates Parkway to Glenbrook Circle and Glenbrook Circle to Country Club Road sixteen-inch water line	\$ 946,391
2025-2026	2025-2026	W-08	Medium	Brockdale Park Road to Lakeview Drive eight-inch water lines	\$ 940,392
2026-2027	2026-2027	W-09	Low	Silver Creek Circle to White Rock Trail eight-inch water line	\$ 174,220

Begin Fiscal Year	End Fiscal Year	Project Number	Priority	Project Name	Estimated Total Cost
2027-2028	2027-2028	W-10	Low	Hickory Hill Street eight-inch water line	\$ 546,100
2028-2029 or Later	2028-2029 or Later	W-11	Low	Manor Lane Eight Inch Waterline --	\$ 368,922
2028-2029 or Later	2028-2029 or Later	W-12	Low	Shiloh Drive/Toole Drive Six-Inch Waterline Replacement and Braeburn Way Eight Inch Waterline Loop	\$ 222,553
2028-2029 or Later	2028-2029 or Later	W-13	Low	Repaint North Pump Station 750,000 Gallon Ground Storage Tank	\$ 480,969
2028-2029 or Later	2028-2029 or Later	W-14	Low	PR 5252 Six Inch Waterline Replacement	\$ 109,855
2028-2029 or Later	2028-2029 or Later	W-15	Low	Repaint North Pump Station 500,000 Gallon Ground Storage Tank	\$ 349,148
2028-2029 or Later	2028-2029 or Later	W-16	Low	Forest Grove Road to Orr Road twelve-inch water line	\$ 842,111
2028-2029 or Later	2028-2029 or Later	W-17	Low	Orr Road to Welborn Lane twelve-inch water line	\$ 1,383,432
2028-2029 or Later	2028-2029 or Later	W-18	Low	Shady Creek Circle to Forest Grove Lane eight-inch water line	\$ 719,449
2028-2029 or Later	2028-2029 or Later	W-19	Low	Estates Parkway parallel sixteen-inch water line to Country Club Road	\$ 923,952
2028-2029 or Later	2028-2029 or Later	W-20	Low	Rock Ridge Road twelve-inch water line and Rock Ridge Road to Lovejoy High School twelve-inch water line	\$ 1,644,956
2028-2029 or Later	2028-2029 or Later	W-21	Low	Holyoak Lane to Daytona Avenue eight-inch Water line	\$ 1,069,816
2028-2029 or Later	2028-2029 or Later	W-22	Low	West Lucas Road to Stinson Road Parallel twelve-inch water line	\$ 538,996

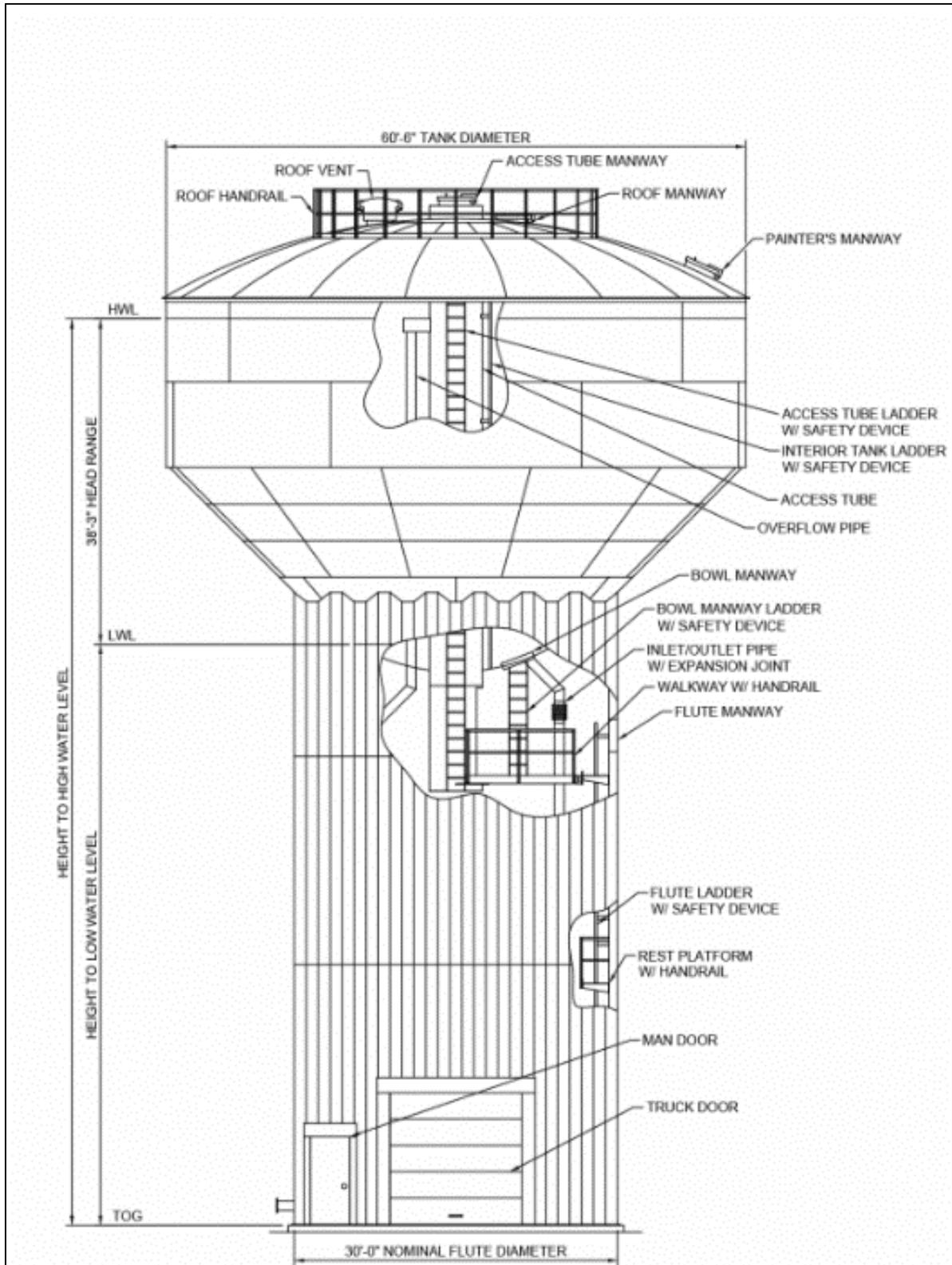
Begin Fiscal Year	End Fiscal Year	Project Number	Priority	Project Name	Estimated Total Cost
2028-2029 or Later	2028-2029 or Later	W-23	Low	Graham Lane to Rock Ridge Court Replacement eight-inch water line	\$ 1,496,134
2028-2029 or Later	2028-2029 or Later	W-24	Low	Rollingwood Circle, Choice Lane, and Lakeview Drive six-inch water lines	\$ 551,434
2028-2029 or Later	2028-2029 or Later	W-25	Low	Chisholm Trail and Caman Park eight-inch water line	\$ 567,997
2028-2029 or Later	2028-2029 or Later	W-26	Low	Ingram Lane, McGarity Lane and West Lucas Road replacement water line	\$ 1,856,736
2028-2029 or Later	2028-2029 or Later	W-27	Low	Estates Parkway eight-inch water line	\$ 512,603
2028-2029 or Later	2028-2029 or Later	W-28	Low	792 Service Area 0.50 MG Elevated Storage Tank (West of Country Club)	\$ 4,093,152
2028-2029 or Later	2028-2029 or Later	W-29	Low	McGarity Pump Station 0.50 MG Ground Storage Tank	\$ 3,960,000
Contingent on Development	Contingent on Development	W-30	Low	Blondy Jhune Road to Wendy Lane eight-inch water lines	\$ 426,877
Contingent on Development	Contingent on Development	W-33-31	Low	Angel Parkway eight inch and twelve-inch water lines	\$ 1,311,093
Contingent on Development	Contingent on Development	W-34-32	Low	Stinson Road extension twelve-inch water line	\$ 487,235
Contingent on Development	Contingent on Development	W-35-33	Low	Muddy Creek to Southview Drive twelve-inch water line	\$ 1,050,210
Contingent on Development	Contingent on Development	W-36-34	Low	Highland Drive to Lewis Lane eight-inch water line	\$ 722,413

Water Project Summaries

PARKER ROAD TWLEVE INCH WATERLINE PHASE 1 - SECTION 2				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2021-2022	W-01	Water	Construction	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$981,454		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Construction of new water line from Enchanted Creek Phase Two Subdivision to Muddy Creek to be completed concurrent with development.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2021-2022		2023-2024		
<b>PROJECT MANAGER:</b> Public Works Director				



723 SERVICE AREA 0.75 MG ELEVATED STORAGE TANK (EAST OF COUNTRY CLUB)				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2022-2023	W-02	Water	Design	High
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$7,500,000		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new 0.75 Million Gallon Elevation Storage Tank on the East side of Country Club Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2022-2023		2023-2024		
PROJECT MANAGER: Public Works Director				



ESTATES ROAD EIGHT-INCH WATERLINE REPLACEMENT				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	W-03	Water	Planning	High
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>		<b>Possible Sources of Funding</b>		
\$272,638		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
<b>PROJECT DESCRIPTION</b>				
Replacement of asbestos waterline on Estates Road.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
2024-2025			2024-2025	
<b>PROJECT MANAGER:</b> Public Works Director				



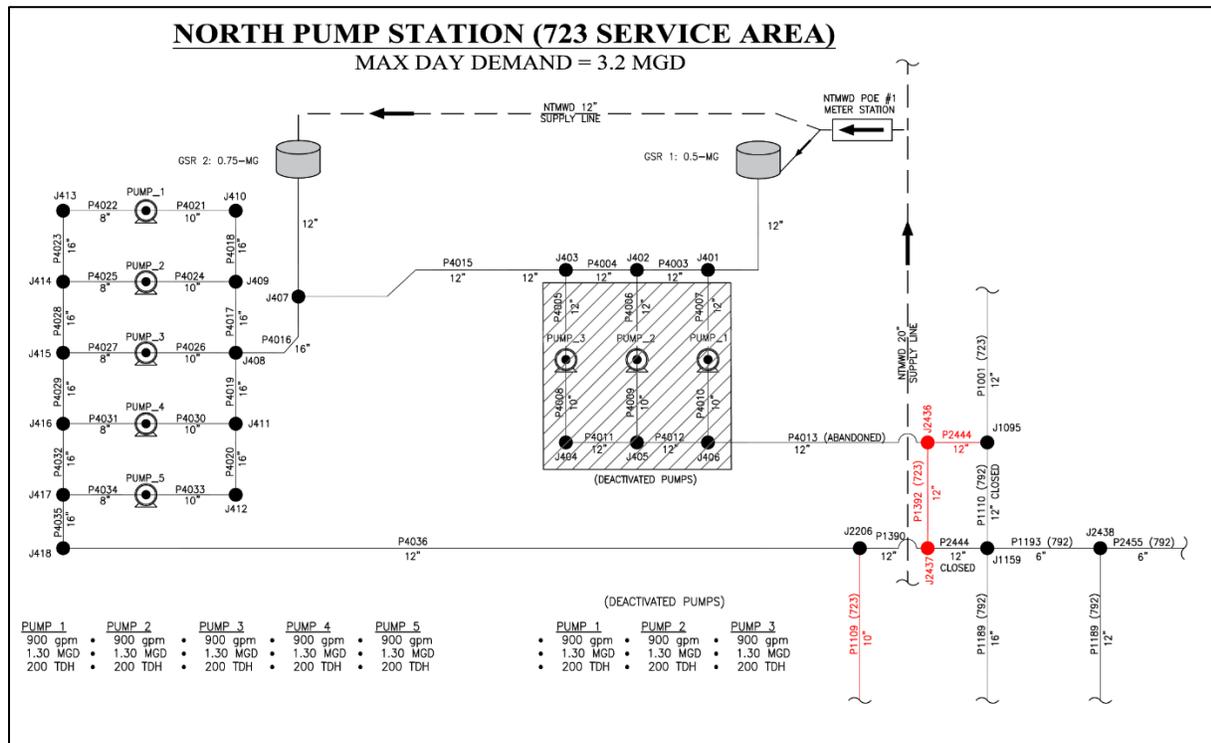
REPAINT MCGARITY 350,000 GROUND STORAGE TANK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	W-04	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$268,732		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Repaint of the McGarity Pump Station's 350,000 Ground Storage Tank.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2024-2025		2024-2025		
<b>PROJECT MANAGER:</b> Public Works Director				



REPAINT MCGARITY 200,000-GALLON GROUND STORAGE TANK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	W-05	Water	Planning	Medium
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$176,440		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Repainting of McGarity Pump Station's 200,000-gallon ground storage tank.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2024-2025		2024-2025		
<b>PROJECT MANAGER:</b> Public Works Director				



NORTH PUMP STATION TWELVE INCH WATER LINE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	W-06	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$81,360		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Looping of twelve-inch Water Line at the North Pump Station site.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2024-2025		2024-2025		
<b>PROJECT MANAGER:</b> Public Works Director				



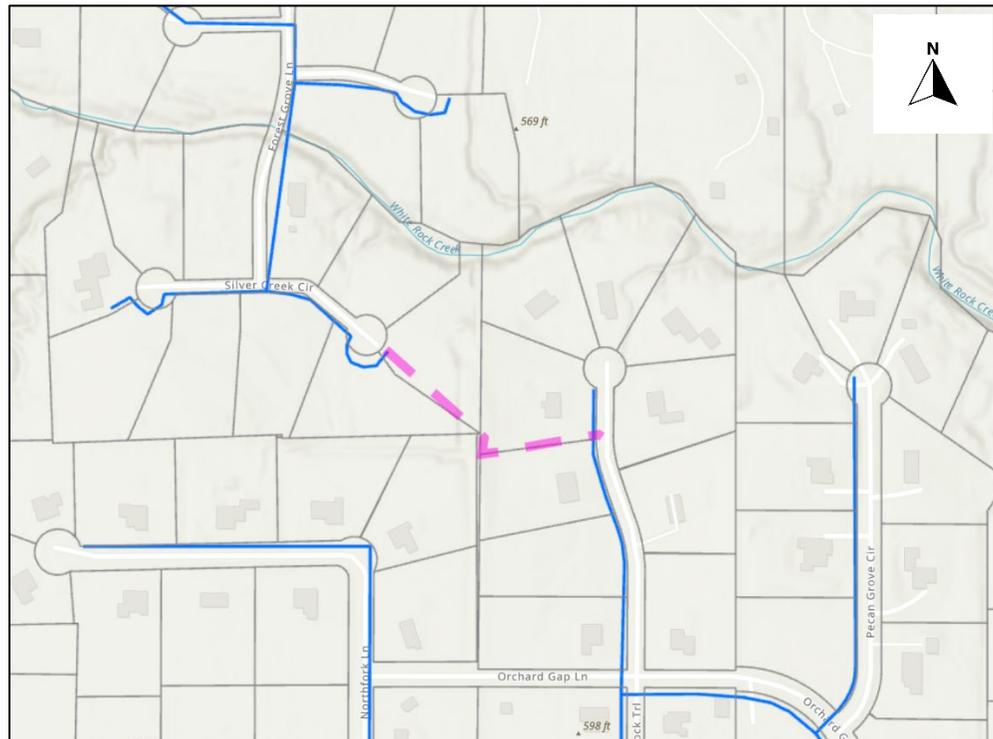
ESTATES PARKWAY TO GLENBROOK CIRCLE AND GLENBROOK CIRCLE TO COUNTRY CLUB ROAD SIXTEEN INCH WATER LINE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	W-07	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$946,391		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Construction of new sixteen-inch water line from Estates Parkway to Glenbrook Circle and Glenbrook Circle to Country Club Road.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2024-2025		2025-2026		
<b>PROJECT MANAGER:</b> Public Works Director				



BROCKDALE PARK ROAD TO LAKEVIEW DRIVE EIGHT INCH WATER LINES				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2025-2026	W-08	Water	Planning	Medium
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$940,392		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Looping and upsizing of water line from Brockdale Park Road to Lakeview Drive by replacing two two-inch lines and connecting lines with an eight-inch line.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2025-2026		2025-2026		
<b>PROJECT MANAGER:</b> Public Works Director				



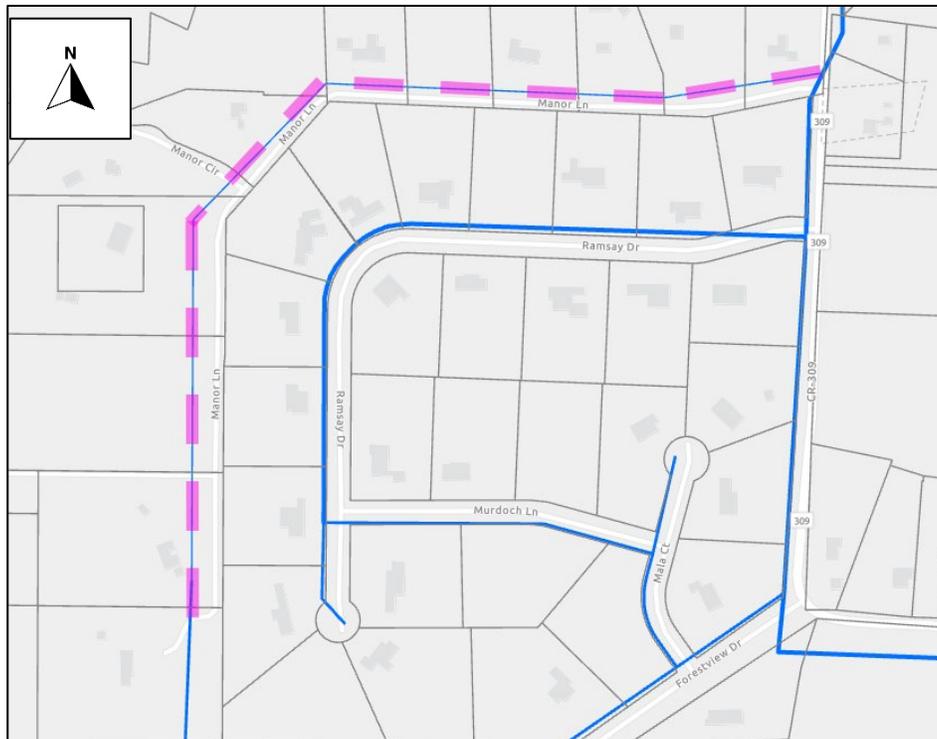
<b>SILVER CREEK CIRCLE TO WHITE ROCK TRAIL EIGHT INCH WATER LINE</b>				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2026-2027	W-09	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$174,220		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Construction of new eight-inch water line from Silver Creek Circle to White Rock Trail.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2026-2027		2026-2027		
<b>PROJECT MANAGER:</b> Public Works Director				



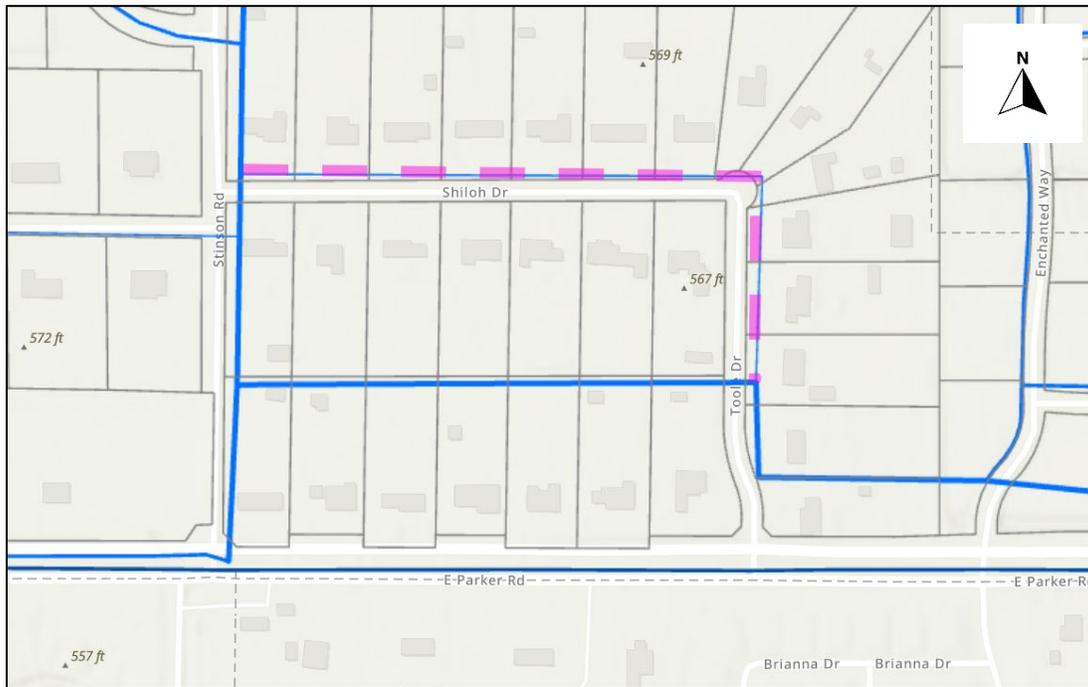
HICKORY HILL STREET EIGHT INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2027-2028	W-10	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$546,100		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping of water line on Hickory Hill Street				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2027-2028		2027-2028		
PROJECT MANAGER: Public Works Director				



MANOR LANE EIGHT-INCH WATERLINE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-11	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$368,922		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
<b>PROJECT DESCRIPTION</b>				
Upsizing of a four-inch waterline to an eight-inch water line, adding fire hydrants, and improving the water looping between Estelle Lane and Winningkoff Road.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



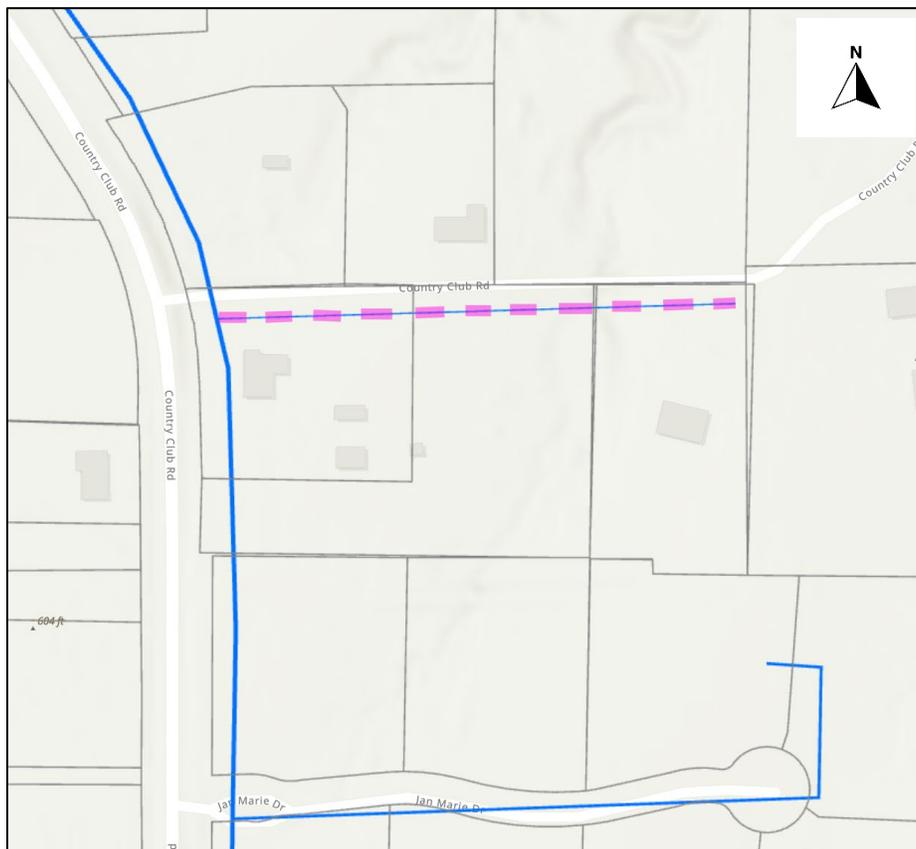
SHILOH DRIVE AND TOOLE DRIVE EIGHT-INCH WATERLINE UPSIZING				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-12	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$222,553		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
<b>PROJECT DESCRIPTION</b>				
Upsizing of Shiloh and Toole Water line from four inches to eight inches.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



REPAINT NORTH PUMP STATION 750,000 GALLON GROUND STORAGE TANK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-13	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$480,969		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Repaint of the North Pump Station's 750,000 Gallon Ground Storage Tank.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



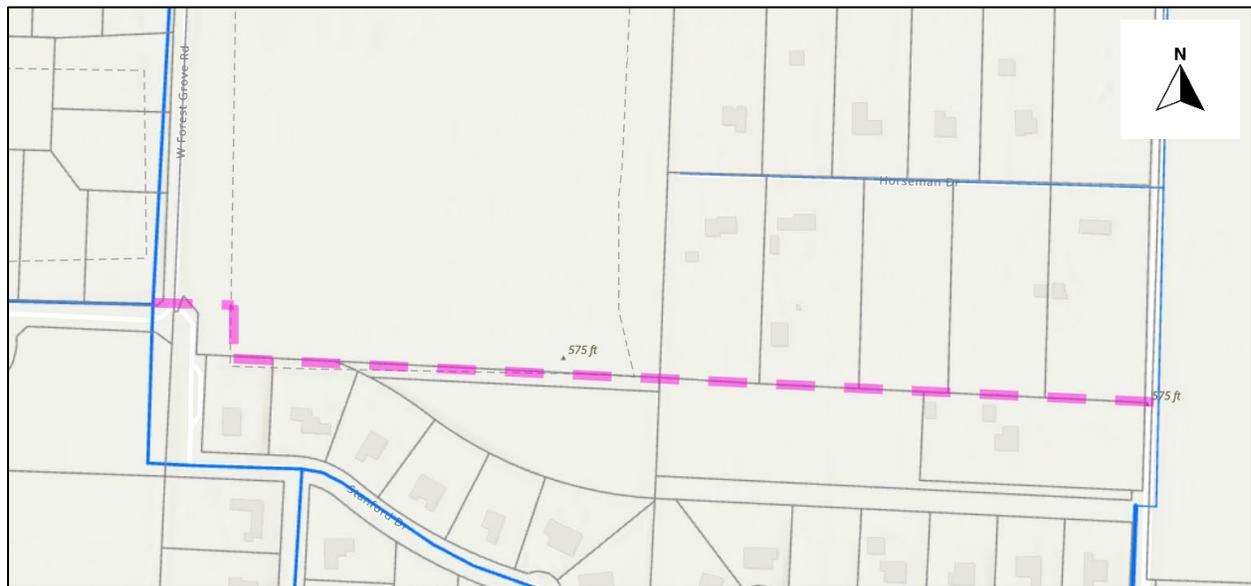
PRIVATE ROAD 5252 SIX-INCH WATERLINE REPLACEMENT				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-14	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$109,855		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Upsizing of waterline at PR 5252 from 2-inches to six inches.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



REPAINT NORTH PUMP STATION 500,000 GALLON GROUND STORAGE TANK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-15	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$349,148		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Repaint of the North Pump Station's 500,000 Gallon Ground Storage Tank.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



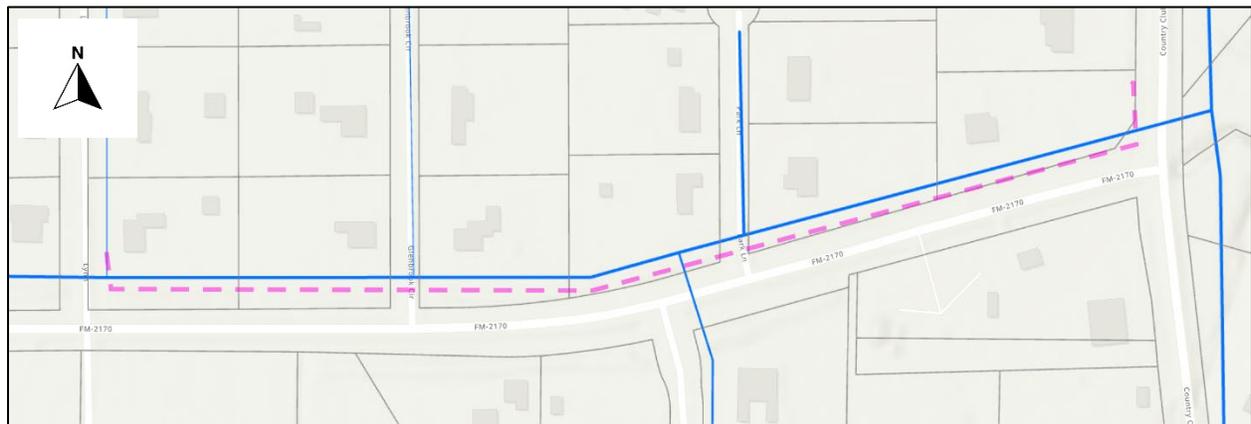
FOREST GROVE ROAD TO ORR ROAD TWELVE INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-16	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$842,111		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new twelve-inch water line from Forest Grove Road to Orr Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



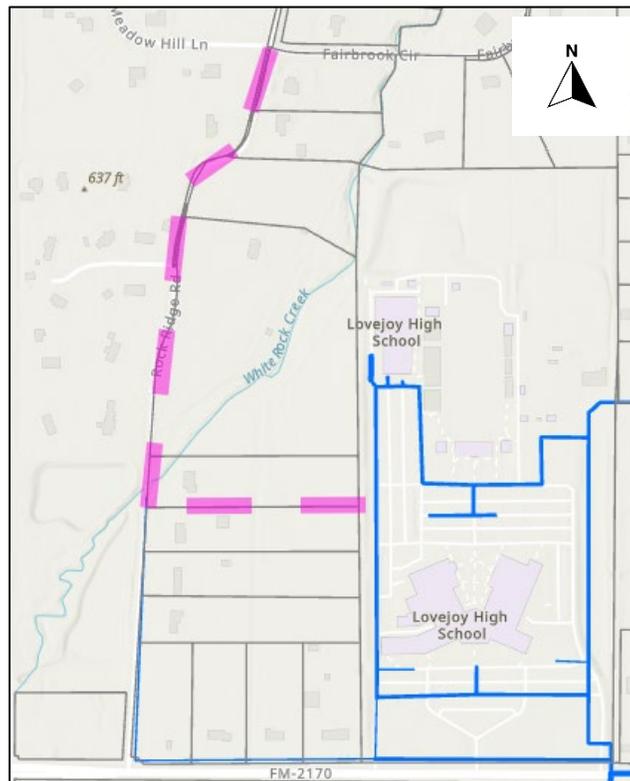
ORR ROAD TO WELBORN LANE TWELVE INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-17	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,383,432		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new twelve-inch water line road from Orr Road to Welborn Lane.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



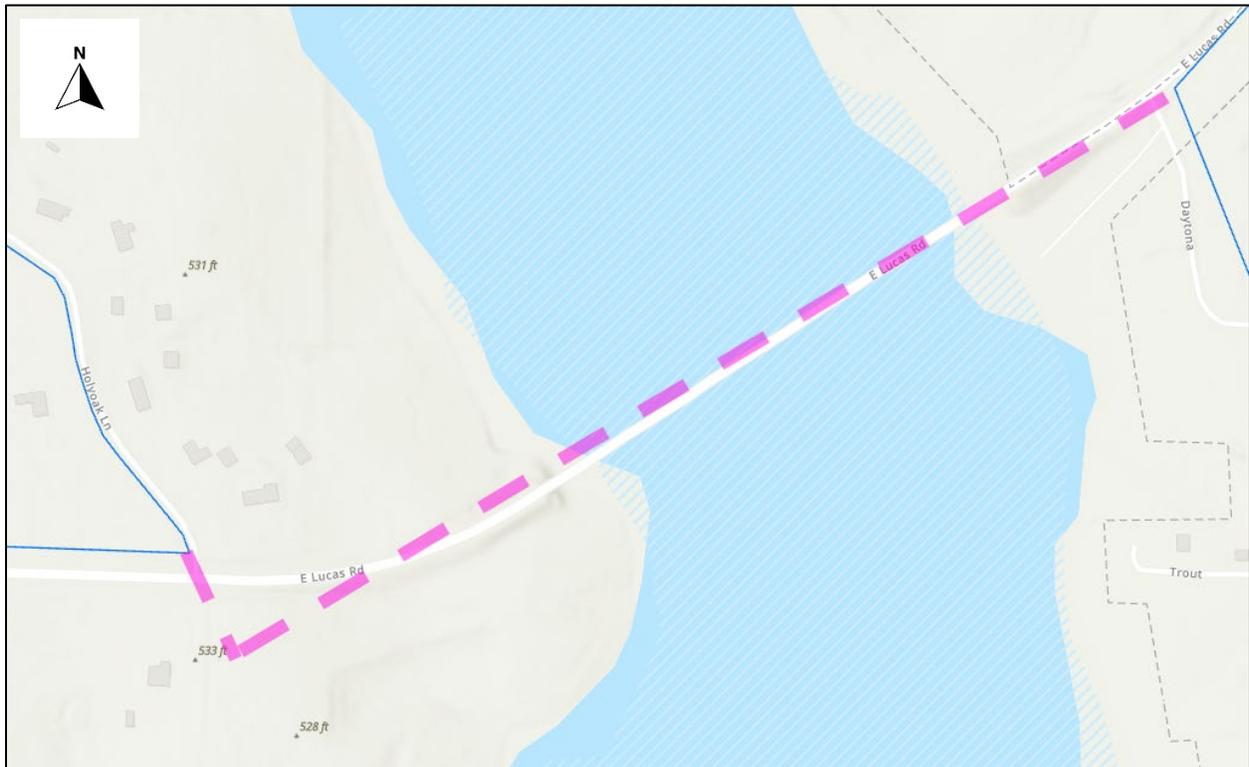
ESTATES PARKWAY PARALLEL SIXTEEN INCH WATER LINE TO COUNTRY CLUB ROAD				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-18	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$923,952		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Upsizing of water line parallel to Estates Parkway to sixteen inches.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



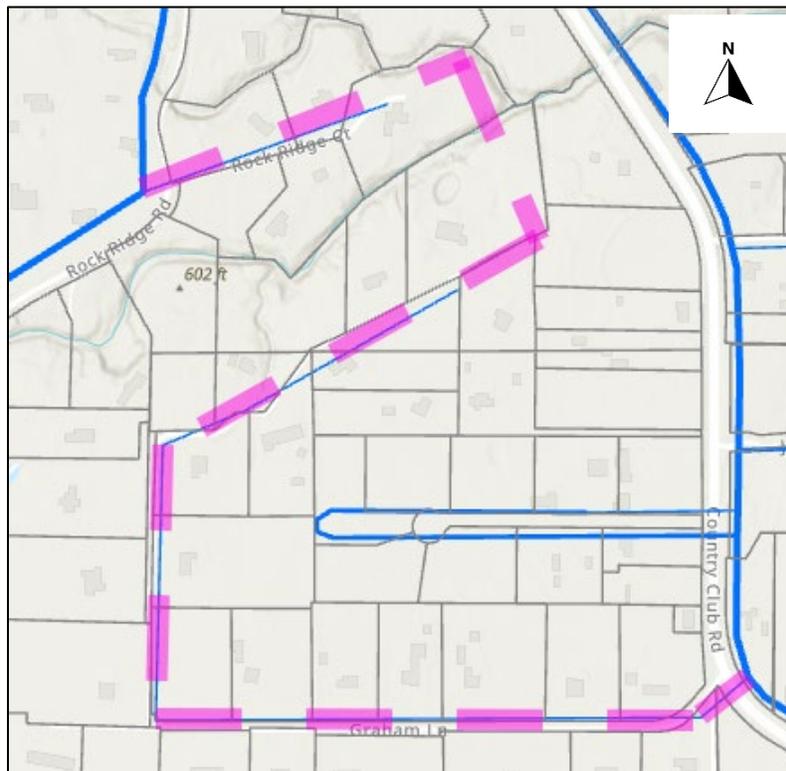
ROCK RIDGE ROAD TWELVE INCH WATER LINE AND ROCK RIDGE ROAD TO LOVEJOY HIGH SCHOOL TWELVE INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-20	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,644,956		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping of water line between Rock Ridge Road and Lovejoy High School.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



HOLYOAK LANE TO DAYTONA AVENUE EIGHT INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-22	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,069,816		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping of water line from Holyoak Lane to Daytona Avenue.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



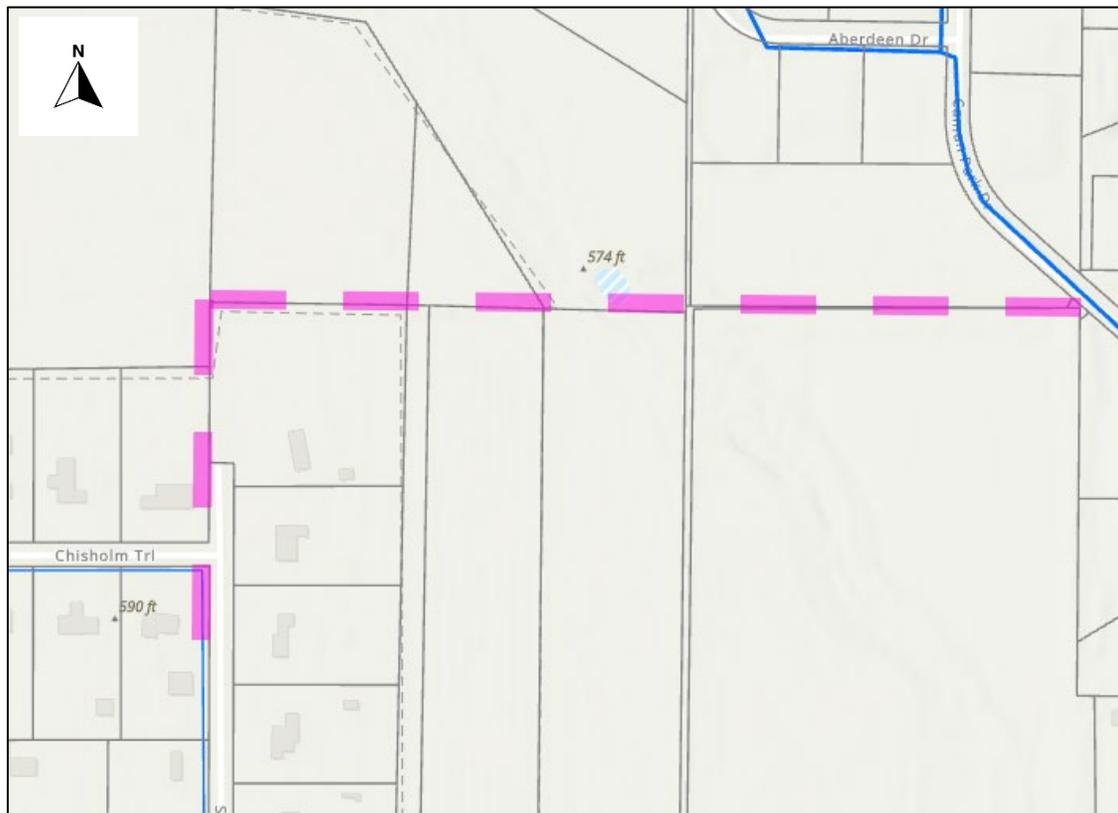
GRAHAM LANE TO ROCK RIDGE COURT REPLACEMENT EIGHT INCH WATER LINE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-23	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,496,134		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Replacement and looping of water lines at Graham Lane and Rock Ridge Court.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



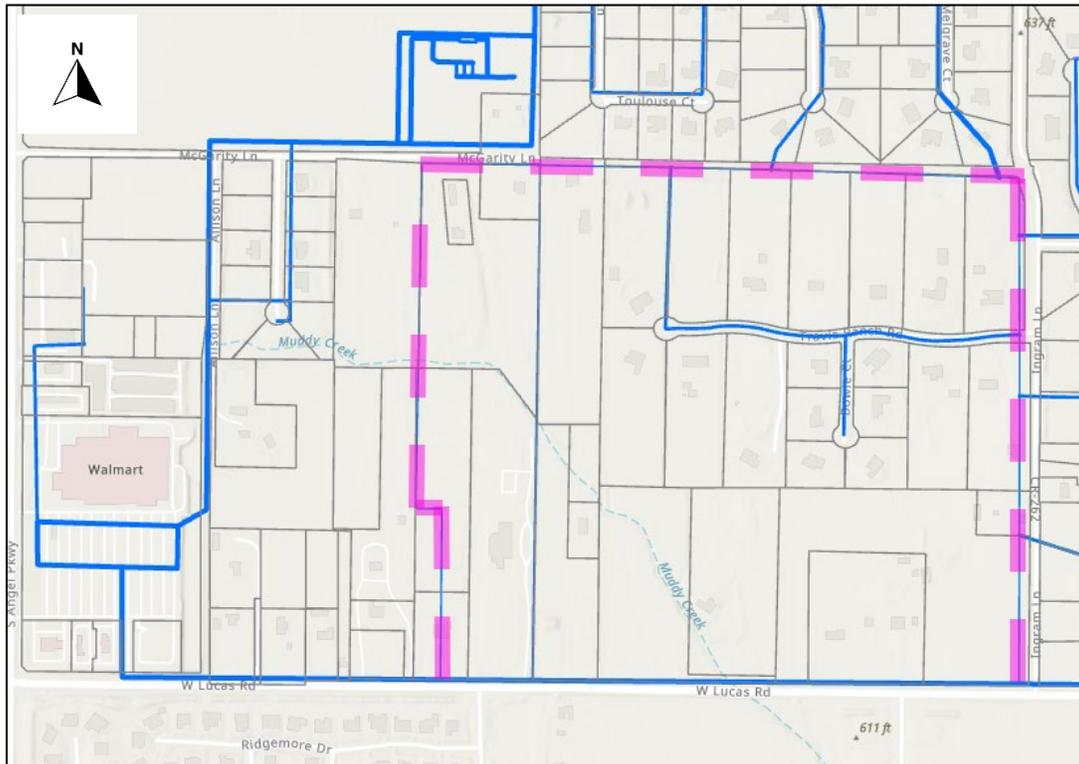
ROLLINGWOOD CIRCLE, CHOICE LANE, AND LAKEVIEW DRIVE SIX INCH WATER LINES				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-24	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$551,434		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Looping of water lines on Rollingwood Circle, Choice Lane and Lakeview Drive.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



CHISHOLM TRAIL AND CAMAN PARK EIGHT INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-25	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$567,997		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping of water lines on Chisholm Trail and Caman Park.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



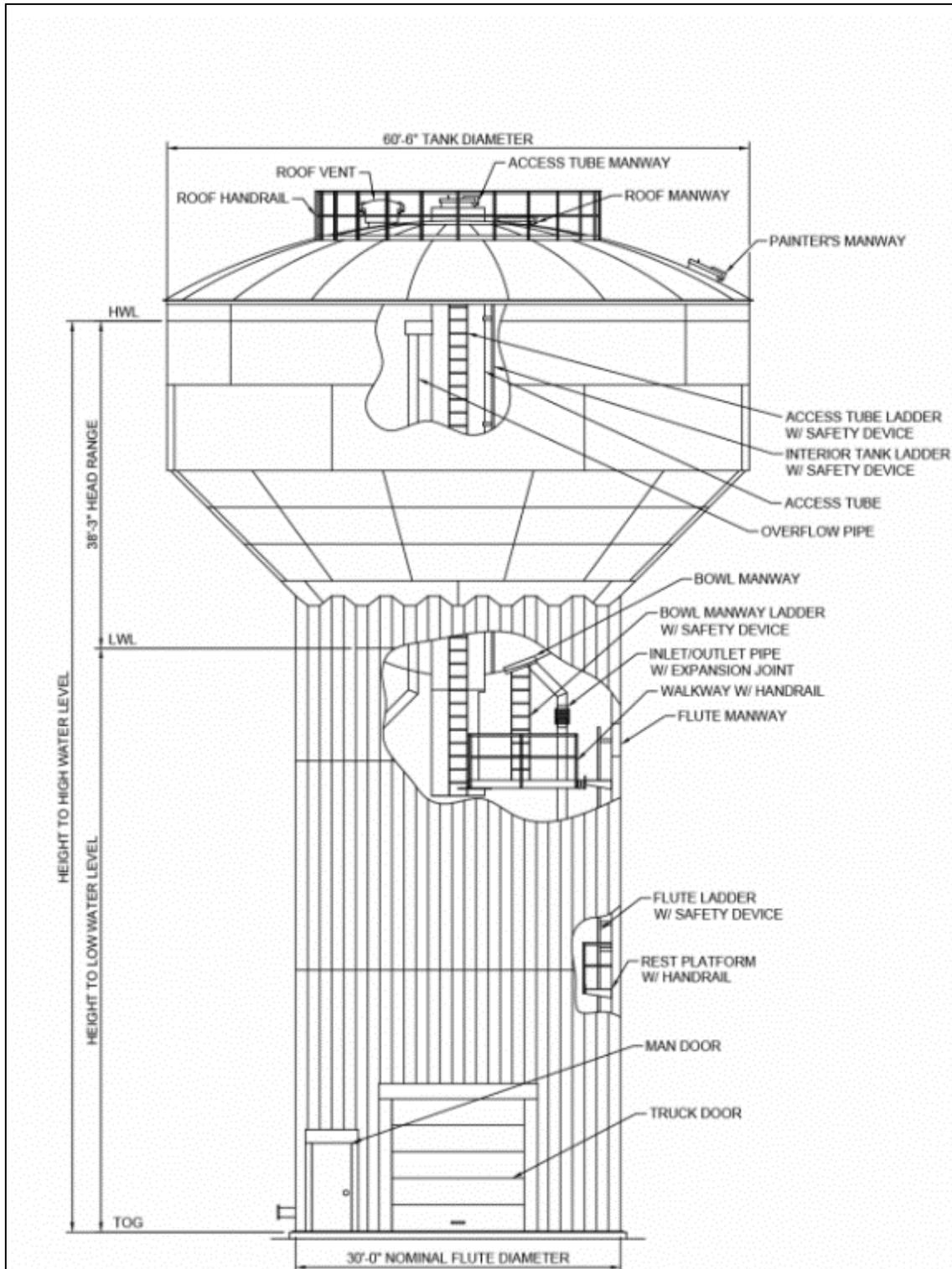
INGRAM LANE, MCGARITY LANE AND WEST LUCAS ROAD UPSIZED WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-26	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,856,736		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Upsizing of water lines on Ingram Lane, McGarity Lane and West Lucas Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



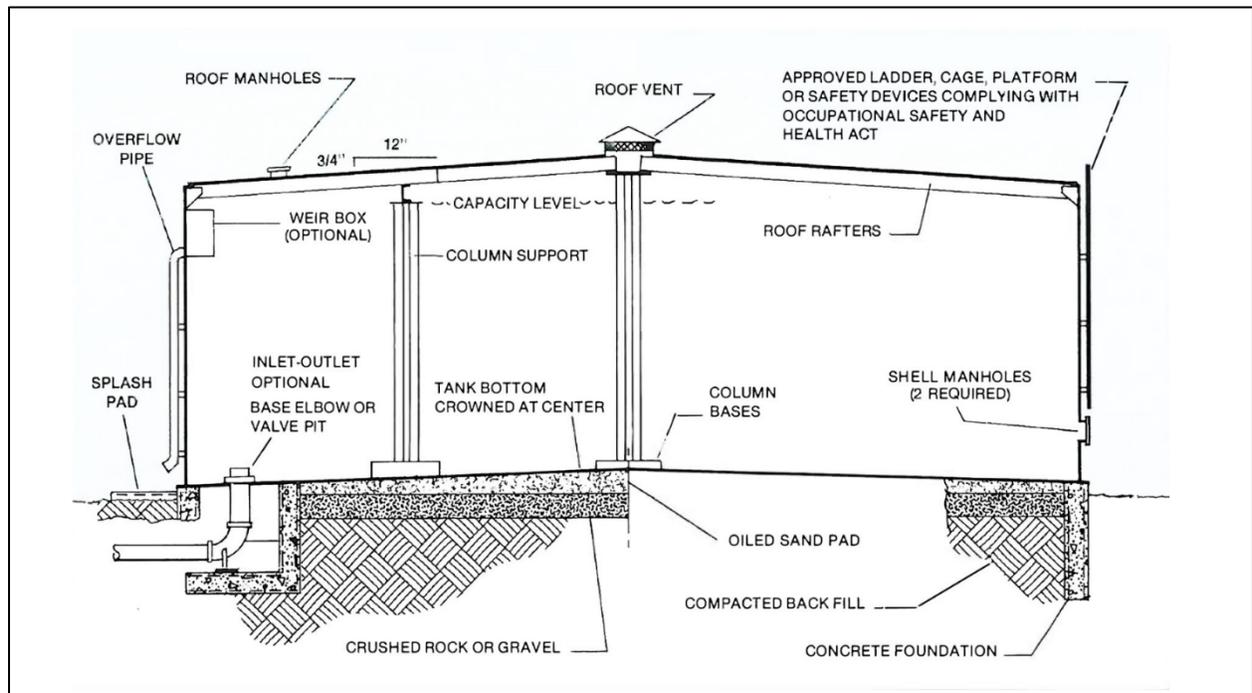
ESTATES PARKWAY EIGHT INCH WATER LINE				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-27	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>		<b>Possible Sources of Funding</b>		
\$512,603		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Upsizing of water lines on Estates Parkway From Lovejoy High School to Rock Ridge Road and connection to new water line on south side of Estates Parkway.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>		<b>Project End Year</b>		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



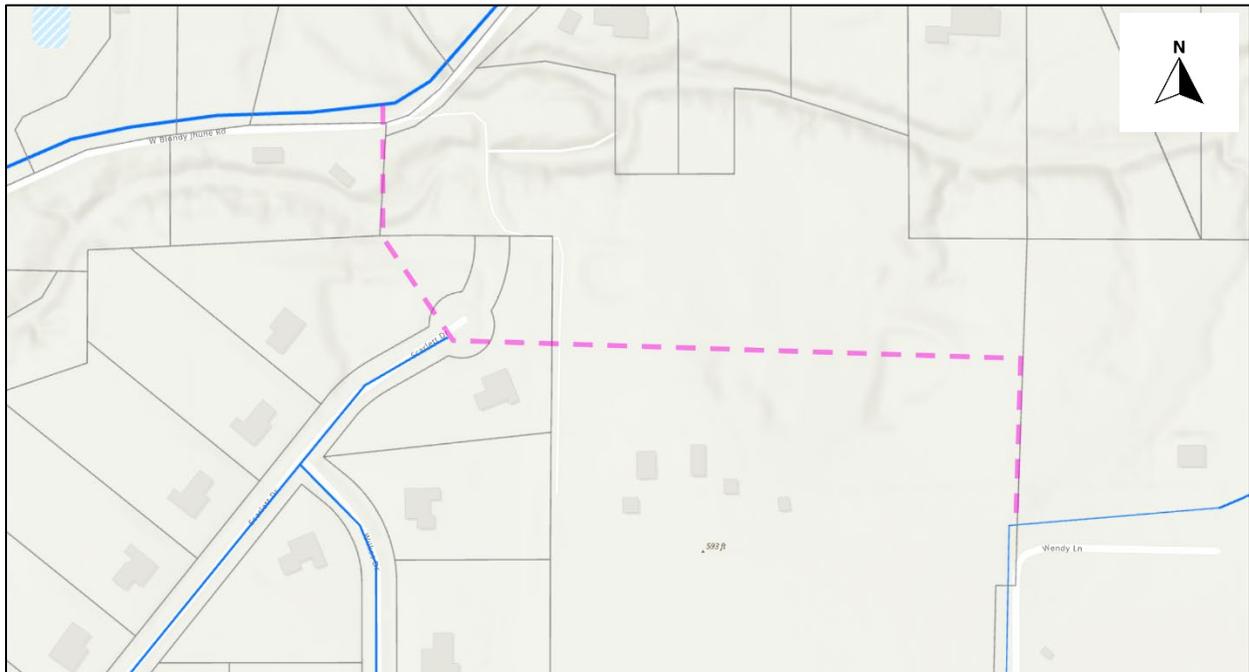
792 SERVICE AREA 0.50 MG ELEVATED STORAGE TANK (WEST OF COUNTRY CLUB)				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-28	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$4,093,152		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new 0.50 Million Gallon Elevation Storage Tank on the West side of Country Club Road.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



MCGARITY PUMP STATION 0.50 MG GROUND STORAGE TANK				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	W-29	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$3,960,000		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new 0.50 Million Gallon Ground Storage Tank at the McGarity Pump Station.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
PROJECT MANAGER: Public Works Director				



BLONDY JHUNE ROAD TO WENDY LANE EIGHT INCH WATER LINES				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	W-30	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$426,877		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping between Blondy Jhune Road and Wendy Lane.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



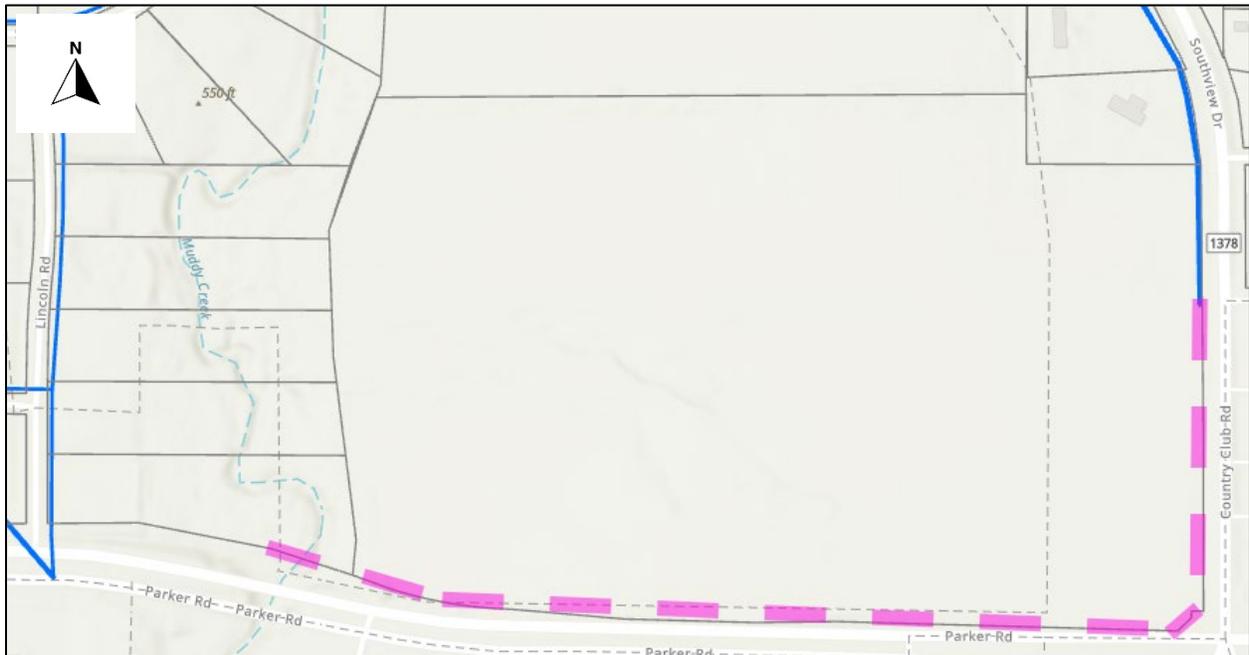
ANGEL PARKWAY EIGHT INCH AND TWELVE INCH WATER LINES				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	W-31	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,311,093		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of new eight inch and twelve-inch waterlines on Angel Parkway to add system capacity.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



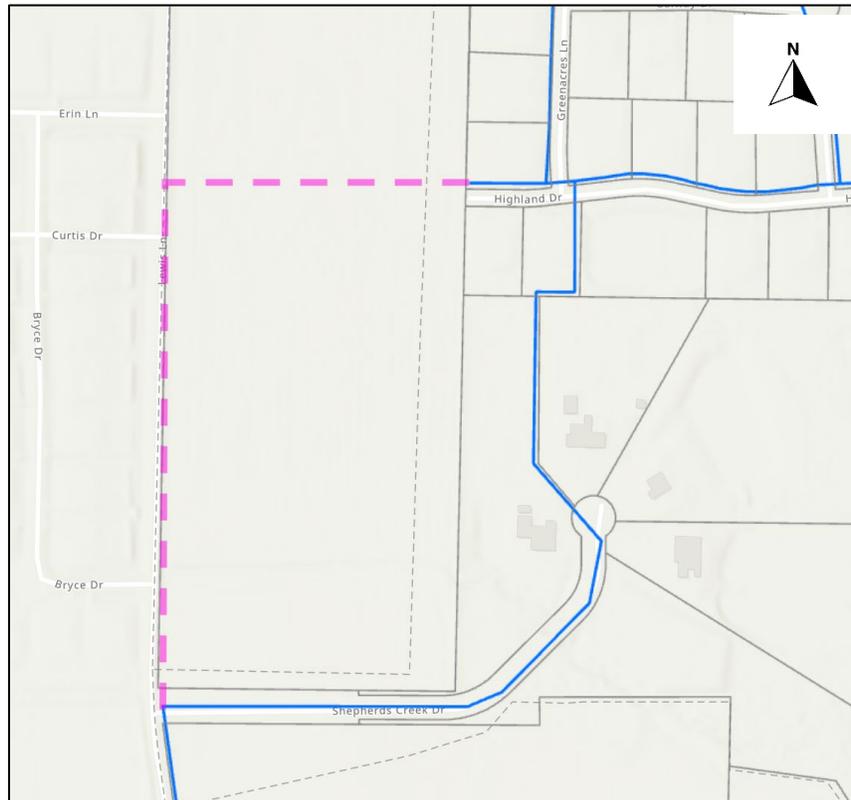
STINSON ROAD EXTENSION TWELVE INCH WATER LINE TO WEST LUCAS ROAD				
<b>PROJECT SUMMARY</b>				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	W-32	Water	Planning	Low
<b>FISCAL OVERVIEW</b>				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$487,235		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
<b>PROJECT DESCRIPTION</b>				
Extension of Stinson Road water line North from reverse curve to West Lucas Road in line with Edgewood Lane and in conjunction with future development of vacant tract.				
<b>PROJECT SCHEDULE</b>				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
<b>PROJECT MANAGER:</b> Public Works Director				



MUDDY CREEK TO SOUTHVIEW DRIVE TWELVE INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	W-33	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$1,050,210		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Looping of water line from Muddy Creek (P1398) to Southview Drive.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



HIGHLAND DRIVE TO LEWIS LANE EIGHT INCH WATER LINE				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	W-34	Water	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$722,413		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants Water Impact Fee Eligible		
PROJECT DESCRIPTION				
Construction of eight-inch water line from Highland Drive to Lewis Lane.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
PROJECT MANAGER: Public Works Director				



## Wastewater Project Listing

The following pages are a reference guide that summarizes the Wastewater Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources. Some projects may be phased across multiple fiscal years. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Projects early in the planning phase may contain generic descriptions.



(Image: Manhole at Lucas Retail Addition)

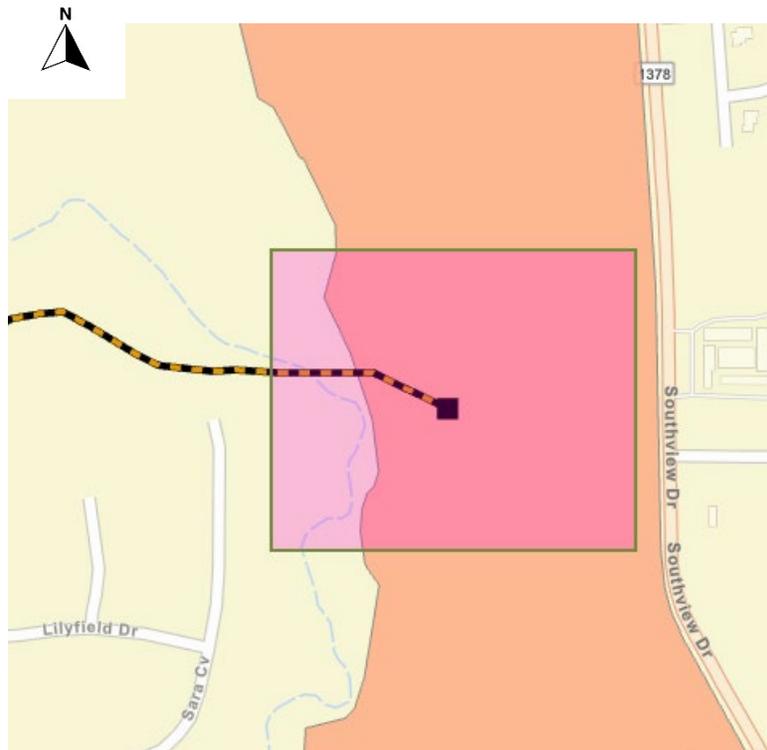
**Wastewater Projects by Fiscal Year**

The following chart summarizes the fiscal years in which each project is schedule to take place. Those that are not yet scheduled for completion are scheduled as “2028-2029 or Later.” These projects are needed for the buildout of the city or have been identified as long-term needs and may be rescheduled to an earlier fiscal year depending on the availability of funding for capital projects or the emerging need of the city. Those projects classified as “Contingent” are generally those projects necessitated by or that will be completed in conjunction with future land development, future modifications to other infrastructure, or the availability of grant funds. Some projects may be phased across multiple fiscal years, may span multiple years or may be moved forward into future fiscal years in future versions of this report. Estimated costs figures include multi-year cost totals. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project.

<b>Begin Year</b>	<b>End Year</b>	<b>Project Number</b>	<b>Priority</b>	<b>Project Name</b>	<b>Estimated Total Cost</b>
Contingent on Development	Contingent on Development	WW-01	High	Hunt Lift Station	\$ 510,500

Wastewater Project Summaries

HUNT LIFT STATION				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
Contingent on Development	WW-01	Wastewater	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$510,500		General Obligation Bonds Certificates of Obligation Proprietary Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Construction and entry into service of Hunt Lift Station to utilize existing force main and structure located at project site.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
Contingent on Development		Contingent on Development		
<b>PROJECT MANAGER:</b> Public Works Director				



## Parks, Open Space and Trails Project Listing

The following pages are a reference guide that summarizes the Parks, Open Space and Trails Projects. It indicates the fiscal year in which the project is scheduled to begin, a project number for identification purposes, the recommended priority of implementation, the preliminary estimated costs for improvements, and the anticipated funding sources. Some projects may be phased across multiple fiscal years. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project. Projects early in the planning phase may contain generic descriptions.



(Image: Lucas Community Park Sign)

**Parks, Trails and Open Space Projects By Fiscal Year**

The following chart summarizes the fiscal years in which each project is schedule to take place. Those that are not yet scheduled for completion are scheduled as “2028-2029 or Later.” These projects are needed for the buildout of the city or have been identified as long-term needs and may be rescheduled to an earlier fiscal year depending on the availability of funding for capital projects or the emerging need of the city. Those projects classified as “Contingent” are generally those projects necessitated by or that will be completed in conjunction with future land development, future modifications to other infrastructure, or the availability of grant funds. Some projects may be phased across multiple fiscal years, may span multiple years or may be moved forward into future fiscal years in future versions of this report. Estimated costs figures include multi-year cost totals. Cost estimates are adjusted to current year dollar value and are subject to inflation, which may result in a higher cost during the year of construction. Likewise, cost estimates include any additive alternates and contingences that may apply to the project.

Begin Year	End Year	Project Number	Priority	Project Name	Estimated Total Cost
2023-2024	2023-2024	P-01	Low	Community Park - Paving of Back Parking Lot	\$ 119,040
2024-2025	2024-2025	P-02	Low	Community Park - Walking Loop Extension	\$ 21,252
2028-2029 or Later	2028-2029 or Later	P-03	Low	Community Park - Installation of New Playground Equipment for Ages two to six	\$ 200,000
Contingent on Grant Funding	Contingent on Grant Funding	P-04	Medium	Forest Creek Park - Replacement of Playground Equipment	\$ 236,326
Contingent on Grant Funding	Contingent on Grant Funding	P-05	Medium	Trails - Trinity Trail Connect (East Winningkoff Trail Loop)	\$ 1,111,952
Contingent on Grant Funding	Contingent on Grant Funding	P-06	Low	Trails - Central Loop	\$ 1,568,944
Contingent on Grant Funding	Contingent on Grant Funding	P-07	Low	Trails - Southern Trail (Willow Springs Middle School to Southview Drive)	\$ 1,047,707

**Parks, Trails and Open Space Project Summaries**

**Community Park:**

PAVING OF BACK PARKING LOT				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2023-2024	P-01	Parks, Open Space and Trails	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$119,040		General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Asphalt overlay of existing gravel parking lot at Community Park.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2023-2024		2023-2024		
PROJECT MANAGER: Public Works Director				



WALKING LOOP EXTENSION				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2024-2025	P-02	Parks, Open Space and Trails	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$21,252		General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Construction of walking path extension from existing sidewalk to along the East side of the pavilion at Lucas Community Park with possible inclusion of underground electrical and lighting.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2024-2025		2024-2025		
PROJECT MANAGER: Public Works Director				



INSTALLATION OF NEW PLAYGROUND EQUIPMENT FOR AGES TWO TO SIX				
PROJECT SUMMARY				
Starting in Fiscal Year	Project No.	Category	Project Status	Priority
2028-2029 or Later	P-03	Parks, Open Space and Trails	Planning	Low
FISCAL OVERVIEW				
Estimated Total Cost (2023 Dollars)		Possible Sources of Funding		
\$200,000		General Fund Reserves Outside Agency Interlocal Agreements/Grants		
PROJECT DESCRIPTION				
Complete installation of new playground equipment to accommodate children aged two to six at the Community Park, including installation of play surface, at Lucas Community Park.				
PROJECT SCHEDULE				
Project Begin Year		Project End Year		
2028-2029 or Later		2028-2029 or Later		
<b>PROJECT MANAGER:</b> Public Works Director				



**Forest Creek Park:**

<b>FOREST CREEK PARK - REPLACEMENT OF PLAYGROUND EQUIPMENT</b>				
<b>PROJECT SUMMARY</b>				
<b>Starting in Fiscal Year</b>	<b>Project No.</b>	<b>Category</b>	<b>Project Status</b>	<b>Priority</b>
Contingent on Grant Funding	P-04	Parks, Open Space and Trails	Planning	Medium
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>			<b>Possible Sources of Funding</b>	
\$236,326			General Fund Reserves Outside Agency Interlocal Agreements/Grants	
<b>PROJECT DESCRIPTION</b>				
Complete installation of new playground equipment at Forest Creek Park to include two sets of playground equipment for kids aged two to six and for kids aged five to twelve, including restoration of bedding material.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
Contingent on Grant Funding			Contingent on Grant Funding	
<b>PROJECT MANAGER:</b> Public Works Director				



**Trail Network:**

<b>TRINITY TRAIL CONNECT (EAST WINNINGKOFF TRAIL LOOP)</b>				
<b>PROJECT SUMMARY</b>				
<b>Starting in Fiscal Year</b>	<b>Project No.</b>	<b>Category</b>	<b>Project Status</b>	<b>Priority</b>
Contingent on Grant Funding	P-05	Parks, Open Space and Trails	Planning	Low
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>			<b>Possible Sources of Funding</b>	
\$1,111,952			General Fund Reserves Outside Agency Interlocal Agreements/Grants	
<b>PROJECT DESCRIPTION</b>				
Construction of decomposed granite walking trail to establish pedestrian and recreational access between Willow Springs Middle School, southern neighborhoods, Southview Drive and Kenneth R Lewis Park as identified in the Trails Master Plan.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
Contingent on Grant Funding			Contingent on Grant Funding	
<b>PROJECT MANAGER:</b> Public Works Director				



<b>CENTRAL LOOP TRAIL</b>				
<b>PROJECT SUMMARY</b>				
<b>Starting in Fiscal Year</b>	<b>Project No.</b>	<b>Category</b>	<b>Project Status</b>	<b>Priority</b>
Contingent on Grant Funding	P-06	Parks, Open Space and Trails	Planning	Low
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>			<b>Possible Sources of Funding</b>	
\$1,568,944			General Fund Reserves Outside Agency Interlocal Agreements/Grants	
<b>PROJECT DESCRIPTION</b>				
Construction of decomposed granite walking trail to establish pedestrian and recreational access around the city's main commercial, cultural and civic resources consistent with the Trails Master Plan.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
Contingent on Grant Funding			Contingent on Grant Funding	
<b>PROJECT MANAGER:</b> Public Works Director				



<b>SOUTHERN TRAIL (WILLOW SPRINGS MIDDLE SCHOOL TO SOUTHVIEW DRIVE)</b>				
<b>PROJECT SUMMARY</b>				
<b>Starting in Fiscal Year</b>	<b>Project No.</b>	<b>Category</b>	<b>Project Status</b>	<b>Priority</b>
Contingent on Grant Funding	P-07	Parks, Open Space and Trails	Planning	
<b>FISCAL OVERVIEW</b>				
<b>Estimated Total Cost (2023 Dollars)</b>			<b>Possible Sources of Funding</b>	
\$1,047,707			General Fund Reserves Outside Agency Interlocal Agreements/Grants	
<b>PROJECT DESCRIPTION</b>				
Construction of decomposed granite walking trail to establish pedestrian and recreational access between Willow Springs Middle School, southern neighborhoods, Southview Drive and Kenneth R Lewis Park as identified in the Trails Master Plan.				
<b>PROJECT SCHEDULE</b>				
<b>Project Begin Year</b>			<b>Project End Year</b>	
Contingent on Grant Funding			Contingent on Grant Funding	
<b>PROJECT MANAGER:</b> Public Works Director				





# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Requester: Assistant City Manager Kent Souriyasak

#### **Agenda Item Request**

---

Review an online draft of the parks survey and discuss next steps to conduct the parks survey.

#### **Background Information**

---

On August 22, 2023, the Parks and Open Space Board discussed the process for conducting a parks survey and assigned Vice Chair John Elliott and Member Laura Giles to a subcommittee. The subcommittee determined survey questions and provided the following recommendations:

- Only City of Lucas residents can submit a survey and City staff can verify addresses
- Only one survey can be submitted per household and staff can eliminate duplicate surveys
- Survey can be created digitally with a link and QR code
- Paper survey can also be made available at City Hall and available to print for residents
- Survey can be posted on the City's website, newsletter, and promoted at special events
- Distribute the survey for a few months starting in October

On September 7, 2023, the City Council provided recommendations to revise the parks survey by removing and reordering certain questions. City Council agreed to have Councilmember Kuykendall (as Council Liaison to the Parks and Open Space Board) review the parks survey moving forward.

Staff will be presenting an online draft of the parks survey to the Parks and Open Space Board and demonstrate how the survey will flow when specific answers are submitted.

#### **Attachments/Supporting Documentation**

---

1. Staff will present the online draft parks survey at the Parks and Open Space Board meeting.

#### **Budget/Financial Impact**

---

Currently, there are no identified costs to conduct an in-house parks survey. As next steps are determined, staff will identify any costs associated with implementing and promoting a survey.

#### **Recommendation**

---

NA

#### **Motion**

---

There is no motion required.



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Requester: Parks and Open Space Board

#### **Agenda Item Request**

---

Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead.

#### **Background Information**

---

On January 24, 2023, the Parks and Open Space Board agreed to place a standing agenda item at each meeting to provide updates on city-maintained parks and recreational facilities instead of the monthly monitoring program. The Parks and Open Space Board indicated that members should provide updates to staff on areas they see that need improvements at the parks and recreational facilities. CIP Manager Patrick Hubbard will note any updates in an activity log for future maintenance and improvements provided by the Parks and Open Space Board during each meeting.

The activity log will include updates on associated repairs or improvements. This list compiles the reported items under three categories:

1. Imminent Repair or Routine Maintenance
  - Acute issues that staff can either immediately address or are routine park maintenance. The Parks Liaison can immediately refer these tasks to Public Works field staff. For instances such as trash and debris, the Liaison can refer maintenance staff to areas identified by the Board for closer attention.
2. Programmed (funded) Activity
  - Activities that are programmed and funded but are not set to be immediately completed, or activities that have been identified by the Parks Board and likely fit within the scope of current programs but will require further coordination. Some of these are seasonal items such as mulching. The Parks Liaison will seek to provide as accurate of an estimate for their completion as possible.
3. Proposed or Planned (unfunded) Activity
  - Require some further action or a combination of further actions such as research, the development of a design or work proposal, formal Council/Board action, or budgeting.

#### **Attachments/Supporting Documentation**

---

1. Adopt-a-Park Activity Log



**City of Lucas**  
**Parks and Open Space Board Request**  
**September 26, 2023**

**Budget/Financial Impact**

---

NA

**Recommendation**

---

NA

**Motion**

---

There is no motion required.

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
1-Routine/Recurring				[Placeholder]			
2-Programmed	Joan Phillips	E Winningkoff Trailhead	8/22/2023	East Winningkoff Trailhead needs maintenance and improvements. Picnic tables need to be painted. Tree limbs have fallen down and need to be removed. Septic cover was taken down and broke into pieces and needs to be cleaned and resolved. Camera wires have been cut and unplugged. Restrooms need toilet paper.		Septic tank work is remaining and camera installation are remaining.	
3 - Proposed	Bill Esposito	Community Park	1/25/2022	Maintenance to Ceiling of Pavillion (repair of lap boards)	Incomplete	Public Works has evaluated the ceiling and it appears to be in overall working condition. Future refinishing or repair could be completed.	
3 - Proposed	Laura Howard	Forest Creek Park	1/7/2022	Replace Playground Equipment	Grant application submitted	Project to be proposed again with new grant cycle this year.	
3 - Proposed	Kenneth Patterson; Bill Esposito	Kenneth R. Lewis Park	10/7/2021	Upgrades/Expansion of ball field	Requires Funding	Dicussion items include: Material of infield, height of pitchers mound, sun and foul ball protection for bleachers, scoreboard, height of dugouts, decomposed granite for infield	
Complete	Staff	(neighboring streets)		Installation of Trinity Trail Signs			9/15/2023
Complete	Joan Phillips	Forest Creek Park	8/22/2023	Items identified in 8/22 meeting including picnic tables and soccer nets.			8/29/2023
Complete	Staff	Community Park	9/9/2023	Removal of wasp nests and addition of watering station signs			9/15/2023
Complete	Staff	Community Center/Park	7/18/2023	Improve water pressure at restrooms in Community Park and Community Center	Construction is Complete	Staff have received public comments and observed limited water pressure in restrooms at the community park and community center. Public Works has installed pumps to improve pressure at these facilities.	8/18/2023
Complete	Staff	Community Park	3/11/2023	Install Dog Water Fountain	Under Construction		8/18/2023
Complete	Kenneth Patterson; Bill Esposito; Laura Giles	Kenneth R. Lewis Park	10/7/2021	Pavilion Foundation/Concrete Repair	Foundation Repair Complete with Follow-up Items Pending	Repair of foundation is complete pending the repair of masonry.	8/18/2023
Complete	Staff	Community Park	3/11/2023	Install new outdoor lighting at community park parking lot.	Complete	Staff have installed solar power outdoor light fixtures to illuminate the gravel parking lot and have replaced the wooden poles with metal poles.	7/12/2023
Complete	Staff	Community Park	3/11/2023	Concrete Sidewalk Added from Community Center to access parking lot.	Complete		5/18/2023
Complete	Standard	All	3/22/2023	Seasonal mulching of all beds and play areas	Complete		5/18/2023

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
Complete	GovQA	Community Park	3/15/2023	Inspection of All Electrical Outlets and Path Lights	Complete		5/18/2023
Complete	Standard	All	3/22/2023	Seasonal maintenance in prepration for spring and special events	Complete		5/18/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Restock Toiletries	Complete		3/14/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Reset Socker Net	Complete		3/14/2023
Complete	Joan Phillips	Kenneth R. Lewis Park	2/13/2023	Assess fire damage to picnic table	Complete		3/14/2023
Complete	Christel Parish	Forest Creek Park	7/15/2022	Weed Control in Play Area	Weed control complete		7/19/2022
Complete	Christel Parish	Forest Creek Park	7/15/2022	Soccer Net has Fallen Loose	Soccer net fixed		7/19/2022
Complete	Laura Howard	Forest Creek Park	1/7/2022	Repair Picnic Table Grafitti	Picnic tables have been removed where necessary	Picnic tables will be inventoried and replaced as needed in the Spring, based on condition	5/5/2022
Complete	David Rhoads	Community Park	11/6/2021	Repair deterioration of picnic table boards	Dilapidated tables removed and replaced	Dilapidated tables were removed before Country Christmas. Picnic tables were inventoried and replaced as needed in the Spring, based on condition.	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Refinish picnic tables	Dilapidated tables removed and replaced	Dilapidated tables were removed before Country Christmas. Picnic tables were inventoried and replaced as needed in the Spring, based on condition.	Not Recorded
Complete	Laura Howard: Christel Parish	Forest Creek Park	12/13/2021	Mulching	Mulching has been delivered and will be spread when the ground dries	Public Works will order and distribute a large quantity of mulch in early Spring	4/28/2022
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Unlocking bathrooms during certain hours	Bathrooms will remain unlocked at all times		3/29/2022
Complete	David Rhoads; Bill Esposito	Community Park	11/6/2021	Mulching	Staff spread mulch	Public Works will order and distribute a large quantity of mulch in early Spring	3/25/2022
Complete	David Rhoads	Community Park	11/6/2021	Repair protection cage for sprinkler on gravel parking lot	Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Clean and reposition grill on West end	Grills maintained	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Lavatory dripping in womens' restroom	Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Pavillion light switch is missing rainproof cover	Cover added	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Address broken pipe between pavilion and rail fence	Pipe repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Refinish park benches	Benches were rebuilt	Added Retroactively (document created February 2022)	Not Recorded
Complete	David Rhoads	Community Park	11/6/2021	Trash General	Park Cleaned	Added Retroactively (document created February 2022)	Not Recorded
Complete	Laura Howard	Forest Creek Park	1/7/2022	Replace/Repair Soccer Nets	Net repaired	Added Retroactively (document created February 2022)	Not Recorded

## Adopt-A-Park Activity Log

Priority	Source	Park	First Identified	Description/Proposed Action	Status	Discussion	Date Resolved
Complete	Laura Howard; Christel Parish	Forest Creek Park	12/13/2021	Repair tiles on Sports Court	Tile reset	Added Retroactively (document created February 2022)	Not Recorded
Complete	Christel Parish	Forest Creek Park	12/13/2021	Trash General	Park Cleaned	Added Retroactively (document created February 2022)	Not Recorded
Complete	Laura Howard; Christel Parish	Forest Creek Park	12/13/2021	Weeding around Playground	Lawncare Completed	Added Retroactively (document created February 2022)	Not Recorded
Complete	Christel Parish	Kenneth R. Lewis Park	3/3/2022	Repair damaged portion of chain link fence along ball field	Fence repaired	Public Works repaired the fence during the week of 3/11/2022 and reported the repair to Ms. Parish	3/11/2022
Complete	Laura Giles	Kenneth R. Lewis Park	1/25/2022	Cleanup of Trash on Fenceline	Park Cleaned	I will follow-up with PW staff to make sure that debris is cleaned up.	Not Recorded
Complete	Laura Giles	Kenneth R. Lewis Park	1/25/2022	Beer bottles in trash	Park Cleaned	The trash is emptied regularly by PW Staff. Any unlawful consumption of alcohol at the park could be partially monitored/addressed through improved security systems.	Not Recorded
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Inspect/Repair Irrigation	Leaks Repaired	Added Retroactively (document created February 2022)	Not Recorded
Complete	Bill Esposito	Kenneth R. Lewis Park	11/1/2021	Address water pooling in the infield	Field Graded	Added Retroactively (document created February 2022)	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Weeds: General	Lawncare Completed	Weeds have been pulled	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Trash: General	Park Cleaned	Trash has been picked up and bags replaced	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Parking Block is damaged	Block Replaced	Damaged parking block removed	Not Recorded
Complete	Kenneth Patterson	Kenneth R. Lewis Park	10/7/2021	Tree limbs block the parking lot	Tree Trimming Complete	Trees Trimmed	Not Recorded



# City of Lucas

## Parks and Open Space Board Request

### September 26, 2023

Requester: Parks and Open Space Board

#### **Agenda Item Request**

---

Consider approval of the minutes of the August 22, 2023 Parks and Open Space Board meeting.

#### **Background Information**

---

NA

#### **Attachments/Supporting Documentation**

---

1. August 22, 2023 Parks and Open Space Board Meeting Minutes

#### **Budget/Financial Impact**

---

NA

#### **Recommendation**

---

Staff recommends approval of the minutes as presented.

#### **Motion**

---

I make a motion to approve the minutes of the August 22, 2023 Parks and Open Space Board meeting as presented.



## MINUTES

### Parks and Open Space Board Meeting

August 22, 2023 | 6:30 pm

Council Chambers

City Hall | 665 Country Club Road, Lucas Texas

#### Call to Order

---

The meeting was called to order at 6:31 pm. A quorum was determined to be present, and the Pledge of Allegiance was conducted.

#### **Parks Board Members Present:**

Chairman Bill Esposito  
Vice-Chairman John Elliott  
Member Kenneth Patterson  
Member Christel Parish  
Member Laura Giles  
Alternate Member Joan Phillips

#### **Staff Present:**

City Manager Joni Clarke  
Assistant City Manager Kent Souriyasak  
CIP Manager Patrick Hubbard

#### **City Council Liaison Present:**

Councilmember Dusty Kuykendall

#### Regular Agenda

---

#### **1. Receive a presentation regarding the Trinity Trail Preservation Association and maintenance related to the Trinity Trail.**

Abraham Benavides, 1235 Ford Lane, spoke about why he moved to the City of Lucas and why he joined the Trinity Trail Preservation Association (TTPA).

Duke Monson, 500 Farms Road, McKinney, TX, gave a presentation on the history of the Trinity Trail, TTPA's support, grants related to its upkeep, current goals of the TTPA, along with issues related to the infrastructure of the Trinity Trail at the present.

Chairman Esposito asked if the TTPA grant allows 50% of funds to be allocated for estimated labor. Mr. Monson indicated that is correct. Mr. Esposito expressed hope that support for the TTPA and equestrian trails might increase, along with creative solutions for continued involvement.

Councilmember Kuykendall expressed concern that primary care of the trail will fall on the City of Lucas. Mr. Monson indicated that the Trinity Trail runs through the City of Wylie, Lucas, St. Paul, and Fairview with poor to no support from the City of Fairview, Wylie, and St. Paul. Mr. Monson indicated that he thinks we should focus on the City of Lucas portion of the trail now, without asking the City of Lucas to be responsible for northern or southern sections of the trail outside of the City.

Chairman Esposito advised that Parks Board members that are a part of TTPA lead the way on social efforts to raise interest in the Trinity Trail. Mr. Esposito advised having a follow-up meeting to brainstorm marketing ideas.

Julie Hart, 1455 East Lucas Road, opined that riding and owning horses is a big part of the City of Lucas community, and getting youth involved would help the TTPA and the conservation of the Trinity Trail.

Brenda Rizos, 1200 Winningkoff Road, thanked the Parks Board and the City. Ms. Rizos advised that membership has doubled in recent months after a decrease in participation due to COVID. Ms. Rizos noted that she is not advocating for the City of Lucas to take on all the work on the Trinity Trail.

Chairman Esposito read the emails of the following individuals for public comment:

- Jeff Webber, 1505 Holyoak Lane
- Tracy Matern, 2 Choice Lane
- Tyler Simpson, 455 Blondy Jhune Trail
- Rajan and Shelby Shah, 1750 Summer Creek Circle
- Brian Butler, 1475 Brockdale Park Road

Chairman Esposito called the meeting into recess at 7:22 pm for a 5-minute break.

Chairman Esposito called the meeting back to order at 7:28 pm.

**2. Provide an update on special events including:**

- A. Public Lands Trail Cleanup**
- B. Movie in the Park**
- C. Lucas Farmers Market**

Assistant City Manager Kent Souriyasak gave his presentation on special events. Chairman Esposito provided an update on the Lucas Farmers Market. Mr. Esposito discussed upcoming special events for the 2023 Market season, including assistance with the upcoming bee demo.

**3. Consider approving the special events planning calendar for fiscal year 2023/24.**

Assistant City Manager Kent Souriyasak presented this item, including dates for Arbor Day and Recycling, Lucas Founders Day, Lucas Car Show, and the Art in Public Places exhibit.

**MOTION:** A motion was made by Vice-Chairman Elliott, seconded by Member Patterson to approve the special events planning calendar for fiscal year 2023/24 as presented. The motion passed unanimously by a 6 to 0 vote.

**4. Discuss technology options to measure the utilization of parks and recreational facilities.**

CIP Manager Patrick Hubbard presented on technology in City of Lucas parks, including cameras, traffic counters and sensors for data tracking. Chairman Esposito opined that any additional data would be beneficial. Alternate Member Phillips and Member Parish advised that most traffic to

trailheads are by automobile and trailer. City Manager Joni Clarke indicated that the first phase of data collection is focused on Kenneth Lewis Park and East Winningkoff Trailhead. Chairman Esposito advised that we collect weekend traffic and to have the Parks Board remain informed on current data collection counts and practices.

**5. Discuss the next steps for developing and conducting a parks survey.**

CIP Manager Patrick Hubbard presented this item, including specific questions gauged at identifying why City of Lucas parks are being used. Assistant City Manager Kent Souriyasak noted that this is a simple survey that is not unlike ones used at surrounding cities. Chairman Esposito noted that this is important project to collect public opinion.

The Parks Board advised that the survey validate addresses at the beginning, be distributed through an online form, and be careful to ask meaningful questions regarding trails and parks specifically. Chairman Esposito opined that a subcommittee to provide feedback on structure and questions would be useful. Vice-Chairman Elliot and Member Laura volunteered to take part in the subcommittee proceedings.

**6. Receive a presentation regarding the City of Lucas Geographic Information Systems (GIS) Web Map Portal.**

CIP Manager Patrick Hubbard presented the new City of Lucas GIS portal. No questions were presented.

**7. Provide updates on city-maintained parks and recreational facilities including the Lucas Community Park, Kenneth R. Lewis Park, Forest Creek Park, and East Winningkoff Trailhead.**

CIP Manager Patrick Hubbard presented this item. Chairman Esposito volunteered to write an article about Kenneth Lewis Park's renovation and availability for use. Alternate Member Philips indicated she went to Forest Creek Park and the soccer net was tied into a knot. Ms. Philips also advised that the picnic tables at the Winningkoff Trailhead need to be put under the pavilion and likely repainted.

Agnes Sztajnert, 1910 Northfork Lane, thanked the Parks Board for renovations at Forest Creek Park, but recommended adding lights with a timer on them for activities at night. Ms. Sztajnert also advised that the increased renovations have been well received by her children and surrounding citizens.

**8. Consider approval of the minutes of the May 23, 2023 Parks and Open Space Board meeting.**

**MOTION:** A motion was made by Member Giles, seconded by Vice-Chairman Elliott to approve the minutes of the May 23, 2023 Parks and Open Space Board meeting as presented. The motion passed unanimously by a 6 to 0 vote.

**9. Adjournment.**

**MOTION:** A motion was made by Vice Chairman Elliott, seconded by Member Patterson to adjourn the meeting at 8:25 pm. The motion passed unanimously by a 6 to 0 vote.

APPROVE:

ATTEST:

\_\_\_\_\_  
Bill Esposito, Chairman

\_\_\_\_\_  
Joshua Menhennett, Management Analyst